

**Postage Statement — Standard Mail — Easy
Nonautomation Letters or Flats — Permit Imprint**

This form may be used only for a single nonautomation rate mailing of identical-weight pieces paid with permit imprint. All other mailings must use the appropriate version of PS Form 3602. Checklists and other tools for mailers are available on the Postal Explorer Web site at <http://pe.usps.gov> (click on "Business Mail 101").

| | | | | | |
|----------------------------|--|-----------|---|--------------------------|--|
| General Information | Permit Holder's Name and Address, and Email Address If Any | Telephone | Permit No. | Federal Agency Cost Code | Weight of a Single Piece 0 _____ pound |
| | | | Mailing Date | Statement Seq. No. | If Sacked, Based on <input type="checkbox"/> 125 pcs. <input type="checkbox"/> 15 lbs. |
| | | | Post Office of Mailing | | Number of Containers |
| | | | Processing Category (DMM C050) <input type="checkbox"/> Letters <input type="checkbox"/> Flats | | Total Pieces Total Weight |

| Postage Computation (DMM P013) | Presorted Letters and Flats — 3.3 oz. (0.2063 lb.) or Less | | | | | Presorted Nonmachinable Letters — 3.3 oz. (0.2063 lb.) or Less | | | | | |
|--|---|--------------------------|---|----------------------|-------|---|------------------|-------------------------|------------------|-----------------|--|
| | Entry Discount | Presort Discount | Rate | Number of Pieces | Total | Entry Discount | Presort Discount | Rate | Number of Pieces | Total | |
| | None | B1. 3/5 Letter | .248 x _____ | pcs. = \$ _____ | | <i>Rates include \$.040 nonmachinable surcharge.</i> | None | E1. 3/5 Letter | .288 x _____ | pcs. = \$ _____ | |
| | | B2. Basic Letter | .268 x _____ | pcs. = \$ _____ | | | | E2. Basic Letter | .308 x _____ | pcs. = \$ _____ | |
| | | B3. 3/5 Flat | .288 x _____ | pcs. = \$ _____ | | | DBMC | E3. 3/5 Letter | .267 x _____ | pcs. = \$ _____ | |
| | | B4. Basic Flat | .344 x _____ | pcs. = \$ _____ | | | | E4. Basic Letter | .287 x _____ | pcs. = \$ _____ | |
| | DBMC | B5. 3/5 Letter | .227 x _____ | pcs. = \$ _____ | | | DSCF | E5. 3/5 Letter | .262 x _____ | pcs. = \$ _____ | |
| | | B6. Basic Letter | .247 x _____ | pcs. = \$ _____ | | | | E6. Basic Letter | .282 x _____ | pcs. = \$ _____ | |
| | | B7. 3/5 Flat | .267 x _____ | pcs. = \$ _____ | | | | | | | |
| | | B8. Basic Flat | .323 x _____ | pcs. = \$ _____ | | | | | | | |
| | DSCF | B9. 3/5 Letter | .222 x _____ | pcs. = \$ _____ | | | | | | | |
| | | B10. Basic Letter | .242 x _____ | pcs. = \$ _____ | | | | | | | |
| | | B11. 3/5 Flat | .262 x _____ | pcs. = \$ _____ | | | | | | | |
| | | B12. Basic Flat | .318 x _____ | pcs. = \$ _____ | | | | | | | |
| Postmaster: Report total postage in AIC 130. | | | \$ | Total Postage | | | | \$ | | | |
| For USPS Use Only: Additional Postage Payment (State reason) | | | | | | | | | | | |
| Postmaster: Report total adjusted postage in AIC 130. | | | Total Adjusted Postage (Add additional postage to total postage) | | | | | | | | |

Certification

The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer, and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control.

The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and that the mailing qualifies for the rates and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation.

I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment.

| | | |
|------------------------------|-------------------------|-----------|
| Signature of Mailer or Agent | Name of Mailer or Agent | Telephone |
|------------------------------|-------------------------|-----------|

USPS Use Only

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|--|--|-------------------------------|------------------|
| Weight of a Single Piece 0 _____ pound | Are figures at left adjusted from mailer's entries? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Total Pieces | Total Weight | If "Yes," Reason | |
| Total Postage | | Round Stamp (Required) | |
| Check One <input type="checkbox"/> Presort Verification Not Scheduled <input type="checkbox"/> Presort Verification Performed as Scheduled | | | |
| I CERTIFY that this mailing has been inspected concerning: (1) eligibility for postage rates claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; and (4) payment of required annual fee. | | | |
| Verifying Employee's Signature | | Verifying Employee's Name | Time AM PM |