



UNITED STATES
POSTAL SERVICE®

Consumer's Guide to Postal Rates and Fees

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Sizes for Domestic Mail

Mail must meet these standards:

- Thickness: not less than 0.007 inch thick. Pieces that are 1/4 inch thick or less must be at least 3-1/2 inches high, 5 inches long, and rectangular in shape.
- Combined length and girth not more than 108 inches, except for Parcel Post. Pieces exceeding 108 inches but not more than 130 inches in combined length and girth are mailable at the Parcel Post oversized rate.
- Weight: 70 pounds or less.

Keys and identification devices are exempted from these requirements.

Additional standards apply to advertising mail and mail addressed to Army Post Offices (APOs) or Fleet Post Offices (FPOs).

Express Mail

Express Mail is our fastest service, with next-day delivery by noon to many destinations. Express Mail is delivered 365 days a year with no extra charge for Saturday, Sunday, or holiday delivery (in most areas). All packages must use an Express Mail label. Items must weigh 70 pounds or less and measure 108 inches or less in combined length and girth. Express Mail envelopes, boxes, and labels are available at no charge at Post Offices or by calling 1-800-222-1811.

Features

Features include merchandise and document reconstruction insurance, tracking and tracing, delivery to Post Office boxes and rural addresses, domestic rates for APO and FPO addresses, money-back guarantee, collect on delivery (COD), return receipt service, and waiver of signature. Insurance is provided at no additional cost up to \$100. Incremental insurance is available up to \$5,000. Pickup service is available for \$12.50 per stop, regardless of the number of pieces to be picked up.

Customer Service 1-800-222-1811

Order Express Mail supplies and labels, arrange pickup service, obtain delivery information between ZIP Codes, and determine delivery status.

Post Office to Addressee Service

Up to 8 ounces.....	\$13.65
Over 8 ounces up to 2 pounds.....	17.85
Up to 3 pounds.....	21.05
Up to 4 pounds.....	24.20
Up to 5 pounds.....	27.30
Over 5 pounds, see rate charts at www.usps.com or local Post Office.	

Flat-Rate Envelope

The rate is \$13.65, regardless of weight or destination, for matter sent in an Express Mail flat-rate envelope provided by USPS.

Priority Mail

Priority Mail offers 1- to 3-day service to most domestic destinations. Items must weigh 70 pounds or less and measure 108 inches or less in combined length and girth. Priority Mail envelopes, boxes, and labels are available at no charge at Post Offices or by calling 1-800-222-1811.

Features

Pickup service is available for \$12.50 per stop, regardless of the number of pieces to be picked up.

Rates

Up to 1 pound \$3.85

Over 1 pound, rates are based on weight and zone.

See www.usps.com to compute postage.

Flat-Rate Envelope

The rate is \$3.85, regardless of weight or destination, for matter sent in the Priority Mail flat-rate envelope provided by USPS.

First-Class Mail

Single-Piece Rates

First ounce\$0.37

Each additional ounce (or fraction) 0.23

Weight Not Over (Ounces)	Rate	Weight Not Over (Ounces)	Rate
1*	\$0.37	8	\$1.98
2	0.60	9	2.21
3	0.83	10	2.44
4	1.06	11	2.67
5	1.29	12	2.90
6	1.52	13	3.13
7	1.75		

Over 13 ounces, see *Priority Mail*.

* A \$0.12 nonmachinable surcharge may apply.

Postcard and Stamped Card Rates

Postcard \$0.23

Postcard Rate Dimensions:

Minimum: 3-1/2 by 5 inches by 0.007 inch thick.

Maximum: 4-1/4 by 6 inches by 0.016 inch thick.

Stamped card (sold by USPS) \$0.25

Larger postcards may be mailed at First-Class Mail single-piece rates.

Periodicals

Only authorized publishers and registered news agents may mail publications at Periodicals rates. The applicable single-piece First-Class Mail, Priority Mail, or Package Services rate is charged on copies of publications mailed by the general public (i.e., other than publishers or registered news agents).

Standard Mail

Used primarily by retailers, catalogers, and other advertisers to promote products and services. Items must weigh less than 16 ounces. Visit www.usps.com or contact your local Post Office for details.

Package Services

Used for mailing books, circulars, catalogs, other printed matter, and parcels. Package Services is comprised of four subclasses: Parcel Post, Bound Printed Matter, Library Mail, and Media Mail. Packages must weigh 70 pounds or less (exception: 15-pound limit for Bound Printed Matter) and measure 108 inches or less in combined length and girth. Pieces exceeding 108 inches but not more than 130 inches in combined length and girth are mailable at the Parcel Post oversized rate. Visit www.usps.com to compute postage.

Special Services

Certified Mail

Provides sender with mailing receipt and, upon request over the Internet, the date and time of delivery or attempted delivery. Delivery record is maintained by USPS. No insurance provided. Available for First-Class Mail and Priority Mail. May be combined with restricted delivery or return receipt.

Fee \$2.30

Certificate of Mailing

Provides evidence of mailing only. Certificate of mailing does not provide a record of delivery. Available for First-Class Mail, Priority Mail, Standard Mail, and Package Services.

Fee \$0.90

Collect on Delivery (COD)

USPS will collect from recipient the price and postage of an item that was not prepaid. Amount collected from recipient may not exceed \$1,000. Delivery record is maintained by USPS. A record of mailing is maintained at the mailing Post Office. Available for Express Mail (except Express Mail Military Service), First-Class Mail, Priority Mail, and Package Services. Registered COD mail is available for items sent as First-Class Mail (including Priority Mail). May be combined with Delivery Confirmation, registered mail, return receipt, restricted delivery, Signature Confirmation, or special handling. Delivery Confirmation and restricted delivery are not available with Express Mail COD.

Amount to be collected or insurance desired	COD fee
\$0.01 to \$50.00	\$4.50
50.01 to 100.00	5.50
100.01 to 1,000.00	*5.50
	<i>* plus \$1.00 for each \$100 or fraction thereof over \$100 to be collected, up to \$1,000</i>
Restricted delivery	\$3.50
Notice of nondelivery	3.00
Alteration of COD charges or designation of new address	3.00
Registered COD	4.00

Insured Mail

Provides indemnity coverage of up to \$5,000 for a lost, rifled, or damaged article. Record of delivery is maintained by USPS only for pieces insured for more than \$50. Available for Package Services and merchandise sent at First-Class Mail, Express Mail, or Priority Mail rates. May be combined with Delivery Confirmation, merchandise return service, or Signature Confirmation. Return receipt and restricted delivery available for pieces insured for more than \$50. Return receipt for merchandise available for items insured up to \$50.

Coverage desired	Fee
\$0.01 to \$50.00	\$1.30
50.01 to 100.00	2.20
100.01 to 1,000.00	*2.20

** plus \$1.00 for each \$100 or fraction thereof over \$100 in desired coverage up to \$5,000*

Delivery Confirmation

Provides the date and time of delivery or attempted delivery. Delivery Confirmation may be purchased at the time of mailing only. Information can be accessed through the USPS Internet site www.usps.com or by calling 1-800-222-1811. Available for Priority Mail items, First-Class Mail parcels, and Package Services parcels. May be combined with COD, insured mail, registered mail, or return receipt for merchandise. Restricted delivery is available if purchased with insurance for more than \$50, COD, or registered mail. Return receipt is available if purchased with insurance for over \$50, COD, or registered mail.

Retail fee in addition to postage:

First-Class Mail	\$0.55
Priority Mail	0.45
Package Services	0.55

Signature Confirmation

Provides the date and time of delivery or attempted delivery. May be purchased at the time of mailing only. Information can be accessed through the USPS Internet site www.usps.com or by calling 1-800-222-1811. A delivery record, including the recipient's signature, is maintained by the USPS and is available, via fax or mail, upon request. Waiver of signature is optional. Available for First-Class Mail parcels, Priority Mail items, and Package Services parcels. May be combined with COD, insured mail, registered mail, or special handling. Restricted delivery is available if purchased with insurance for more than \$50, COD, or registered mail.

Retail fee \$1.80

Restricted Delivery

Directs delivery only to addressee or addressee's authorized agent. Available for First-Class Mail, Priority Mail, and Package Services that are sent certified mail, COD, mail insured for more than \$50, or registered mail. May be combined with Delivery Confirmation, parcel airlift (PAL), return receipt, Signature Confirmation, or special handling.

Fee \$3.50

Return Receipt

Provides a mailer with evidence of delivery (to whom the mail was delivered and date of delivery). A return receipt may be requested before or after mailing. A return receipt requested before mailing also supplies the recipient's actual delivery address, if the delivery address is different from the address used by the sender. After delivery, the return receipt is mailed back to the sender. Available for Express Mail. It is also available for First-Class Mail, Priority Mail, and Package Services when purchased with certified mail, COD, mail insured for more than \$50, or registered mail. May be combined with Delivery Confirmation, Signature Confirmation, parcel airlift (PAL), special handling, or restricted delivery.

Fee

Requested at time of mailing \$1.75

Requested after mailing 3.25

Registered Mail

Provides the most secure service offered by USPS. Provides sender with mailing receipt and, upon request over the Internet, the date and time of delivery or attempted delivery. A delivery record is maintained by USPS. A record of mailing is maintained at the mailing Post Office. Available for First-Class Mail and Priority Mail. Insurance is not available for items with no value. Insurance is provided and included in fee for items valued up to a maximum liability of \$25,000. Handling charges apply for articles valued over \$25,000. May be combined with COD, return receipt, Delivery Confirmation, restricted delivery, or Signature Confirmation. Must be presented to a retail employee at a Post Office or a rural carrier.

Declared value	Fee
\$0.00	\$7.50
\$0.01 to \$100.00	8.00
100.01 to 500.00	8.85
500.01 to 1,000.00	9.70
1,000.01 to 25,000.00	*9.70

** plus \$0.85 for each \$1,000 or fraction thereof over \$1,000*

For handling fee for values higher than \$25,000, see rate charts at www.usps.com or local Post Office.

Return Receipt for Merchandise

Provides sender with a mailing receipt and a return receipt. Return receipt supplies the recipient's actual address if different from the address used by the sender. Delivery record is maintained by the USPS. Available for merchandise sent as Priority Mail and Package Services. May be combined with Delivery Confirmation, insurance (for up to \$50), parcel airlift (PAL), or special handling.

Fee

Requested at time of mailing	\$3.00
Copy of delivery record	3.25

Money Order

Provides safe transmission of money. Available in amounts up to \$1,000.00.

Amount desired	Fee
\$0.01 to \$500.00	\$0.90
500.01 to 1,000.00	1.25

International Mail

Airmail letter-post items, postcards, postal cards, and aerogrammes receive First-Class Mail service in the United States, dispatched by the most expeditious transportation available, and airmail or priority handling service in the destination country. Mailers should endorse such items "AIRMAIL" or "PAR AVION."

Postcard and Postal Card Rates

Canada	\$0.50
Mexico	0.50
All other countries	0.70
Aerogrammes, all countries	\$0.70

Airmail Letter-Post

Canada and Mexico

Weight not over (oz.)	Rate Group 1	Rate Group 2	
	Canada	Mexico	
1.0	\$0.60	\$0.60
2.0	0.85	0.85
3.0	1.10	1.25
4.0	1.35	1.65
5.0	1.60	2.05
6.0	1.85	2.45
7.0	2.10	2.85
8.0	2.35	3.25
12.0	3.10	4.00
16.0	3.75	5.15

Visit www.usps.com to compute all international postage.

Airmail Letter-Post

All Other Countries

Weight not over (oz.)	Rate Group 3	Rate Group 4	Rate Group 5
1.0	\$0.80 \$0.80 \$0.80
2.0	1.60 1.70 1.55
3.0	2.40 2.60 2.30
4.0	3.20 3.50 3.05
5.0	4.00 4.40 3.80
6.0	4.80 5.30 4.55
7.0	5.60 6.20 5.30
8.0	6.40 7.10 6.05
12.0	7.55 8.40 7.65
16.0	8.70 9.70 9.25

Visit www.usps.com to compute all international postage.

Rate Group 3 includes Western Europe, Scandinavia, and Israel. Rate Group 4 includes Australia, Japan, and New Zealand. Rate Group 5 includes the Middle East (except Israel), Africa, Asia, and Central and South America.

Global Express Guaranteed

This guaranteed, date-certain service is available to more than 200 countries and territories from about 20,000 Post Offices. It is offered as the result of an alliance with DHL Worldwide Express, and DHL provides the international delivery. Fast and reliable service starts at \$24 for documents and \$36 for packages, and rates vary by weight and destination country. Call 1-800-222-1811 for more details, or visit our Internet site at www.usps.com.

Global Express Mail (EMS)

This high-priority mail service is available to nearly 200 countries and territories, offering economy, speed, reliability, and convenience. Rates vary by weight and destination country, starting at \$15.50. Call 1-800-222-1811 for more details, or visit our Internet site at www.usps.com.

Internet Resources

The USPS internet site www.usps.com provides a wealth of postal information, including:

- Address change and moving information
- Express Mail tracking
- International mailing information
- Passport information
- Consumer and business publications
- Information on stamp collecting
- ZIP Code lookup and information
- Domestic Rate Calculator
- International Rate Calculator

Additional Resources

See the following for more information:

- Notice 123, *Ratefold* (all domestic rates and fees)
- Pub. 51, *International Postal Rates and Fees*

Local Post Office Information

To find information about your local Post Office, please contact that office or visit our Internet site at www.usps.com and click on "Locate Post Offices."

Post Office Name _____

Address _____

City _____

State _____ ZIP Code _____

Phone _____

Contact Name _____

Regular Business Hours:

Weekdays _____

Saturday _____

Sunday _____

Mail Security Tips

Follow these steps to protect mail:

- Place mail for pickup in a blue collection box or at your Post Office.
- Pick up your mail promptly after delivery.
- Don't leave mail in your mailbox overnight.
- Don't send cash in the mail.
- Ask your bank for "secure" checks that can't be altered.
- Tell your Post Office when you'll be out of town so the USPS can hold your mail until you return.

Report mail theft or suspicious mailings to a Postal Inspector. To locate the nearest Postal Inspector, call 1-800-ASK-USPS.

For more information, see Pub. 300-A, *Consumer and Business Guide to Preventing Mail Fraud*.