

POSTAL BULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 21929, SEPTEMBER 26, 1996

CONTENTS

Administrative Services

Directives and Forms Update	2
Update of Handbook AS-305, <i>Records Control Schedule</i> ..	3
Publication 247, <i>Supply and Equipment Catalog</i>	5
Chargeback System For Postal Locks And Keys	6

Customer Services

Mail Alert	7
National Consumers Week	8

Domestic Mail

DMM Notice: Automation Flats — Standard for Reduced Length	16
DMM Notice: Nonautomation Carrier Route Mail — Hard Copy CRIS Files	16
DMM, ASM, and IMM Notice: Nonmailable Plants, Plant Products, and Animals	17
DMM Notice: Upgradable Mail and Other Clarifications ...	20
DMM Notice: Express Mail for Shipping Adult Fowl	22
DMM Revision and Notice: Mail Preparation Standards: Three-Digit Carrier Routes Trays and Five-Digit Scheme Sortation	23
DMM Notice: USPS-Initiated Address Adjustments — Mail Delivery and Address List Correction Service	32
1996 International and Military Mail Christmas Dates	35
Overseas Military Mail	37
Express Mail Collection Box Decals	47

Finance

Address Change for Submission of U.S. Savings Stamps in Albums	51
Reporting Box Rent	51
Check Collection Process	51
Publication 29, <i>Just Drop Us a Card</i>	52
Form 155-G, <i>Daily Stamp Stock Record</i>	52

Fraud Alert

Missing U.S. Money Order Forms — Do Not Cash	55
Missing Canadian Money Order Forms — Do Not Cash ...	57
Counterfeited Canadian Money Order Forms — Do Not Cash	63
800 Number Available to Verify Canadian Money Orders ...	63
Domestic Orders	63
Withholding of Mail Order	63
Foreign Order No. 388	64

International Mail

Express Mail International Service to the Republic of Georgia	66
--	----

Post Offices

Post Office Changes Number 13	67
-------------------------------------	----

Postal Employees

Electronic Issuance of Updated ELM 12	69
Injury Compensation — Refusal of Job Offer	69
Postal Employee Use of American Express Cards	70
Poster 42, <i>Fair Labor Standards Act Notice</i>	70
Thrift Savings Plan Fact Sheet	73

Philately

Pictorial Cancellations Announcement 96-20	75
Stamp Announcement 96-41: Hanukkah Stamp (Holiday Celebrations Series)	85
Stamp Announcement 96-42: Yellow Rose Stamp	88
Stamp Announcement 96-43: Cycling International Postcard-Rate Stamps	90
Stamp Announcement 96-44: Holiday Traditional Stamp (Madonna and Child)	92

Latest Quarterly Index:

PB 21923, 7-4-96

1995 Annual Index:

PB 21912, 2-1-96



ADMINISTRATIVE SERVICES

Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (December 1995), is revised. The tables below contain the document ID, edition date, title, national stock number (NSN), and the postal and public supply source for all new, revised, and obsolete directives and

forms. Use this article to keep Publication 223 current. Information on how to order directives and forms can be found in chapter 1 of Publication 223.

This update is published in every other issue of the *Postal Bulletin*.

New Directives

Document ID	TL	Edition Date	Title	NSN	Organization	USPS Source	Public Source	Electronic Version
HBK EL-902-A		8/96	Analysis of Changes, Agreement between USPS and NRLCA (1995–1999)	7610-02-000-7154	Labor Relations	XMD	XMD	
MI AS-550-96-5		6/20/96	Environmental Compliance Quality Assurance Review Program	7610-03-000-7758	Engineering	XMD	N/A	
MI AS-710-96-6		7/15/96	Unauthorized Contractual Commitments	7610-03-000-7894	Purchasing	XMD	N/A	
MI AS-710-96-7		7/26/96	Noncompetitive Purchases	7610-03-000-7975	Purchasing	XMD	N/A	

Revised Directives

Document ID	TL	Edition Date	Title	NSN	Organization	USPS Source	Public Source	Electronic Version
HBK EL-902		2/3/96	Agreement between USPS and National Rural Letter Carriers' Association (1995–1999)	7610-01-000-9092	Labor Relations	XMD	XMD	
HBK T-5		5/96	International Mail Operations	7610-03-000-4212	International Business	XMD	N/A	
PUB 31		5/96	International Surface Air Lift (ISAL) Service Guide	7610-03-000-9269	International Business	XMD	P/F	
PUB 509		5/96	Headquarters Telephone Directory	7610-02-000-7093	Information Systems	XMD	SMD	

Obsolete Directives

Document ID	TL	Edition Date	Title	Obsolete Date	Replaced By
HC 79-6		3/24/79	Higher Level Pay	8/23/96	N/A
NOT 3-C		9/91	Automation Compatibility and Mail Dimensions Standards Template-IOCS/RPW	9/3/96	N/A

New Forms

Form Number	Edition Date	Title	NSN	Where Used	USPS Source	Unit of Issue	Organization	Electronic Version
PS 1314-F	8/96	Rural Carrier FMLA Certificate	7530-03-000-8007	PS	XMD	EA	Finance	

Revised Forms

Form Number	Edition Date	Oldest Usable Date	Title	NSN	Where Used	USPS Source	Unit of Issue	Organization	Electronic Version
PS 8039	6/96	6/96	Back Pay Decision/Settlement Worksheet	7530-03-000-3789	PS	XMD	EA	Human Resources	

Update of Handbook AS-305, *Records Control Schedule*

Listed below are recently approved updates and additions to Handbook AS-305, *Records Control Handbook*. This handbook contains authorized disposition instructions for scheduled Postal Service records. The Records Series Control Number, Records Series Name, Disposition Instruction, and NARA Job Number are provided for each new and up-

dated records series. These changes will be incorporated into the next version of Handbook AS-305. Questions regarding these additions and updates should be directed to Post Office Accounting, USPS Headquarters at 202-268-4869.

Records Series Number	Records Series Name	Disposition Instructions	NARA Job Number
Finance			
BBAA.12.02 (Addition)	Local Area Mail Volume Projection Study (LAMPS) Supporting Documentation	Dispose of in October 2005.	N1-488-96-2/1
BDEA.12.13 (Update: replaces BDEA.12.01)	Employee Travel Expense Claims — Payment Copies	Dispose of 3 years from the end of the current fiscal year.	N1-488-96-4/1
BGBF.03.03 (Update)	Paid Money Orders (Domestic and International)	Dispose of 2 years from the end of the month paid.	N1-488-96-1/1
CCAA.00.01 (Update)	Carrier Street Cost System	Dispose of 10 years from the end of each fiscal year.	N1-488-96-2/3
Marketing			
BGDA.03.01 (Update)	Summary of Passport Applications Accepted — Reporting Office Copy	Dispose of 4 months from submission to the State Department.	N1-488-96-2/2
CEAA.03.01 (Addition)	Log of Post Office Discontinuance Actions	Dispose of 20 years from the end of the calendar year in which final decision is made.	N1-488-96-2/4
CEAA.12.01 (Addition)	Post Office Closing Case Files — Headquarters Copies	Dispose of 7 years from the end of the calendar year in which final decision is made.	N1-488-96-2/5
CEAA.12.02 (Addition)	Post Office Closing Case Files — District Office Copies	Dispose of 2 years from the end of the calendar year in which final decision is made.	N1-488-96-2/6
Consumer Advocate			
CFAC.03.01 (Addition)	Customer Satisfaction Index (CSI) Records	Dispose of 5 years from the end of the fiscal year.	N1-488-96-2/7
CFAC.30.01 (Addition)	Customer Satisfaction Index (CSI) Electronic Records	Dispose of 10 years from end of the fiscal year.	N1-488-96-2/8
Operations Support			
DDDA.12.01 (Addition)	Transcripts of Proceedings Related to Air Carrier Contracts	Dispose of 5 years from the end of the contract cycle.	N1-488-96-2/9
DFAB.03.01 (Update)	Address Change and Mail Forwarding Records	Destroy 18 months from the end of the month in which the change was processed.	N1-488-96-2/10
DFAB.30.01 (Addition)	Address Change and Mail Forwarding Records — National Change of Address File	When the records are 3 years old, purge from the active file.	N1-488-96-2/11
DFAB.31.01 (Addition)	Address Change and Mail Forwarding Records — National Change of Address File — Historical Records	Auto-delete these records as they become 10 years old.	N1-488-96-2/12

Records Series Number	Records Series Name	Disposition Instructions	NARA Job Number
Human Resources			
EBBB.00.01 (Update)	Employment Registers — Notice of Rating Card — Applicant Copy	Forward to applicant.	N1-488-96-2/13
EBBB.03.01 (Update)	Employment Registers — Record Card — Alphabetic File	Destroy 10 years from the end of the calendar year.	N1-488-96-2/14
EBBB.03.02 (Update)	Employment Registers — Register Card — Numeric File	Destroy 10 years from the end of the calendar year.	N1-488-96-2/15
EBBD.12.01 (Update)	Vacancy Files Maintained By the Headquarters Personnel Office	Destroy closed file 10 years from the end of the calendar year.	N1-488-96-2/16
EBBD.12.03 (Addition)	Vacancy Case Files Maintained by Field Personnel Office	Destroy closed file 5 years from the end of the calendar year.	N1-488-96-2/17
EBBX.03.03 (Update)	Applications for Employment — Bargaining Unit Positions	Destroy failed applications 6 months from the date of examination.	N1-488-96-2/18
EBBX.12.03 (Update)	Pre-Employment Investigative Records	Destroy closed file 10 years from end of calendar year.	N1-488-96-2/19
EBBX.12.06 (Update)	Outside Applicant Files — Nonbargaining Unit Positions — Unsuccessful Applicant Records	Destroy 6 months from the date the position is filled.	N1-488-96-2/20
EBBX.12.07 (Update)	Outside Applicant Files — Nonbargaining Unit — Positions — Successful Applicant Records	Destroy records not needed for long-term retention 6 months from the date the employee is hired.	N1-488-96-2/21
EBBX.12.09 (Update)	Postmaster Selection — Selection Case Files — Record Copy	Destroy closed file 5 years from the end of the calendar year in which selection is made.	N1-488-96-2/22
ECAA.03.02 (Addition)	Noise Measurement Records	Dispose of 30 years from the end of the calendar year in which measurement was taken.	N1-488-96-2/24
ECAA.03.03 (Addition)	Noise Conservation Training Records	Destroy with the EMF, 30 years after the employee separates.	N1-488-96-2/25
ECAA.03.04 (Addition)	Employee Noise Exposure Records	Destroy with the EMF, 30 years after the employee separates.	N1-488-96-2/26
Labor Relations			
EBFD.12.01 (Update)	EEO Discrimination Complaint Cases — Official Complaint File	Destroy closed file 6 years from the end of the calendar years in which complaint is resolved.	N1-488-96-2/23
EFCX.03.01 (Addition)	Uniform Program Payment Records — District Accounting Office Copies	Dispose of 2 years from the end of the calendar year to which the records apply.	N1-488-96-2/28
EFCX.11.01 (Update)	Uniform Program Records — Special Correspondence	Dispose of 2 years from the end of the calendar year.	N1-488-96-2/27
EFCX.12.03 (Update)	Uniform Program Records — Post Office Case Files	Destroy inactive file 2 years from the end of the calendar year in which problem is resolved.	N1-488-96-2/29
Purchasing			
GACX.12.02 (Update)	Postal Contracts Case File — Contracting Officer Copy	Dispose of closed file 6 years from the end of the fiscal year in which contract is terminated.	N1-488-96-2/30
GACX.12.07 (Addition)	Simplified Contract Awards Case File — Contracting Officer Copy	Dispose of closed file 2 years from the end of the fiscal year in which contract is terminated.	N1-488-96-2/31

Records Series Number	Records Series Name	Disposition Instructions	NARA Job Number
Legislative Affairs			
GCAA.12.01 (Addition)	Congressional/Government Official Correspondence	Delete closed files from the system 3 years from the date the case is closed.	N1-488-96-2/32
General Counsel			
GFXX.03.01 (Update)	Confidential Financial Disclosure Reports for Postal Officials	Destroy 6 years from the end of the calendar year in which report was submitted.	N1-488-96-2/33
GFXX.03.02 (Update)	Public Financial Disclosure Reports	Destroy 6 years from the date of receipt.	N1-488-86-2/34
Inspection Service			
GHXX.03.06 (Addition)	Mail Cover Program Index	Destroy 15 years from the date the case is closed.	N1-488-96-2/35
GHXX.12.02 (Addition)	Mail Cover Program Investigative Case Files	Destroy inactive files 5 years from the end of the fiscal year in which the investigation terminates.	N1-488-96-2/36
GHXX.12.04 (Addition)	Inspection Service Investigative Case Files — Record Copy	Destroy 15 years from the end of the fiscal year in which the case is closed.	N1-488-96-2/37
GHXX.12.07 (Addition)	Personnel Security Background Investigative Records	Destroy inactive files 40 years from the end of the fiscal year in which the case is closed.	N1-488-96-2/38
Information Systems (Corporate Publishing)			
GIBA.12.03 (Addition)	Federal Register Notice Case Files	Dispose of 3 years from the end of the fiscal year in which the notices were published.	N1-488-96-2/39

—Payroll Accounting and Records, Finance, 9-26-96

Publication 247, *Supply and Equipment Catalog*

Effective immediately, the completely revised Publication 247, *Supply and Equipment Catalog* (April 1996) (NSN 7610-02-000-7982), is available from your servicing material distribution center. Its quick pick number is 266. Orders may be placed through normal publication ordering channels.

This new edition features a 27 percent reduction in pages (which will reduce future costs), consolidated indices for easier searches, and a supplemental price list.

—Inventory Management,
Purchasing and Materials, 9-26-96

Chargeback System For Postal Locks And Keys

Effective Accounting Period 1, Fiscal Year 97, the Mail Equipment Shops (MES) will bill all its postal customers directly through a chargeback system. In the past, these items have been funded by Headquarters proponent organizations; however, this practice has been discontinued.

Offices will be charged for Arrow Locks and Arrow Keys, Serial Locks and Serial Keys, Serial Metro Locks and Serial Metro Keys, Serial MV Locks and Serial MV Keys, LA Keys, and Rotary Keys. Postal customers must ensure that an accurate ZIP+4 is on their Form 4983, *Postal Key and Lock Requisition*.

Pricing for these products is:

Item	Price Each
Arrow Lock	\$5.50
Arrow "Y" Lock	\$9.50
Arrow Key	\$2.25
Serial Lock	\$20.98
Serial Metro Lock	\$20.98
Serial "MV" Lock	\$22.25
All Serial Key	\$2.25
LA Keys	\$1.58
Rotary Keys	\$1.25

Charges will not be billed for post office box keys at this time. Payment of any kind *should not* be forwarded to the MES, because all charges will be automatically billed at the end of every accounting period.

—Inventory Management,
Purchasing and Materials, 9-26-96

CUSTOMER SERVICES

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of

1 million pieces or more, should contact Sales Management at 202-268-3182 at least 1 month preceding the requested delivery dates.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Eddie Bauer October Men's	Standard/Catalog	Sept. 30–Oct. 2	1.6	Nationwide	CarRt, 3/5-Digit, Basic	RR Donnelley
Eddie Bauer October Women's	Standard/Catalog	Sept. 30–Oct. 2	2.0	Nationwide	CarRt, 3/5-Digit, Basic	RR Donnelley
Eddie Bauer October Home	Standard/Catalog	Sept. 30–Oct. 2	1.0	Nationwide	CarRt, 3/5-Digit, Basic	RR Donnelley
Eddie Bauer October Prospect	Standard/Catalog	Sept. 30–Oct. 2	3.0	Nationwide	CarRt, 3/5-Digit, Basic	RE Donnelley
Radio Shack	Standard/Letter	Oct. 1–3	9.1	Nationwide	CarRt	9 1/2" x 5 1/2", 32 pages
Orvis Holiday 1996	Standard/Flat	Oct. 2–4	5.3	Nationwide	CarRt	RR Donnelley, Lynchburg, VA
JCPenney Fall Children's	Standard/Catalog	Oct. 3–5	4.5	Nationwide	CarRt	World Color
Collin Street Bakery	Standard	Oct. 7–9	4.5	Nationwide	CarRt, 3/5-Digit, Basic	4" x 9 1/2"
Talbots Something Wonderful	Standard/Catalog	Oct. 8–10	1.5	Nationwide	CarRt, 3/5-Digit, Basic	8.25" x 10.625"
JCPenney Fall 25% Off	Standard/Letter Postcards	Oct. 9–16	36.0	Nationwide	CarRt	
Mary Kay Holiday 96	Standard	Oct. 9–16	5.6	Nationwide	CarRt	6" x 9", The Mail Box
JCPenney Home Fashion Sale	Standard/Catalog	Oct. 10–12	12.5	Nationwide	CarRt	RR Donnelley, Spartanburg, SC
Billy Graham Letter	Standard/Letter	Oct. 14–25	1.4	Nationwide	CarRt, 3/5-Digit, Basic	8" x 10 5/8", 44 pages; Minneapolis, MN
Carol Wright Mailing	Standard	Oct. 15–17	30.0	Nationwide	CarRt	6" x 9", Cox Direct
National Committee to Preserve S.S. and Medicare	Standard/Letter	Oct. 15–17	1.3	Nationwide	CarRt	6" x 9 13/16"
Billy Graham DECISION Magazine	Standard/Magazine	Oct. 25–31	1.5	Nationwide	CarRt, 3/5-Digit, Basic	8" x 10 5/8", 44 pages; Minneapolis, MN

National Consumers Week

The United States Postal Service will join the United States Office of Consumer Affairs in educating and informing customers about their rights and responsibilities in the marketplace through National Consumers Week, October 20–30, 1996. This year's national theme is "Service Signals Success."

The National Consumers Week observance is intended to raise awareness of Postal Service products and services, improve understanding of Postal Service operations, and educate consumers about Inspection Service efforts to protect the public from fraudulent schemes and other postal crimes. National Consumers Week is also an opportunity to establish or affirm ties with the local community.

Postmasters and facility managers are encouraged to support this consumer education effort by sponsoring some of the suggested activities during National Consumers Week listed in this *Postal Bulletin*.

As in past years, districts are invited to forward information about particularly noteworthy efforts that might be newsworthy to Consumer Affairs at Headquarters.

Suggested Ideas and Activities for Postmasters and Facility Managers

Consider designating each day of the week to publicize one or two of the different types of services we offer. If you have a Customer Advisory Council, involve members as much as possible. Plan activities that educate customers about our services. For example:

Monday: Focus on the different service levels available for sending mail. Designate a window clerk to sit in a special booth and explain to customers the different levels of service offered for sending a package, a letter, etc. Provide materials that explain the different classes of mail available to customers.

Tuesday: Focus on special mailing services, highlighting information on service options, such as registered, certified, return receipt service, and insured.

Wednesday: Educate customers about the other consumer services we offer, such as forwarding and hold mail service, money orders, easy stamp services, and stamp collecting information.

Thursday: Center activities around information services available to customers. Emphasize *A Consumer's Guide to Postal Services and Products* (Publication 201), Postal Business Centers, and other local mechanisms established to provide customers with information.

Friday: Coordinate activities relating to consumer protection services that the U.S. Postal Service provides. Highlight the Postal Inspection Service consumer complaint program and fraud prevention activities.

Saturday: Provide a forum to educate customers about claims processing and our complaints and inquiry service. Display the Consumer Service Card.

Sunday: If your facility is open on Sunday, partner with a local restaurant or food franchise to provide refreshments during a "Conversation with the Postmaster" session.

Monday: Invite the public to tour your facility in order to learn how the mail is processed. Have a postal business center representative discuss addressing, ZIP+4 and barcoding.

Tuesday: Demonstrate the Wee Deliver Program and have school children display their stamp collections in a postal lobby or sponsor a competition for the best stamp suggestion entry. Involve local schools. Hold an old-fashioned ice-cream social.

Wednesday: Have carriers in a postal lobby explain some of the dangers and impediments to safe mail delivery and how customers can ensure that their pets do not disrupt their mail delivery. The local Humane Society can assist with tips on how best to restrain dogs and other pets.

Additional activity suggestions are:

- Design a check stuffer to accompany employee paychecks informing them about National Consumers Week activities that will be held at your office.
- Hold an educational seminar related to postal services. Invite the general public to meet local postal contacts who will assist them and make working with the Postal Service easier.
- Set up an information booth for local postal inspectors and/or the consumer affairs and claims manager to provide information and publications on consumer issues. Consider information booths for fraud prevention, proper and complete addressing, automation, ZIP+4 numbering, and proper packaging demonstrations.
- Hold a joint press conference or educational seminar with a local postal inspector. The postal inspector could discuss the latest postal-related scams and how to avoid being victimized. The postmaster can offer tips on how customers can get the most from our services through proper addressing and packaging.
- Work with the local postal inspector to involve senior citizens in combating fraud against the elderly. Hold seminars at local retirement communities. Postal inspectors can discuss such issues as prevalent schemes and how to detect spurious offers, etc. En-

courage the local postal inspector to send out news releases on consumer issues and postal crimes.

- Hold an open house and postal fair during National Consumers Week. Hand out consumer publications such as Publication 201, *A Consumer's Guide to Postal Services and Products*, and Publication 300, *A Consumer's Guide to Postal Crime Prevention*. Have postal representatives available to answer questions about products and services to help customers learn how to get the most from what we offer. Consider including consumer related informational brochures from other federal and state agencies and local consumer bureaus. (See the list of postal brochures and notices available through the material distribution centers on page 11.)
- Open a dialogue with other city, county, or state consumer affairs professionals (e.g., Better Business Bureau, Society of Consumer Affairs Professionals (SOCAP), and state or municipal consumer affairs offices). Share ideas on consumer protection and awareness issues. Hold a joint seminar on a consumer related issue.
- Celebrate or announce something recently done to improve local service and to enhance customer satisfaction during National Consumers Week. For example, promote extended hours, an expanded post office box section, an improved facility, or a new handicap ramp.
- Start a regular tour program during National Consumers Week if the office does not already have one. Advertise the program to the media. Have tour guides discuss how customers can get better service and help the Postal Service utilize full automation capabilities through complete addressing and correct mail preparation.
- Hold special training or education sessions on mail preparation for mailers or customers in conjunction with National Consumers Week.
- Offer to be a guest on local TV and radio talk shows to discuss such topics as the variety of services the Postal Service has to offer and their advantages over our competitors. Talk about the sanctity of the mails, consumer protection, and other customer satisfaction initiatives.
- Establish a Customer Advisory Council. The district consumer affairs and claims manager can provide a handbook on how to get started. A good first project for the council could be to link consumer protection efforts

with the Postal Inspection Service and local law enforcement. If a Customer Advisory Council is established, involve its members in National Consumers Week planning and activities.

- Have local officials declare National Consumers Week and prepare a promotion around the event. Consider having the mayor sign a National Consumers Week Proclamation. (See sample proclamation on page 12.)
- Present an appreciation award to one or more local TV and radio consumer reporters from the post office. The award ceremony could be the centerpiece for a full-fledged event, with tables arranged to display consumer information and mailing aids. (See sample plaque language on page 12.) Advertise the event in local newspapers and invite other consumer groups to participate.
- Participate in a public seminar related to consumer education.
- Host a consumer fair or library display using ideas for information booths and seminars described above.

Useful Tips for Postmasters and Managers Planning National Consumers Week Activities

- Appoint a planning committee. Wherever possible, involve the Customer Advisory Council members in planning National Consumers Week events.
- List the events. Set a date for each event and work backward, leaving plenty of time for glitches.
- Identify the audience for each event — households, businesses, students, or special interest groups.
- If the post office plans to team up with other consumer groups, pick an event and contact the other groups to share ideas. For names of consumer groups in the area, contact the local Society of Consumer Affairs Professionals (SOCAP).
- Issue a news release outlining the planned events. Include pertinent facts such as date, place, and purpose. Place posters in public places.
- Pitch the event to news reporters and television and radio program producers.
- The consumer affairs and claims manager for the district serves as a consultant and resource for postmasters and managers planning National Consumers Week activities. The district Consumer Affairs and Claims Office also serves as a clearinghouse for additional information and materials received after this printing.

Postal Services to Highlight During National Consumers Week

The following is a list of some of the services the Postal Services offers consumers. The list is not all-inclusive. There may also be local customer service initiatives and pilot programs that postmasters and managers can publicize during National Consumers Week.

- Different classes of mail to meet different needs
- Mail pick-up services
- International Mail
 - Global Priority Mail
 - International Business Reply Service
 - VALUEPOST/CANADA
- Services provided by the postal business centers
- Mailing products
 - Free Express Mail and Priority Mail products
 - Competitively priced packaging and mailing products
- Easy Stamp services
 - Stamps by mail
 - Stamps by phone
 - Stamps at retail establishments
- Special Mailing services
 - Registered
 - Certified
 - Insurance
 - COD
 - Return receipt
 - Restricted delivery
- Money orders
- Passport applications
- Waiver of signature for delivery of parcels
- Carrier Alert Programs
- Forwarding and hold mail service
- Protection of the mail
- Claims processing
- Inquiries
- Consumer Service Card Program
- Inspection Service
 - Consumer Complaint Program for unsatisfactory mail order transactions
 - Mail Fraud Prevention Activities
- Free brochures and booklets

Postal Brochures and Notices Useful for National Consumers Week

The following is a list of some postal notices, publications, posters, and kits that may be useful as handouts for customers during National Consumers Week and as resource material for postmasters and managers when preparing for National Consumers Week:

Publication	PSN
<i>A Consumer's Guide to Postal Crime Prevention</i> , Publication 300	7610-03-000-9175
<i>A Consumer's Guide to Postal Crime Prevention</i> , Publication 300-S (Spanish version)	7610-03-000-9245
<i>A Consumer's Guide to Postal Services and Products</i> , Publication 201	7610-02-000-9960
<i>A Consumer's Guide to Postal Services and Products</i> , Publication 201-S (Spanish version)	7610-03-000-9487
<i>Addressing for Success</i> , Publication 221	7610-03-000-9513
<i>Apartment House Mail Receptacles — Regulations and Manufacturing Standards</i> , Publication 17	7610-03-000-9270
<i>Approaches to Curbside Mailboxes</i> , Notice 38	7610-03-000-9147
<i>Child Safety Letter</i> , Publication 188	7610-03-000-9713
<i>Combining More Than One Second-Class Publication</i> , Publication 410	7610-02-000-9034
<i>Consumer Protection Packet</i> , Kit 8	7530-01-000-9373
<i>Customer Guide to Filing Domestic Claims or Registered Mail Inquiries</i> , Publication 122	7610-03-000-9837
<i>Customer Guide to Filing Inquiries and Claims on International Mail</i> , Publication 122-A	7610-02-000-9934
<i>Designing Business Letter Mail</i> , Publication 25	7610-03-000-9119
<i>Postal Rates and Fees</i> , Poster 123-L	7690-03-000-4150
<i>Postal Rates and Fees</i> , Poster 123-S (Spanish Version)	7690-03-000-4151
<i>Don't Take the Bait</i> , Publication 281	7610-02-000-9388
<i>Don't Take the Bait</i> , Publication 281-S (Spanish Version)	7610-03-000-9401
<i>Express Mail International Service Guide</i> , Publication 273	7610-02-000-9003
<i>History of the Postal Inspection Service</i> , Publication 259	7610-03-000-9273
<i>Information for Victims and Witnesses of Crimes</i> , Publication 303	7610-02-000-7090
<i>International Rates and Fees</i> , Poster 51	7610-01-000-9149
<i>Introduction to Stamp Collecting</i> , Publication 225	7610-02-000-7089
<i>Let's Do Business</i> , Publication 5	7610-03-000-9156
<i>Mail Fraud Targets Young Consumers</i> , Publication 548	7610-03-000-4637
<i>Packaging for Mailing</i> , Publication 2	7610-01-000-9774
<i>Postal Addressing Standards</i> , Publication 28	7610-03-000-3688
<i>Postal Crime Prevention: A Guide for Businesses</i> , Publication 301	7610-03-000-9332
<i>Postal Customer's Bill of Rights</i> , Poster 39	7610-03-000-9266
<i>Preparing Packages for Mailing</i> , Publication 227	7610-02-000-7905
<i>Sweepstakes Advertising: A Consumer's Guide</i> , Publication 546	7610-03-000-4600
<i>The United States Inspection Service</i> , Publication 198	7610-02-000-9898
<i>The Saga of the Pony Express — 1860–1861</i> , Publication 290	7610-03-000-9149
<i>Theft? Protect Your Mail</i> , Notice 50	7610-02-000-9874
<i>Tips, Tags, and Thanks</i> , Notice 11	7610-03-000-9146

Sample National Consumers Week Proclamation

WHEREAS, the President has proclaimed the week beginning October 20 through October 30 as National Consumers Week; and

WHEREAS, the purpose of our competitive free market system is to satisfy customer demand; and

WHEREAS, every consumer expects and deserves access to a wide variety of competitively priced quality goods and services, accurate information on content and care, contractual agreements, and the cost of credit — essentially whatever facts are necessary to make an informed choice; and

WHEREAS, it is clear that the greatest fairness for consumers can be achieved through the active cooperation of educators, businesspeople, government officials, and consumers themselves working together to ensure equity, increased competition, and safety in our free market economy; and

WHEREAS, National Consumers Week will promote dissemination of sound consumer information by both the public and private sector, including the media, on subjects such as complaint handling and public policy issues that affect consumers; encourage dialogue and cooperation among educators, consumers, businesspeople, and government officials; and broaden the scope of consumer and economic education by heightening consumer awareness that we function in a world market — that our interdependence extends far beyond the boundaries of the United States.

NOW, THEREFORE, I, _____,
Mayor of (city/town)

do hereby designate October 20 to 30, in the city of _____, as CONSUMERS WEEK, October ____, 1996.

 Mayor

Sample Language for Plaque Honoring Local Consumer Reporter

(Name of reporter), of (publication/station name)

In appreciation of your untiring efforts and dedication to the ongoing need to educate and inform consumers about their rights and responsibilities in the marketplace.

Postmaster (name)
 on behalf of the United States Postal Service.

Sample News Release

(USPS Letterhead)

For immediate release
 (Date)

For more information,
 contact: (Name/telephone)

The Postal Service Emphasizes SERVICE During National Consumers Week

During National Consumers Week that begins October 20, the United States Postal Service will join the U.S. Office of Consumer Affairs in sponsoring a number of activities to help citizens become better consumers, explained (city/town) postmaster (name). For the following 11 days, we plan to *(describe local Consumers Week plan)*, (last name) said.

“National Consumers Week celebrations began in 1982 to acknowledge and emphasize the significant stake consumers have in our economy. Without consumers, the economy would lose its balance,” said (last name). “The Postal Service recognizes the importance of consumers and the importance of providing service. After all, just like last year’s theme, Service Signals Success.”

“We value each and every customer, and National Consumers Week provides us with an excellent opportunity to do something special for our community,” said (last name).

Sample News Release

(USPS Letterhead)

For immediate release
 (Date)

For more information,
 contact: (Name/telephone)

(Town/City) Post Office Hosts Open House and Information Fair

Have you ever wondered how your letters and packages get from one place to another? In conjunction with National Consumers Week, October 20 through 30, the employees from the (city/town name) post office invite the residents of (city) to attend an open house at the (name) post office at (address) on (date) for a look at what goes on behind the lobby counters. Activities will begin at (time).

(Add local details of other aspects of the Information Fair, such as whether there will be a postal inspector available to answer questions, product and service information that will be offered, and demonstrations.)

“Please come and share refreshments with us. We welcome this chance to show off our facility, receive your comments and get better acquainted,” says (town/city) Postmaster (full name). “Plan to spend about (# hours) for a complete tour of the premises,” he/she adds.

Speech for Postmasters

Service Signals Success

(The following speech may be used by postmasters or station managers as a National Consumers Week message. For best results, adapt the speech by interjecting local information of interest to the local audience.)

(Good morning/afternoon/evening):

I appreciate the opportunity to speak to you about the Postal Service's involvement during National Consumers Week, October 20 through 30.

The United States Office of Consumer Affairs' celebration of National Consumers Week was initiated in 1982 to acknowledge and emphasize the significant stake consumers have in our economy. Our economy has three bases: capital, labor, and consumers. Without consumers, the economy would simply lose its balance.

National Consumers Week is dedicated to educating and informing customers about their rights and responsibilities in the marketplace. The Postal Service observance of National Consumers Week is intended to raise awareness of the products and services we offer, improve understanding of Postal Service operations, and educate consumers about issues related to the Postal Service, use of the mails, and Inspection Service efforts to protect the public from fraudulent schemes and other postal crimes.

When we became an independent agency free from political influence and came out from under the burden of the taxpayers in 1971, a lot of thought went into our name — including putting the word "service" into it. Now, let me say this: "Service" may come last in our corporate title, but it is first on our minds each and every day.

Service with a smile. Service in 5 minutes or less. Service that's convenient.

Service that's reliable. Services you can choose.

There is no substitute for good service. Service Signals Success, which is the theme for this year's National Consumers Week celebration.

The U.S. Postal Service is a large service organization — slightly more than 750,000 strong. We provide all households and businesses across the United States with *equal* ability to communicate and conduct business through prompt, reliable, and economical services for the collection, transmission, and delivery of messages and merchandise. No other service organization or communications company can say the same.

We are working hard at becoming the most efficient and effective service in the federal government and in the markets that we serve. To achieve this, we know we have to pay attention to our customers. Like no time before, the U.S. Postal Service is dedicated to improving service to you our

customer, while at the same time improving internal efficiency.

Locally we have *[fill in local changes, some examples could be extended hours, additional windows, earlier mail delivery, service in 5 minutes or less, great EXFC/CSM scores, positive impact of remote video sorting, and delivery point sequencing.]*

We want to educate our customers about our products and services so that they can choose wisely to ensure that our services and our products meet their expectations. And then we want to make it easy for customers to use them.

Long gone are the days when the only place you could buy a stamp was at the post office. Today, you can buy stamps by mail (hold up a Stamps by Mail form), or you can order stamps over the telephone with a credit card by dialing (1-800-STAMP-24). You can also purchase a variety of philatelic products through this 800 number (hold up a Stamps etc. catalog). You can purchase stamps at the local (list grocery stores, etc. where customers can purchase stamps). You can choose which service to use at the Postal Service. Now that's service that's convenient.

Also, as an aside, I do feel obligated to mention that alternative, commercial mailing services add a surcharge to scheduled postage and fees in order to cover their costs. That's how the companies make a profit. Even so, the Postal Service is often less expensive than its competitors for comparable services. Check it out. And if you want to avoid a surcharge, visit us or one of our contract stations. We now provide service in 5 minutes or less at all our postal lobbies.

In addition, we have added other conveniences to our operations that you may not be aware of. Senders now have the option to indicate on packages that they prefer to have the letter carrier leave the package in a secure location, if the recipient is not home when delivery is first attempted. This helps speed delivery for the customer. And you, the recipient, save time because you no longer have to make a trip to the post office or wait for redelivery.

We offer all sorts of "freebies" at our post offices. At no cost to you, we provide Express Mail envelopes, Express Mail flat envelopes, Express Mail tubes, and Express Mail boxes (tubes and boxes are at most major post offices). We also provide free Priority Mail envelopes, Priority Mail boxes, and Priority Mail flat-rate envelopes. Can't get to the post office to pick these up? Just call 1-800-222-1811, and we will deliver whatever you need. Now that's convenience!

We are not just "convenient." We also offer a choice of reliable services to meet your needs.

You can purchase a gift during your lunch hour, wrap it, put it in an Express Mail overnight box, stop by the post office on the way back to work to send it, and have it arrive the next day — guaranteed or your money back. This service is great

if you're like me and tend to forget special occasions until the last minute.

Want it there fast, but overnight is not necessary? Try our Priority Mail service. Although this service does not come with a money back guarantee, we do give Priority Mail expedited handling. If speed is not your concern, but cost is, you can use our parcel post service. You can expect delivery in 3 to 10 days, depending on the distance the package must travel.

With the U.S. Postal Service, you choose the level of service you need. The same is true for the special services we offer — registered, certified, and insurance. You can purchase these services if you need them. If you need insurance, you can purchase it. If you don't need it, no need to purchase it. Insurance fees are not built into our basic rate so that you pay for it whether or not you need it.

Service that is reliable. Services you can choose.

All brochures found in post office lobbies are free. One of my personal favorites from a customer's point of view is *A Consumer's Guide to Postal Services and Products*. It contains a wealth of information, including how to use registered mail,

certified mail, and money orders. We have brochures and booklets on proper addressing, preparing and wrapping packages, stamp collecting, postal crime prevention, and many, many more.

(If applicable) We now have a business center designed to help all business mailers. Our mailing experts can guide you on proper addressing and give you ideas on how to save money on business mailings.

All these services, from brochures in the lobby to the expert advice available in our business centers, are free.

At any time, if you feel you are not getting the service we have promised, speak to one of our window clerks or myself. Also, every post office displays Consumer Service Cards. Just take a moment to write your complaint or compliment, and you will get action. That I guarantee.

I stand before you today as a representative of the [fill in the correct number] Postal Service men and women in our city/town. We want you to know that we value your business. National Consumers Week is a fitting time to emphasize our commitment to you to provide the best Postal Service ever.

Service Signals Success

National Consumers Week

October 20–30, 1996

Types of Services Offered by the United States Postal Service	Examples of These Services
Different Classes of Mail Meeting Different Customer Needs	<ul style="list-style-type: none"> ■ Express Mail ■ Priority Mail ■ First-Class ■ Parcel post
Special Mailing Services	<ul style="list-style-type: none"> ■ Registered mail ■ Certified mail ■ Insurance ■ COD ■ Return receipt ■ Certificate of mailing
Customer Services	<ul style="list-style-type: none"> ■ Easy stamp services ■ Money orders ■ Post office box/caller service ■ Forwarding and hold mail services ■ Passport applications ■ Stamp collecting items
Information and Education Services	<ul style="list-style-type: none"> ■ Free brochures, booklets, and handbooks ■ Postal Business Centers ■ Customer Advisory Councils ■ Postal Inspection Service educational consultation
Consumer Services	<ul style="list-style-type: none"> ■ Postage-free Consumer Service Cards ■ Claims and inquiry services ■ Consumer affairs professionals to assist customers ■ Postal Inspection Service crime prevention activities ■ Postal Inspection Service fraud investigation fraud

—Consumer Advocate, 9-26-96

DOMESTIC MAIL

DMM NOTICE

Automation Flats — Standard for Reduced Length

Effective October 1, 1996, *Domestic Mail Manual* (DMM) C820.2.3b(2) is revised to extend the expiration date from December 31, 1996, to June 30, 1997, for the exception to the decreased length of 5-3/8 inches for automation flat-size mail.

This added time will allow the Postal Service to collect sufficient data to decide whether flat-size pieces measuring more than 7-1/2 inches high but only 5-3/8 inches long can be processed efficiently on current flat sorting machines (FSMs).

The Postal Service also plans to monitor specific mailings, specific mail types, and specific delivery times to ensure that mailers preparing flats at this size receive optimal service.

Domestic Mail Manual (DMM)

C Characteristics and Content

* * * * *

C800 Automation-Compatible Mail

* * * * *

C820 Flats
* * * * *

2.0 DIMENSIONS
* * * * *

2.3 Shape and Size

Each piece must be rectangular and:

- a. Not more than 12 or less than 6 inches high.
- b. Not more than 15 or less than
 - (1) 5 inches long if from 6 to 7-1/2 inches high; or
 - (2) 6 inches long if more than 7-1/2 inches high, *except that through June 30, 1997, pieces may be at least 5-3/8 inches long if more than 7-1/2 inches high.*
- c. Not more than 0.75 or less than 0.009 inch thick.

—Mail Preparation and Standards, Marketing Systems, 9-26-96

DMM NOTICE

Nonautomation Carrier Route Mail — Hard Copy CRIS Files

Effective October 1, 1996, *Domestic Mail Manual* (DMM) E230.2.1 and E630.2.4 are revised to provide an option for assigning carrier route codes to nonautomation carrier route mail. With this revision, a mailer may use hard copy Carrier Route Information System (CRIS) files for assigning these codes within 90 days before the mailing date. Additional matching against the USPS ZIP+4 database with software certified by the Coding Accuracy Support System (CASS) is not required when this optional method is used for assigning carrier codes.

Under this option, the mailer must use information in current hard copy CRIS files purchased from the National Customer Support Center (NCSC) to assign the carrier route codes to addresses on pieces in the nonautomation rate carrier route mailing. Pieces bearing addresses containing carrier route information obtained from the USPS files are not required to bear barcodes.

For rates that require sequencing of pieces either in line of travel or in walk sequence (that is, all nonautomation Enhanced Carrier Route Standard Mail and all Periodicals high

density and saturation mail), the mailer must ensure that the address list is sequenced within 90 days before the mailing date. The mailer may use either an electronic sequencing service (such as Delivery Sequence File (DSF), Computerized Delivery Sequence (CDS), or USPS Line-of-Travel (LOT) product) or the manual address card sequencing service available under DMM A920.

Any mailer using a hard copy CRIS product to assign carrier route codes must manually complete Form 3553, *Coding Accuracy Support System (CASS) Summary Report*. The mailer must show the date of the CRIS product and the date when the information was assigned to the address list.

Domestic Mail Manual (DMM)

E Eligibility
* * * * *

E200 Periodicals
* * * * *

E230 Nonautomation Rates

* * * * *

2.0 CARRIER ROUTE RATES**2.1 Carrier Route Information**

[Amend 2.1 by adding "hard copy CRIS files" to the first sentence to read as follows:]

Except for mailings prepared with a simplified address under A040, carrier route codes must be applied to mailings using CASS-certified software and the current USPS Carrier Route Information System (CRIS) scheme, hard copy CRIS files, or another AIS product containing carrier route information, subject to A930 and A950. Carrier route information must be updated within 90 days before the mailing date.

* * * * *

E600 Standard Mail

* * * * *

E630 Nonautomation Presort Rates

* * * * *

2.0 ENHANCED CARRIER ROUTE RATES

* * * * *

2.4 Carrier Route Information

[Amend 2.4 by adding "hard copy CRIS files" to the first sentence to read as follows:]

Except for mailings prepared with a simplified address under A040, carrier route codes must be applied to mailings using CASS-certified software and the current USPS Carrier Route Information System (CRIS) scheme, hard copy CRIS files, or another AIS product containing carrier route information, subject to A930 and A950. Carrier route information must be updated within 90 days before the mailing date.

* * * * *

— Business Mail Acceptance,
Marketing Systems, 9-26-96

DMM, ASM, AND IMM NOTICE**Nonmailable Plants, Plant Products, and Animals**

Effective October 1, 1996, *Domestic Mail Manual* (DMM) C022 is amended to refine current provisions and add provisions to inform postal customers and employees about certain statutes (39 U.S.C. 3015 and 18 U.S.C. 1716D) on nonmailable plants, plant products, and plant pests; injurious animals; and illegally taken fish, wildlife, and plants. DMM D500, P014, and S500 are also amended effective October 1, 1996, to clarify that a refund of postage paid for Express Mail service is not made when there has been a proper detention of mail for law enforcement purposes. These amendments will be included in DMM Issue 51.

Administrative Support Manual (ASM) 274 is amended, effective October 1, 1996, to clarify the definition of mail that is or is not sealed against inspection and to present the various prescribed authorizations to detain, open, inspect, and disclose information from mail as they apply to certain agricultural inspection and quarantine enforcement activities. These amendments will be included in ASM Issue 12. These changes will also be reflected in a revision of the June 1994 edition of Publication 14, *Mailing Plants*. The revised edition will be retitled *Mailing Animals, Plants, and Related Matter: Restrictions and Prohibitions*.

International Mail Manual (IMM) 139 is amended, effective October 1, 1996, by revising the title of Publication 14 and the address for inquiries to the U.S. Department of Agri-

culture. These amendments will be included in IMM Issue 18.

Domestic Mail Manual (DMM)**C022 Perishables**

* * * * *

[Revise the heading of 6.0 to read as follows:]

6.0 MAILING PLANTS

[Revise 6.1 to read as follows:]

6.1 Mailability

In general, plants and plant products are mailable within the United States and its territories and possessions, subject to certain prohibitions imposed under U.S. agriculture and conservation statutes. To the extent specified below, when such prohibitions make shipment of plants or plant products unlawful, those articles constitute nonmailable matter. More detailed information is in Publication 14, *Mailing Animals, Plants, and Related Matter: Restrictions and Prohibitions*.

[Revise the heading of 6.2 to read as follows:]

6.2 Nonmailable Quarantined Matter

[Amend 6.2 by replacing the first reference to "USDA" with "U.S. Department of Agriculture (USDA)."]

[Revise the heading and text of 6.3 to read as follows:]

6.3 Additional Quarantined Matter

Any plant, article, or matter, the importation or interstate shipment of which is prohibited under the Act of August 20, 1912 (37 Stat. 315, chapter 308; 7 USC 151 et seq.), commonly known as the Plant Quarantine Act, is made nonmailable by 39 USC 3015(c).

[Redesignate and revise current 6.4 as 6.6; add new 6.4 and 6.5 to read as follows:]

6.4 Illegally Taken Plants

Any plant, the conveyance of which is prohibited under section 3 of the Lacey Act Amendments of 1981 (16 USC 3372), is made nonmailable by 39 USC 3015(d).

6.5 Criminal Penalties

18 USC 1716B provides criminal penalties for mailing anything nonmailable under 39 USC 3014(b), unless the item is excepted under USPS regulations. 18 USC 1716D provides criminal penalties for mailing anything nonmailable under 39 USC 3015(c) and (d).

6.6 USDA Notices and Regulations

USDA quarantine notices, issued under 7 USC 161, are published in the *Federal Register* and codified in 7 CFR (e.g., 7 CFR 301 and 318). Details on these and other USDA regulations may be obtained by writing to the USDA Animal and Plant Health Inspection Service (APHIS) Plant Protection and Quarantine (PPQ) Programs (see G043 for address).

[Add new 7.0 to read as follows:]

7.0 NONMAILABLE PLANT PESTS, INJURIOUS ANIMALS, AND ILLEGALLY TAKEN FISH OR WILDLIFE

7.1 Nonmailable Matter

More detailed information is in Publication 14. Under the respective provisions of 39 USC 3015(a), (b), and (d), the following items are nonmailable:

- a. Any injurious animal, the importation or interstate shipment of which is prohibited under 18 USC 42.
- b. Any plant pest, the movement of which is prohibited under section 103 or 104 of the Federal Plant Pest Act (7 USC 150bb or 150cc).
- c. Any fish or wildlife, the conveyance of which is prohibited under section 3 of the Lacey Act Amendments of 1981 (16 USC 3372).

7.2 Criminal Penalties

18 USC 1716D provides criminal penalties for mailing anything nonmailable under 39 USC 3015(a), (b), or (d).

* * * * *

D500 Express Mail

1.0 SERVICE OBJECTIVES AND REFUND CONDITIONS

* * * * *

[Amend 1.6 by revising the first sentence to read as follows:]

1.6 Postage Not Refunded

Postage is not refunded if an item is delayed because of an incorrect ZIP Code or address, an item was properly detained for law enforcement purposes (see *Administrative Support Manual 274*), forwarding or return service was provided after the item was made available for claim, or delivery was attempted within the times specified by the standards for the specific service. * * *

* * * * *

P014 Refunds and Exchanges

* * * * *

2.0 POSTAGE AND FEES REFUNDS

* * * * *

[Revise 2.4I to read as follows:]

2.4 Full Refund

A full refund (100%) may be made when:

* * * * *

- I. Express Mail is not delivered in accordance with the applicable service standard, except no refund is made when the mail was properly detained for law enforcement purposes (see *Administrative Support Manual 274*).

* * * * *

5.0 EXPRESS MAIL POSTAGE REFUNDS

[Amend 5.1 by adding the following sentence to the end of the section:]

5.1 Basic Information

* * * No claim is approved if the guaranteed service was not provided because the mail was properly detained for law enforcement purposes (see *Administrative Support Manual 274*).

* * * * *

S500 Special Services for Express Mail

* * * * *

2.0 POSTAGE REFUNDS

[Amend 2.1 by adding the following sentence to the end of the section:]

2.1 Who May File

*** No claim is approved if the guaranteed service was not provided because the mail was properly detained for law enforcement purposes (see *Administrative Support Manual* 274).

* * * * *

Administrative Support Manual (ASM)

274 Mail Security

* * * * *

[Revise the specified sections of ASM 274 to read as follows:]

274.2 Opening, Searching, and Reading Mail Generally Prohibited

274.21 Mail Sealed Against Inspection

No person may open mail sealed against inspection; or search, inspect, read, or disclose information obtained from the mail or its contents; or surrender all or any part of such mail, whether or not such mail is believed to contain criminal or other nonmailable matter, except to the extent one or more of these actions is permitted because the person is:

- a. A postal employee in a mail recovery center acting under the dead mail regulations in *Postal Operations Manual* (POM) 65.

* * * * *

- f. A postal employee disclosing information under 274.5.
- g. An agricultural inspector of a state or territory of the United States, acting under the Terminal Inspection Act (7 U.S.C. 166) and in strict accordance with pertinent procedures in Publication 14, *Mailing Animals, Plants, and Related Matter: Restrictions and Prohibitions*.
- h. Acting as otherwise expressly permitted by federal statutes or postal regulations.

274.22 Mail Not Sealed Against Inspection

Mail not sealed against inspection may be opened, and its contents searched, inspected, and read, all or any part of it surrendered, and information obtained from it released, but only to the extent a person is permitted to take one or more of these actions under the following conditions:

- a. Under any of the conditions that qualify for an exception under 274.21.
- b. When an authorized postal employee must determine the mailability of the contents or the applicable postage.
- c. As otherwise expressly permitted by federal statutes or postal regulations.

* * * * *

274.231 Mail Sealed Against Inspection

The following terms and definitions apply:

* * * * *

- b. The terms include First-Class Mail, Priority Mail, Express Mail (domestic and international), Mailgram messages, and the international letter mail forming part of the LC class of Postal Union mail. See the definition of Postal Union mail in the *International Mail Manual*.

* * * * *

274.232 Mail Not Sealed Against Inspection

The following terms and definitions apply:

* * * * *

- b. The terms include Periodicals, Standard Mail, incidental First-Class attachments or enclosures mailed under DMM E070, and (as defined in the *International Mail Manual*) international parcel post mail, the AO class of Postal Union mail, and the international post cards and postal cards forming part of the LC class of Postal Union mail.

* * * * *

274.31 Sealed Mail Generally Not Detained

No one may detain mail sealed against inspection (other than a postal employee detaining dead mail), except under the following conditions:

* * * * *

- k. A postal employee or an agricultural inspector of a state or territory of the United States, acting under the Terminal Inspection Act (7 U.S.C. 166) and in strict accordance with pertinent procedures in Publication 14.

* * * * *

274.5 Disclosure of Information Collected From Mail Sent or Received by Customers

Except under 274.5a through 274.5g, no employee may, in the performance of official duties, disclose information on the cover of a piece of mail; information from the contents of a piece of mail inspected as authorized; or other information about a piece of mail sent or received by any sender, addressee, or group of senders or addressees. An employee may disclose such information:

- a. To the Postal Inspection Service for its official use, including appropriate reference to law enforcement authorities, when there is a reasonable basis to suspect that such information is evidence of the commission of a crime. This exception does not apply to

information obtained by opening sealed mail in a mail recovery center, as that information may be used only in seeking to identify an address at which the mail can be delivered.

* * * * *

274.923 Terminal Inspections

To implement the Terminal Inspection Act (7 U.S.C. 166), postal employees may cooperate with the USDA, provided that such cooperation is in strict accordance with pertinent provisions of 274 and Publication 14.

* * * * *

International Mail Manual (IMM)

139 Perishable Matter

* * * * *

[Revise 139.21 to read as follows:]

139.21 General Restrictions

Plants, seeds, and plant materials, including fruits and vegetables, are subject to the provisions of DMM C022; Publication 14, *Mailing Animals, Plants, and Related Matter: Restrictions and Prohibitions*; and the quarantine regulations of the country of destination. Customers can obtain information from the U.S. Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Plant Protection and Quarantine (PPQ) Programs at:

USDA/APHIS/PPQ
4700 RIVER RD
RIVERDALE MD 20737-1228

* * * * *

—Civil Practice Section, General Counsel, 9-26-96

DMM NOTICE

Upgradable Mail and Other Clarifications

Effective October 1, 1996, *Domestic Mail Manual* (DMM) C023.10.0, C100.4.0, E140.1.0, M011.1.4, M130.3.1, M130.3.2, M610.4.1, M610.4.2, and S921.1.2 are amended to clarify the following standards:

- *Sharps*. DMM C023.10.0 adds the term sharps to the heading of DMM C023.10.0 and to the text of DMM C023.10.1, which provides a general description of the types of medical and biological matter that may be mailed.
- *Nonstandard surcharge*. DMM E140.1.6 presents language to support the application of the surcharge shown in DMM R100.9.0 for nonstandard-size flats weighing 1 ounce or less that are mailed at First-Class automation rates. The nonstandard surcharge also applies as follows:
 - To single-piece rate and Presorted rate First-Class Mail that weighs 1 ounce or less, is not mailed at a card rate as described in DMM E130.1.3, and meets the definition of nonstandard mail in DMM C100.4.0.
 - To single-piece rate Standard Mail (A), except keys and identification devices, that weighs 1 ounce or less and meets the definition of nonstandard mail in C600.2.0.
- *Upgradable mail*. DMM M011.1.4, M130.3.1, M130.3.2a, M610.4.1, M610.4.2a clarify standards for preparing mailings of upgradable pieces. Upgradable letter-size pieces prepared under the applicable option for First-Class Mail or Standard Mail (A) may not

be combined (sorted) with nonupgradable pieces or automation rate pieces in the same mailing.

- *Collect on delivery (COD)*. DMM S921.1.2 specifies the availability of COD service for single-piece Standard Mail (A) and for all Standard Mail (B).

Domestic Mail Manual (DMM)

C Characteristics and Content

C000 General Information

* * * * *

C020 Restricted or Nonmailable Articles and Substances

* * * * *

C023 Hazardous Matter

[Revise the heading of 10.0 to read as follows:]

10.0 ETIOLOGIC AGENTS, CLINICAL SPECIMENS, BIOLOGICAL PRODUCTS, AND SHARPS

10.1 General

[Amend 10.1 by replacing “clinical specimens, and biological products” with “clinical specimens, biological products, and sharps” in the first sentence to read as follows:]

Etiologic agent preparations, clinical specimens, biological products, and sharps are nonmailable, except when they are intended for medical or veterinary use, research, or laboratory certification, related to public health; and when it is deter-

mined that such items are properly prepared for mailing to withstand shocks, pressure changes, and other conditions incident to ordinary handling in transit.

* * * * *

C100 First-Class Mail

* * * * *

4.0 NONSTANDARD MAIL

[Revise 4.0 to read as follows:]

Except for Priority Mail, any piece of First-Class Mail weighing 1 ounce or less and not claimed at a card rate is nonstandard and subject to the applicable surcharge if its thickness exceeds 1/4 inch or, if based on the placement (orientation) of the address, its length exceeds 11-1/2 inches, its height exceeds 6-1/8 inches, or its length divided by its height is less than 1.3 or more than 2.5.

* * * * *

E Eligibility

* * * * *

E100 First-Class Mail

* * * * *

E140 Automation Rates

1.0 BASIC STANDARDS

* * * * *

[Add new 1.6 to read as follows:]

1.6 Nonstandard Surcharge

Flat-size automation First-Class Mail is subject to a nonstandard surcharge if it weighs 1 ounce or less and meets the definition of nonstandard mail in C100.

* * * * *

M Mail Preparation and Sortation

* * * * *

M000 General Preparation Standards

M010 Mailpieces

M011 Basic Standards

1.0 TERMS AND CONDITIONS

* * * * *

1.4 Mailing

[Amend 1.4 by adding as the second sentence "Upgradable pieces prepared under the applicable option may not be

combined (sorted) with nonupgradable pieces or automation rate pieces in the same mailing." to read as follows:]

A mailing is a group of pieces within the same class of mail and processing category that may be sorted together under the applicable standards. Upgradable pieces prepared under the applicable option may not be combined (sorted) with nonupgradable pieces or automation rate pieces in the same mailing. Other specific standards may define whether separate mailings may be combined, palletized, reported, or deposited together. The following types of mail may not be part of the same mailing despite being in the same class and processing category: automation and nonautomation mail; automation rate Enhanced Carrier Route and other mail; any combination of Enhanced Carrier Route, Regular, Nonprofit, and/or Nonprofit Enhanced Carrier Route Standard Mail.

* * * * *

M100 First-Class Mail (Nonautomation)

* * * * *

M130 Presorted First-Class

* * * * *

3.0 OPTIONAL PREPARATION—UPGRADABLE LETTER-SIZE OR CARD-SIZE PIECES

3.1 Definition

[Amend 3.1 by adding the sentence "Upgradable pieces prepared under the option in 3.0 may not be combined (sorted) with nonupgradable pieces or automation rate pieces in the same mailing." to the end of the section to read as follows:]

Upgradable pieces are those that meet the standards in C810 for physical automation compatibility and the standards in C830 for an OCR read area and barcode clear zone, for reflectance, and for paper that can accept water-based ink. Addresses on upgradable pieces must be machine-printed in a nonscript font. Upgradable pieces prepared under 3.0 are not packaged except for mailings of card-size pieces and pieces in less-than-full mixed AADC trays. Upgradable pieces prepared under the option in 3.0 may not be combined (sorted) with nonupgradable pieces or automation rate pieces in the same mailing.

3.2 Tray Preparation

[Amend 3.2 by replacing "packages" with "pieces" in 3.2a to read as follows:]

Tray size, preparation sequence, and labeling:

- a. 5-digit: optional (full trays); no overflow; use 5-digit ZIP Code destination of pieces for Line 1, preceded for military mail by the prefixes under M031.

* * * * *

M600 Standard Mail (Nonautomation)

M610 Single-Piece and Nonautomation Standard Mail (A)

* * * * *

4.0 OPTIONAL PREPARATION—UPGRADABLE NONAUTOMATION RATE LETTER-SIZE PIECES

4.1 Definition

[Amend 4.1 by adding “except for mailings of card-size pieces and pieces in less-than-full 3-digit and mixed AADC trays” to the third sentence; and by adding the sentence “Upgradable pieces prepared under the option in 4.0 may not be combined (sorted) with nonupgradable pieces or automation rate pieces in the same mailing.” to the end of the section to read as follows:]

Upgradable pieces are those that meet the standards in C810 for physical automation compatibility and the standards in C830 for an OCR read area and barcode clear zone, for reflectance, and for paper that can accept water-based ink. Addresses on upgradable pieces must be machine-printed in a nonscript font. Upgradable pieces prepared under 4.0 are not packaged except for mailings of card-size pieces and pieces in less-than-full 3-digit and mixed AADC trays. Upgradable pieces prepared under the option in 4.0 may not be combined (sorted) with nonupgradable pieces or automation rate pieces in the same mailing.

4.2 Tray Preparation

[Amend 4.2 by replacing “packages” with “pieces” in 4.2a to read as follows:]

Only mail eligible for the 3/5 rate (i.e., 150 or more pieces in total for the 3-digit area) may be prepared in 5-digit and 3-digit

trays under 4.2a and 4.2b. Tray size, preparation sequence, and labeling:

- a. 5-digit: optional (full trays); no overflow; use 5-digit ZIP Code destination of pieces for Line 1, preceded for military mail by the prefixes under M031.

* * * * *

S Special Services

* * * * *

S900 Special Postal Services

* * * * *

S920 Convenience

S921 Collect on Delivery (COD) Mail

1.0 BASIC INFORMATION

* * * * *

1.2 Eligible Matter

[Amend 1.2 by revising the introductory text to read as follows:]

COD service may be used for Express Mail, First-Class Mail, Priority Mail, single-piece Standard Mail (A), and Standard Mail (B) if:

* * * * *

—Mail Preparation and Standards, Marketing Systems, 9-26-96

DMM NOTICE

Express Mail for Shipping Adult Fowl

Effective October 1, 1996, *Domestic Mail Manual* (DMM) C022.3.3 and C022.3.4 are amended to permit the mailing of adult fowl by Express Mail without the condition of available next-day delivery as a requirement. A mailer of adult fowl or adult chickens must follow all standards for packaging and marking described in DMM C020 and any applicable state or federal regulation for the transport of such live animals by Express Mail.

Domestic Mail Manual (DMM)

C Characteristics and Content

C000 General Information

* * * * *

C022 Perishables

* * * * *

3.0 LIVE ANIMALS

* * * * *

3.3 Adult Fowl

[In the first sentence, remove "if next-day delivery is available" to read as follows:]

Adult turkeys, guinea fowl, doves, pigeons, pheasants, partridges, and quail, as well as ducks, geese, and swans sent by Express Mail in biologically secure containers approved by the Business Mail Acceptance manager, USPS Headquarters, are mailable if the number of birds per parcel follows the container manufacturer limits, and if each bird weighs more than 6 ounces. Under the applicable standards, indemnity may be paid only for loss, damage, or rifling, and not for death of the birds in transit if there is no visible damage to the mailing container.

3.4 Adult Chickens

[In the first sentence, remove "if next-day service is available" to read as follows:]

Adult chickens may be sent by Express Mail. The Express Mail containers used must pass the standards in National Safe Transit Association Test Procedure Project 1A; be designed to remain intact during normal handling; be constructed to *totally* confine the chickens; contain shavings or other material to prevent damage to the bottom of the container; and be ventilated properly to ensure humane treatment in transit. The number of birds in each parcel must not exceed the container manufacturer's limit. Under the applicable standards, indemnity may be paid only for loss, damage, or rifling, and not for death of the chickens in transit if there is no visible damage to the container. Mailing of chickens for fighting is subject to 7 USC 2156.

* * * * *

—Business Mail Acceptance,
Marketing Systems, 9-26-96

DMM REVISION AND NOTICE**Mail Preparation Standards: Three-Digit Carrier Routes Trays and Five-Digit Scheme Sortation**

This notice announces amendments to the *Domestic Mail Manual* (DMM) that relax current standards and allow mailers access to simplified optional preparation methods. These amendments will appear in DMM Issue 51 (for release in January 1997). The effective dates for these changes are designated in the numbered paragraphs that follow.

On March 12, 1996, the Postal Service published a final rule in the *Federal Register* setting forth the DMM standards for Phase I of Classification Reform on July 1, 1996 (61 FR 10068–10217). Comparable standards for Phase II for non-profit mailers were published in the *Federal Register* on August 15, 1996; those standards take effect October 6, 1996 (61 FR 42464–42489).

Included in these rules (which affected primarily commercial or non-profit mailers, respectively) were extensive revised standards for mail preparation. Experience with those standards since July 1 has enabled the Postal Service to identify aspects that can be simplified further, in part based on observations and suggestions from customers.

The DMM changes described below amend both final rules (i.e., for commercial mail effective July 1 and for non-profit mail effective October 6) as of the dates shown. Non-profit mailers using the option of preparing mail under the reformed rules (as announced in the March 12 final rule) may adopt these new options accordingly. Where noted, these amendments are implemented as options so that mailers

can best determine how to balance service, production cost, and rate eligibility.

1. Three-Digit Carrier Routes Trays

DMM E140.2.1a, E230.2.2a, E630.2.8a, E640.2.5, M020.2.1c, Exhibit M032.1.3c, M200.2.2, M200.4.1c, M200.4.2e, M620.2.2b, M620.3.1c, M620.3.2e, M810.1.4, M810.1.5, M810.2.1, M810.2.2c, M810.2.3c, P012.2.2c(2), P012.2.2c(3), and P012.2.4 are amended effective August 23, 1996, to allow an option for the preparation of letter-size mail in 3-digit carrier routes trays at the applicable carrier route presort rates.

For letter-size mail, the standards implemented for Classification Reform specified the exclusive use of trays, ending the previously prescribed use of sacks for certain letter-size mailings. In general, Classification Reform also sought to apply identical standards to similar mail regardless of class; this objective was largely achieved for carrier route rate mail.

As a result, all carrier route rate letter-size mail was subject to two-step preparation: first, the preparation of full trays for individual carrier routes, then preparation of remaining qualifying volume (subject to a six-piece minimum for Periodicals or a 10-piece minimum for First-Class Mail and Standard Mail) in carrier route packages that are placed in 5-digit trays. Under this standard, a 5-digit tray is required on each occasion that carrier route presort mail remains for any route

in the corresponding 5-digit area, regardless of the physical volume that mail represents.

In practice, the net effect of these standards has often been a significant increase in tray usage to transport relatively small amounts of mail because individual trays were prepared to carry one or two packages of carrier route sorted mail for a 5-digit area. In turn, this has impacted mailer production line speed and capacity, equipment supplies, and vehicle utilization.

Although the Postal Service had implemented this rule to optimize the movement of carrier route mail deep into its network, thus minimizing the impact of package and tray handling costs on carrier route rates, and although it anticipated some increase in low-volume trays and an equivalent loss of vehicle cube utilization, actual experience has been less favorable than expected.

In response, the Postal Service collaborated with mailers to formulate a solution to this condition to balance mailer production costs and postal processing efficiencies as much as possible. As a result of this collaboration, the Postal Service has decided to establish, through this final rule, a 3-digit level for tray preparation as an optional step available to all mailers preparing letter-size mail eligible for and claimed at any post-Classification Reform carrier route rate. This final rule also amends the preparation standards for 5-digit mixed carrier routes trays to optimize their preparation while retaining service-related choices for mailers.

As shown in the DMM standards below, mailers will still be required to prepare a direct carrier route tray when sufficient pieces are available to physically fill such a tray. However, preparation of a 5-digit mixed carrier routes tray will now be required only if there are sufficient pieces in carrier route packages to physically fill a 1-foot or 2-foot tray to the corresponding 5-digit ZIP Code destination. A 5-digit mixed carrier routes tray with less volume, but at least one carrier route package, will be allowed at the mailer's option, such as for service reasons.

Under the option effective with this final rule, mailers may prepare a 3-digit mixed carrier routes tray when it will contain at least one carrier route package for each of two or more 5-digit ZIP Code areas. Because the objective of these revised standards is the reduction in the number of less-than-full trays, a 3-digit tray will be permissible only when it represents the consolidation of the content of two or more 5-digit trays that would be otherwise required. Therefore, a 3-digit mixed carrier routes tray that contains mail only for a single 5-digit area is *not* allowed.

In addition, because the content of a 3-digit mixed carrier routes tray requires additional processing before reaching the delivery unit, mail placed in 3-digit carrier routes trays is not eligible for destination delivery unit discounts.

2. Five-Digit Scheme Sortation

DMM E140.2.1b, E240.2.1a, E240.2.1b, E240.3.2a, E640.1.3a, M011.1.2d, M011.1.3g, Exhibit M032.1.3c, M810.2.2d, M810.2.3d, M810.3.1a, M810.3.2a, and P012.2.4 are amended effective October 15, 1996, to make a 5-digit scheme sort option available for automation rate letter-size mail.

Separate 5-digit ZIP Codes that are processed by the Postal Service on the same incoming secondary barcode sorter scheme, and that meet other Postal Service criteria will be identified as 5-digit schemes on the Postal Service's City State File that is provided with Address Information System products. If the mailer has 150 or more pieces in total for any or all of the 5-digit ZIP Codes that comprise a single 5-digit scheme group, those pieces may qualify for the 5-digit automation letter rate applicable to the class of the mailing if all pieces for the individual 5-digit ZIP Code areas that form the scheme group are sorted together in the same tray(s) labeled to the 5-digit scheme destination.

The 5-digit ZIP Code to use on Line 1 of 5-digit scheme tray labels is also contained in the City State File; the city name used on Line 1 must be the preferred last line for the 5-digit ZIP Code in the City State File. Line 2 of the label must contain the class of mail abbreviation "LTRS BC" and "5D SCHEME." The applicable content identifier number (CIN) for the 5-digit scheme trays for each class must be used as shown in the revised DMM information below.

The 5-digit scheme combinations will be updated with each bimonthly release of the City State File. Although *monthly* updates of the City State File will continue to be released, the 5-digit scheme information contained in the City State File will be revised only with the *bimonthly* updates.

Mailings prepared according to the 5-digit schemes in the City State File must be entered into the mail no later than 90 days after the release date of the bimonthly City State File used to obtain the scheme information. For example, mail matched to the October release of the City State File (or the November 15 monthly file update) may be entered into the mail from October 15 through January 15.

Beginning with mail entered on January 16, the 5-digit scheme sort information must be based on the December 15 release of the City State File, and so forth. The following table shows the dates of City State File releases and the periods during which mailings may be entered that were prepared using 5-digit scheme information contained in the corresponding releases.

Product Release <i>(Bimonthly)</i>	Product Release <i>(Monthly)</i>	Mailing Dates
February 15	March 15	February 15–May 15
April 15	May 15	April 15–July 15
June 15	July 15	June 15–September 15
August 15	September 15	August 15–November 15
October 15	November 15	October 15–January 15
December 15	January 15	December 15–March 15

As detailed by the DMM standards prescribed below, use of the 5-digit scheme sortation is optional. The mailer may choose to prepare all possible 5-digit scheme sorts or any lesser number of scheme groups. Whenever the mailer can prepare 150 or more pieces to one or more of the 5-digit ZIP Codes that are part of a single 5-digit scheme group, those pieces are eligible for the 5-digit automation rate applicable to the class of mail. Documentation must correctly reflect 5-digit scheme trays by using the abbreviation "5DGS" and individually listing each 5-digit ZIP Code and corresponding piece count under the group destination column.

3. Enhanced Carrier Route Standard Mail Size

DMM E630.2.2 is amended effective October 1, 1996, to clarify the standard for the maximum size of nonautomation rate Enhanced Carrier Route Standard Mail.

The language in DMM Issue 50 (the product of rulemaking related to Classification Reform but based on standards before Reform) states that "flats may not be more than 11-3/4 inches wide, 14 inches long, or 3/4 inch thick."

Although this is true, the limitation actually applies generally to *all* nonautomation rate Enhanced Carrier Route Standard Mail other than merchandise samples mailed with detached address labels. Because of the current wording, some mailers have incorrectly concluded that pieces that are not flats are no longer subject to the cited size limits. The revised DMM section shown below does not represent a new or stricter standard, rather a more accurate restatement of the standard that has been in effect for many years.

4. MM Tray Option

DMM M033.2.1f is amended effective October 1, 1996, to allow mailers the option of using a 1-foot or 2-foot MM tray when it is adequate to contain the mail that otherwise would be placed in a 2-foot EMM tray.

The larger EMM tray is specified by standard as the correct tray to use for pieces whose height or width exceeds the corresponding dimensions of the smaller MM tray. However, unlike MM trays, EMM trays are available in only a 2-foot length, and some mailers have found them too large for the quantity of mail prepared to some destinations, such as overflow or less-than-full tray volumes prepared in packages.

Although some mailers may find it undesirable to work with multiple tray sizes, whether for production or pallet preparation reasons, others have expressed a preference for the

option to use a smaller tray when it would suffice to carry the available mail.

Accordingly, the Postal Service is amending its standards to allow this option when useful from the customer's perspective, when it does not create processing inefficiencies for the Postal Service, and when use of the smaller tray does not require the mail to be bent or deformed to fit.

5. Priority Mail Labeling

DMM M120.2.8 is amended effective October 1, 1996, to correct the Line 2 label information for Priority Mail.

This information is used by mailers to indicate the class, processing category, and preparation of the mail in the container to which the label is affixed. Although the standards in DMM M120 have long specified the use of "PRIORITY MAIL" on the second line, the correct wording in that instance should be shown as "PRIORITY."

The correct marking on pieces claimed at that rate has been and remains either "Priority" or "Priority Mail" as shown in DMM M120.2.2. Mailers whose label stock includes "PRIORITY MAIL" on the second line may exhaust that supply.

6. Periodicals Packaging of Fewer Than Six Pieces

DMM M200.1.4, M200.2.4, M200.3.1, M820.1.6, and M820.3.0 are amended effective October 1, 1996, to allow the optional preparation of Periodicals in packages and sacks containing fewer than six pieces each when such preparation is beneficial to service in the opinion of the publisher/MAILER.

The standards previously specified in the aforementioned final rules for Periodicals had consistently prescribed six pieces as the fewest that could be prepared as a package to any required or optional level of presort. Similarly, sacks in package-based mailings (i.e., all flat-size mailings) were generally required to contain at least one six-piece package.

Under the revisions to M200 detailed below, publishers of sacked, package-based Periodicals have the option of preparing packages containing fewer than six addressed pieces when those packages are sorted to the carrier route, 5-digit, or 3-digit level and correctly placed in carrier route, 5-digit carrier routes, 5-digit, or 3-digit sacks. These pieces are subject to Basic rates, but may claim the destination delivery unit or destination SCF discount under the corresponding standards.

This option is limited to sacked package-based (flat-size) publications because those criteria describe those publications typically prepared in sacks of fewer than six pieces each. It is not offered to publications prepared in trays because the use of a tray for five or fewer pieces would result in excessive transportation and handling costs.

Further, automation letter-size mail is not allowed this option because the standards applicable to such mail do not in-

clude package preparation and specify a 150-piece minimum per tray. It is anticipated that automation letter-size Periodicals can experience satisfactory delivery performance without requiring the level of preparation being allowed to publications not as amenable to automated handling.

This option is limited to the sortation levels cited above because finer levels of presort are consistent with the reduction of handling (and related delays and costs) that otherwise would inhibit attainment of the desired service. It is not being extended to other levels of packages or sacks because their preparation does not comport with the reduced handling that is fundamental to quicker service. This option was introduced at the customers' request to allow them to evaluate and balance their production costs and service requirements.

7. Special Standard Mail Abbreviated Marking

DMM M630.4.2 is amended effective October 1, 1996, to establish an abbreviated rate marking for Special Standard Mail.

Current standards prescribe using the full name of the subclass on each piece claimed at the corresponding rate, but customer systems commonly need to abbreviate rate markings based on equipment or space limitations. Therefore, to accommodate these circumstances while preserving a consistent and recognizable marking for the mail, the Postal Service is allowing the optional use of "SPEC STD" in lieu of the full "Special Standard Mail" marking. The optional abbreviation may be preceded by "Presorted" on pieces claimed at the corresponding rate.

8. Conforming Amendments

Miscellaneous nonsubstantive revisions for conformance or clarity are also made in E 140.2.1c, E240.2.1c, E240.2.1d, E240.3.2b, M011.1.3h, M011.1.3i, M200.4.1b, M620.1.5, M620.3.1b, M810.2.2b, M810.2.3e, and M810.3.2b.

Domestic Mail Manual (DMM)

E Eligibility

* * * * *

E100 First-Class Mail

* * * * *

E140 Automation Rates

* * * * *

2.0 RATE APPLICATION

2.1 Letters or Cards

[Revise 2.1a through 2.1c to read as follows:]

First-Class automation rates apply to each piece that is sorted under M810 into the corresponding qualifying groups:

- a. Pieces in full carrier route trays, in carrier route groups of 10 or more pieces each placed in 5-digit carrier routes trays, or in carrier route packages of 10 or more pieces each placed in 3-digit carrier routes trays, qualify for the Carrier Route automation rate. (Preparation to qualify for that rate is optional and need not be done for all carrier routes in a 5-digit area.)
- b. Groups of 150 or more pieces in 5-digit or 5-digit scheme trays (and all pieces in one less-than-full overflow tray) qualify for the 5-Digit automation rate. (Preparation to qualify for that rate is optional and need not be done for all 5-digit or 5-digit scheme destinations.)
- c. Groups of 150 or more pieces in 3-digit or 3-digit scheme trays (and all pieces in one less-than-full overflow tray) qualify for the 3-Digit automation rate.

* * * * *

E200 Periodicals

* * * * *

E230 Nonautomation Rates

* * * * *

2.0 CARRIER ROUTE RATES

* * * * *

2.2 Eligibility

[Revise 2.2a to read as follows:]

Preparation to qualify eligible pieces for carrier route rates is optional and is subject to M200. Carrier route sort need not be done for all carrier routes in a 5-digit area. Specific rate eligibility is subject to these standards:

- a. The basic carrier route rate applies to copies in carrier route packages of six or more letter-size pieces each that are sorted to carrier route, 5-digit carrier routes, or 3-digit carrier routes trays; and six or more flat-size pieces each that are sorted to carrier route or 5-digit carrier routes sacks.

* * * * *

E240 Automation Rates

* * * * *

2.0 RATE APPLICATION—EXCEPT CLASSROOM PERIODICALS

2.1 Letters

[Revise 2.1a through 2.1d to read as follows:]

Automation rates apply to each piece that is sorted under M810 into the corresponding qualifying groups:

- a. Groups of 150 or more pieces in 5-digit or 5-digit scheme trays (and all pieces in one less-than-full overflow tray) qualify for the 5-Digit automation in-county rate.
- b. Groups of 150 or more pieces in 5-digit, 5-digit scheme, or *unique* 3-digit trays (and all pieces in one less-than-full overflow tray) qualify for the 3/5 automation Regular or Nonprofit rate, as applicable.
- c. Groups of 150 or more pieces in *unique* 3-digit trays (and all pieces in one less-than-full overflow tray) qualify for the 3-digit automation in-county rate.
- d. Pieces for a unique 3-digit destination that is part of a 3-digit scheme group in L003 qualify for the 3-Digit automation in-county rate or the 3/5 automation Regular or Nonprofit rate, as applicable, when placed in a 3-digit scheme tray if grouped separately from pieces for other 3-Digit areas.

* * * * *

[Revise the heading of 3.0 to read as follows:]

3.0 RATE APPLICATION—CLASSROOM PERIODICALS ONLY

* * * * *

3.2 Barcoded Rates

[Revise 3.2a and 3.2b to read as follows:]

Barcoded Classroom Periodicals must meet the basic standards in 1.0. Barcoded rates apply to each letter-size piece that is sorted under M810 into the corresponding qualifying groups:

- a. Groups of 150 or more pieces in 5-digit or 5-digit scheme trays (and all pieces in one less-than-full overflow tray) qualify for the 5-Digit Barcoded rate.
- b. Groups of 150 or more pieces in *unique* 3-digit trays (and all pieces in one less-than-full overflow tray) qualify for the 3-Digit Barcoded rate.

* * * * *

E600 Standard Mail

* * * * *

E630 Nonautomation Presort Rates

* * * * *

2.0 ENHANCED CARRIER ROUTE RATES

* * * * *

2.2 Flats and Merchandise Samples

[Revise 2.2 to read as follows:]

Enhanced Carrier Route rate mail may not be more than 11-3/4 inches wide, 14 inches long, or 3/4 inch thick. Merchandise samples with detached address labels may exceed these dimensions if the labels meet the standards in A060.

* * * * *

2.8 Basic Rates

[Revise 2.8a to read as follows:]

Basic (nonautomation) Carrier Route rates apply to each piece that is sorted under M620 into the corresponding qualifying groups:

- a. Letter-size pieces in a full carrier route tray, or in a carrier route package of 10 or more pieces placed in a 5-digit carrier routes or 3-digit carrier routes tray.

* * * * *

E640 Automation Rates

1.0 REGULAR AND NONPROFIT RATES

* * * * *

1.3 Rate Application—Letters and Cards

[Revise 1.3a to read as follows:]

Automation rates apply to each piece that is sorted under M810 into the corresponding qualifying groups:

- a. Groups of 150 or more pieces in 5-digit or 5-digit scheme trays (and all pieces in one less-than-full overflow tray) qualify for the 5-Digit automation rate. (Preparation to qualify for that rate is optional and need not be done for all 5-digit or 5-digit scheme destinations.)

* * * * *

2.0 ENHANCED CARRIER ROUTE RATES

* * * * *

2.5 Rate Application

[Revise 2.5 to read as follows:]

Automation Basic Carrier Route rates apply to each piece that is sorted under M810 into full carrier route trays, in carrier route groups (or packages, where appropriate) of 10 or more pieces each placed in 5-digit carrier routes trays, or in carrier route packages of 10 or more pieces each placed in 3-digit carrier routes trays. (Preparation to qualify for that rate is optional and need not be done for all carrier routes in a 5-digit area.)

* * * * *

M Mail Preparation and Sortation

M000 General Preparation Standards

M010 Mailpieces

M011 Basic Standards

1.0 TERMS AND CONDITIONS

* * * * *

1.2 Presort Levels

[Redesignate current 1.2d through 1.2l as 1.2e through 1.2m, respectively; remove the reference "see 1.3g" in redesignated 1.2g; and add new 1.2d to read as follows:]

Terms used for presort levels are defined as follows:

* * * * *

- d. *5-digit scheme*: the ZIP Code in the delivery address on all pieces is one of the 5-digit ZIP Code areas processed by the USPS as a single scheme, as shown in the USPS City State File.

* * * * *

1.3 Preparation Instructions

[Redesignate current 1.3g through 1.3o as 1.3h through 1.3p, respectively; add new 1.3g; and revise redesignated 1.3h and 1.3i to read as follows:]

For purposes of preparing mail:

* * * * *

- g. A *5-digit/scheme sort* yields 5-digit scheme trays for those 5-digit ZIP Codes identified in the USPS City State File and 5-digit trays for other areas. Mail prepared using 5-digit scheme sort must be entered no later than 90 days after the release date of the City State File used to obtain the scheme information (see A950). The 5-digit ZIP Codes in each scheme are treated as a single presort destination subject to a single minimum volume, with no further separation by 5-digit ZIP Code required. Trays prepared for a 5-digit scheme destination that contain pieces for only one of the schemed 5-digit ZIP Codes are still considered 5-digit scheme sorted and are labeled accordingly. The 5-digit scheme sort is *always* optional, including when 5-digit sortation is required for rate eligibility; need not be used for all 5-digit ZIP Codes that are part of a scheme; and is available only for automation rate letter-size First-Class Mail, Periodicals, and Standard Mail and may not be used by mail at other rates. Scheme sortation is not available for ZIP+4 Classroom Periodicals.

- h. A *3-digit/scheme sort* yields 3-digit scheme trays for those 3-digit ZIP Code prefixes listed in L003 and 3-digit trays for other areas. The 3-digit ZIP Code prefixes in each scheme are treated as a single presort destination subject to a single minimum tray volume, with no further separation by 3-digit prefix required. Trays prepared for a 3-digit scheme destination that contain pieces for only one of the schemed 3-digit areas are still considered 3-digit scheme sorted and are labeled accordingly. The 3-digit/scheme sort is required for automation rate letter-size First-Class Mail, Periodicals, and Standard Mail and may not be used by mail at other rates. Scheme sortation is not available for ZIP+4 Classroom Periodicals.

- i. An *origin 3-digit* (or *origin 3-digit/scheme*) tray/sack contains all mail (regardless of quantity) for a 3-digit ZIP Code (or 3-digit/scheme) area processed by the SCF in whose service area the mail is verified. If more than one 3-digit (or 3-digit/scheme) area is served, as indicated in L005, a separate tray must be prepared for each.

* * * * *

M020 Packages and Bundles

* * * * *

2.0 ADDITIONAL STANDARDS—FIRST-CLASS MAIL, PERIODICALS, AND STANDARD MAIL (A)

2.1 Cards and Letter-Size Pieces

[Revise 2.1c to read as follows:]

Cards and letter-size pieces are subject to these specific packaging standards:

* * * * *

- c. Packages must be prepared for mail in all less-than-full and 3-digit carrier routes trays; for nonupgradable Presorted First-Class Mail and nonupgradable Standard Mail (A); and for nonautomation Periodicals.

* * * * *

M030 Containers

* * * * *

M032 Barcoded Labels

1.0 BARCODED TRAY LABELS

* * * * *

1.3 Printed Text Lines

[Amend Exhibit 1.3c by adding the following content identifier numbers (CINs) and corresponding codes for mail type:]

CIN	Mail Type
023	FCM LTRS 3D CR-RTS BC
079	FCM LTRS BC 5D SCHEME
112	NEWS LTRS 3D CR-RTS
119	NEWS LTR BC 5D SCHEME
219	PER LTRS BC 5D SCHEME
229	PER LTRS 3D CR-RTS
406	STD LTRS 3D CR-RTS
408	STD LTRS 3D CR-RTS BC
503	STD LTRS BC 5D SCHEME

* * * * *

M033 Sacks and Trays

* * * * *

2.0 FIRST-CLASS MAIL, PERIODICALS, AND BULK RATE STANDARD MAIL (A)

2.1 Letter Tray Preparation

[Revise 2.1f to read as follows:]

Pieces must be prepared to result in the fewest practical number of packages (where required) and trays to contain the mail sorted to a destination. Letter tray preparation uses terms defined in M011 and is subject to these further standards:

* * * * *

- f. Subject to availability, standard MM trays must be used for all letter-size mail, *except that* extended MM (EMM) trays must be used when available for letter-size mail that exceeds the height or width (inside dimensions) of MM trays defined in 1.3. When EMM trays are not available, such pieces must be placed in MM trays, angled back and/or placed upright perpendicular to the length of the tray in row(s) to preserve their orientation. At the mailer's option, a 1-foot or 2-foot MM tray (as appropriate) may be used when adequate to contain mail that otherwise would be placed in a less-than-full 2-foot EMM tray if that mail fits without being bent or deformed.

* * * * *

M120 Priority Mail

* * * * *

2.0 PRESORTED RATE

* * * * *

2.8 Line 2

[Revise 2.8 to read as follows:]

Line 2: "PRIORITY" followed by "LTRS," "FLTS," or "PARCELS," as applicable.

* * * * *

M200 Periodicals (Nonautomation)

1.0 BASIC STANDARDS

* * * * *

[Add new 1.4 to read as follows:]

1.4 Low-Volume Packages and Sacks

As a general exception to 2.4b through 2.4d and 3.1a through 3.1d, Periodicals may be prepared in packages containing fewer than six pieces, and in sacks containing as few as one such package, when the publisher determines that such preparation improves service.

2.0 PACKAGE PREPARATION

* * * * *

2.2 Carrier Route Packages

[Revise 2.2 to read as follows:]

Carrier route packages may be placed only in carrier route or 5-digit carrier routes sacks or trays or 3-digit carrier routes trays. A mailer may choose to prepare carrier route packages at a higher level of route saturation (e.g., only if there are at least 15 pieces per route). Under this option, smaller packages of six or more pieces per carrier route not prepared for carrier route rates must be prepared for and paid at another applicable rate.

* * * * *

2.4 Package Preparation

[In 2.4b, 2.4c, and 2.4d, add "except under 1.4" after "fewer not permitted."]

3.0 SACK PREPARATION (FLAT-SIZE PIECES ONLY)

3.1 Sack Preparation

[In 3.1a through 3.1d, add "except under 1.4" after "one six-piece package minimum."]

* * * * *

4.0 TRAY PREPARATION (LETTER-SIZE PIECES ONLY)

4.1 Tray Preparation

[Revise 4.1b; redesignate 4.1c through 4.1f as 4.1d through 4.1g, respectively; and add new 4.1c to read as follows:]

Tray size, preparation sequence, and labeling:

* * * * *

- b. 5-digit carrier routes (carrier route packages only): required for rate eligibility if full tray, optional with minimum one six-piece package; for Line 1, use 5-digit ZIP

Code destination of packages, preceded for military mail by the prefixes under M031.

- c. 3-digit carrier routes (carrier route packages only): optional with minimum one six-piece package for each of two or more 5-digit areas; for Line 1, use the city/state/ZIP shown in L002, Column A, that corresponds to the 3-digit ZIP Code prefix of packages.

* * * * *

4.2 Line 2

[Redesignate 4.2e and 4.2f as 4.2f and 4.2g, respectively; and add new 4.2e to read as follows:]

Line 2: PER or NEWS (as applicable), LTRS, and:

* * * * *

- e. 3-digit carrier routes trays: 3D CR-RTS.

* * * * *

M620 Enhanced Carrier Route Standard Mail

1.0 BASIC STANDARDS

* * * * *

[Add new 1.5 to read as follows:]

1.5 Low-Volume Destinations

As a general exception to 2.0 through 4.0, a package with fewer than 10 pieces and either a less-than-full tray or a sack with fewer than 125 pieces and less than 15 pounds of pieces may be prepared to a carrier route when the Saturation rate is claimed for the contents and the applicable density standard is met.

2.0 PACKAGE PREPARATION

* * * * *

2.2 Package Preparation

[Revise 2.2b to read as follows:]

Package size: carrier route; required (10-piece minimum, fewer not permitted). Carrier route package labels are based on the sack or tray level in which placed:

* * * * *

- b. Packages in 5-digit carrier routes trays and sacks and in 3-digit carrier routes trays must have a facing slip unless the pieces in the package show a carrier route information line or an optional endorsement line.

3.0 TRAY PREPARATION—LETTER-SIZE PIECES

3.1 Tray Preparation

[Revise 3.1b and add new 3.1c to read as follows:]

Tray size, preparation sequence, and labeling:

* * * * *

- b. 5-digit carrier routes: required if full tray, optional with minimum one 10-piece package; for Line 1, use 5-digit

ZIP Code destination of packages, preceded for military mail by the prefixes under M031.

- c. 3-digit carrier routes: optional with minimum one 10-piece package for each of two or more 5-digit areas; for Line 1, use the city/state/ZIP shown in L002, Column A, that corresponds to the 3-digit ZIP Code prefix of packages.

3.2 Line 2

[Add new 3.2e to read as follows:]

Line 2: STD LTRS and:

* * * * *

- e. 3-digit carrier routes trays: 3D CR-RTS.

* * * * *

M630 Standard Mail (B)

* * * * *

4.0 SPECIAL STANDARD MAIL

* * * * *

4.2 Marking

[Revise 4.2 to read as follows:]

Each piece claimed at Special Standard Mail single-piece rates must be marked "Special Standard Mail" or "SPEC STD." Each piece claimed at Presorted Special Standard Mail rates must be marked "Presorted Special Standard Mail" or "Presorted SPEC STD." Pieces not marked as required are treated as single-piece parcel post, subject to additional postage as necessary.

* * * * *

M800 All Automation Mail

M810 Letter-Size Mail

1.0 BASIC STANDARDS

[Remove 1.6 and redesignate current 1.7 as 1.6; revise 1.4 and 1.5 to read as follows:]

* * * * *

1.4 General Preparation

Grouping, packaging, and labeling are not generally required or permitted, *except* packaging is required in any mailing consisting entirely of card-size pieces and for pieces in overflow, less-than-full, and 3-digit carrier routes trays; pieces must be grouped (or packaged, if applicable) as specified in 2.0 and 3.0; package labels are required only for Periodicals.

1.5 Carrier Route

Carrier route groups (or packages, if applicable) may be placed only in carrier route, 5-digit carrier routes, or 3-digit carrier routes trays. Preparation of mail to qualify for automa-

tion carrier route rates is optional for First-Class Mail under E140 and Standard Mail (A) under E640.

* * * * *

2.0 PREPARATION—FIRST-CLASS MAIL AND STANDARD MAIL (A)

2.1 Carrier Route Pieces

[Revise 2.1 to read as follows:]

Grouping size, preparation sequence, and labeling: carrier route (only); required (10-piece minimum; fewer not permitted); use an optional endorsement line or carrier route information line. Group pieces by carrier route in full 5-digit carrier routes trays, using separator cards under M020, not packaging. Package pieces by carrier route in less-than-full 5-digit carrier routes trays and in all 3-digit carrier routes trays.

2.2 Tray Preparation

[Revise 2.2b; redesignate 2.2c through 2.2f as 2.2d through 2.2g, respectively; add new 2.2c; and revise redesignated 2.2d to read as follows:]

Tray size, preparation sequence, and labeling:

* * * * *

- b. 5-digit carrier routes (carrier route pieces/packages only): required for rate eligibility if full tray, optional with minimum one 10-piece package; for Line 1, use 5-digit ZIP Code destination of packages, preceded for military mail by the prefixes under M031.
- c. 3-digit carrier routes (carrier route packages only): optional with minimum one 10-piece package for each of two or more 5-digit areas; for Line 1, use the city/state/ZIP shown in L002, Column A, that corresponds to the 3-digit ZIP Code prefix of packages.
- d. 5-digit/scheme: optional, but 5-digit trays required for rate eligibility (150-piece minimum); overflow allowed; for 5-digit trays, use 5-digit ZIP Code destination of pieces for Line 1, preceded for military mail by the prefixes under M031; for optional 5-digit scheme trays, use destination shown in the current City State File for Line 1.

* * * * *

2.3 Line 2

[Redesignate 2.3c and 2.3d as 2.3e and 2.3f, respectively; add new 2.3c and 2.3d; and revise redesignated 2.3e to read as follows:]

Line 2: FCM or STD (as appropriate), LTRS BC, and:

- a. For carrier route trays: route type and number.
- b. For 5-digit carrier routes trays: CR-RTS.
- c. For 3-digit carrier routes trays: 3D CR-RTS.

- d. For 5-digit scheme trays: 5D SCHEME.
- e. For 3-digit scheme trays: SCHEME (or as shown in L002, Column B).
- f. For mixed AADC trays: WKG.

3.0 PREPARATION—PERIODICALS

3.1 Tray Preparation

[Revise 3.1a to read as follows:]

Tray size, preparation sequence, and labeling:

- a. 5-digit/scheme: 5-digit trays required (150-piece minimum), 5-digit scheme trays optional (150-piece minimum) except for ZIP+4 Classroom Periodicals; overflow allowed; for required 5-digit trays and ZIP+4 Classroom Periodicals, use 5-digit ZIP Code destination of pieces for Line 1, preceded for military mail by the prefixes under M031; for optional 5-digit scheme trays, use destination shown in the current City State File for Line 1.

* * * * *

3.2 Line 2

[Redesignate 3.2a and 3.2b as 3.2b and 3.2c, respectively; add new 3.2a; and revise redesignated 3.2b to read as follows:]

Line 2: PER or NEWS (as appropriate), LTRS BC (except LTRS UPGR for ZIP+4 Classroom Periodicals), and:

- a. For 5-digit scheme trays: 5D SCHEME.
- b. For 3-digit scheme trays: SCHEME (or as shown in L002, Column B).
- c. For mixed AADC trays: WKG.

* * * * *

M820 Flat-Size Mail

1.0 BASIC STANDARDS

* * * * *

[Add new 1.6 to read as follows:]

1.6 Exception—Periodicals

As a general exception to 3.1a, 3.1b, 3.2a, and 3.2b, Periodicals may be prepared in packages containing fewer than six pieces, and in sacks containing as few as one such package, when the publisher determines that such preparation improves service.

* * * * *

3.0 PREPARATION—PERIODICALS

[In 3.1a and 3.1b, add “except under 1.6” after “fewer not permitted”; in 3.2a and 3.2b, add “except under 1.6” after “one six-piece package minimum.”]

* * * * *

P Postage and Payment Methods

P000 Basic Information

P010 General Standards

* * * * *

P012 Documentation

* * * * *

**2.0 STANDARDIZED DOCUMENTATION—
FIRST-CLASS MAIL, PERIODICALS, AND
STANDARD MAIL (A)**

* * * * *

2.2 Format and Content

[Revise 2.2c(2) and 2.2c(3) to read as follows:]

For First-Class Mail, Periodicals, and Standard Mail (A), standardized documentation includes:

* * * * *

- c. For mail in trays or sacks, the body of the listing reporting these required elements:

* * * * *

- (2) Tray/sack destination ZIP Code (use destination on top line of tray/sack label *except that*, for 3-digit carrier routes trays, list the individual 5-digit ZIP Codes contained in each tray).

- (3) Group destination for automation letter mail (number of pieces for each carrier route in carrier routes trays,

for each 5-digit ZIP Code in 5-digit scheme trays, for each 3-digit ZIP Code prefix in 3-digit scheme and AADC trays, and for each AADC in mixed AADC trays), or package level and package destination for automation flats and regular nonautomation presort mail (use the presort destination as described in M011).

* * * * *

2.4 Sortation Level

[Revise 2.4 to read as follows:]

The actual sortation level (or corresponding abbreviation) is used for the tray, sack, pallet, or package sortation levels required by 2.2 and shown below:

Sortation Level	Abbreviation
Carrier Route	CRD
5-Digit Carrier Routes	CR5
5-Digit	5DG
5-Digit Scheme [barcoded letters]	5DGS
3-Digit Carrier Routes	CR3
3-Digit	3DG
3-Digit Scheme [barcoded letters]	3DGS
ADC	n/a
AADC	n/a
Mixed ADC	MADC
Mixed AADC	MAAD
SCF [pallets]	n/a
BMC or ASF	n/a
Mixed BMC [working]	MBMC

* * * * *

—Mail Preparation and Standards,
Marketing Systems, 9-26-96

DMM NOTICE

USPS-Initiated Address Adjustments — Mail Delivery and Address List Correction Service

Effective October 1, 1996, *Domestic Mail Manual* (DMM) F010.2.0 is amended to clarify the policy for delivery and address list correction services provided to mailers who send mail to addresses converted by the USPS. The number of address conversions has increased in the past few years as many rural route addresses are changed to street-style addresses in rural areas as part of the implementation of Emergency 9-1-1 Response Systems.

Since DMM Issue 48 (January 1, 1995), USPS employees have been directed to deliver mail addressed with rural route addresses to the correct locations for 1 year from

the date when the converted addresses appear in USPS Address Information System (AIS) products. These products are released quarterly, and each district Address Management Systems office can identify when those new address records first appeared in the products. Mailers who wish to update their address lists electronically are referred to the Locatable Address Conversion System (LACS) licensees. Mailers should contact the National Customer Support Center at 1-800-238-3150 for further information.

Postmasters and delivery supervisors must ensure that mail addressed with the old-style address is properly deliv-

ered for the 1-year grace period. In addition, postmasters are obligated to provided manual galley list corrections for 3 years after the date when addresses are changed from USPS adjustments. This standard applies to any address converted by the USPS.

This revision will appear in DMM Issue 51.

Domestic Mail Manual (DMM)

F Forwarding and Related Services

F000 Basic Services

F010 Basic Information

* * * * *

2.0 USPS ROUTE ADJUSTMENTS

2.1 Types of Adjustments

Mail can be undeliverable because of USPS adjustments such as the following:

- a. Renumbering of houses.
- b. Renaming of streets.
- c. Conversion from rural-style addresses (rural route and box number or highway contract route and box number) to city-style addresses (house number and street name).
- d. Realignment of rural or highway contract routes.
- e. Conversion from rural or highway contract service to city delivery service.
- f. Consolidation of routes.
- g. Consolidation of post offices or adjustment of delivery districts.

2.2 Charges

For 3 years after the date when the new address information appears in Address Information System (AIS) products, a mailer who regularly sends bulk mailings into an area affected by USPS adjustments is not charged for requested corrections to galley lists when such corrections relate to those adjustments.

2.3 Disposal

Mail that is undeliverable because of USPS adjustments is redirected and delivered to the destination without an additional postage charge as follows:

- a. For an adjustment under 2.1a through 2.1c, for 1 year from the date when the new address appears in the AIS quarterly (bimonthly effective October 15, 1996) products released in January, April, July, and October.
- b. For an adjustment under 2.1d through 2.1g, for 1 year from the end of the month in which the adjustment occurs.
- c. For mail bearing the simplified address "Rural Route Box Customer," "Highway Contract Route Box Customer," or "Post Office Box Customer," either for 90 days or until the next June 30, whichever is later.

2.4 Records

Records of address changes caused by USPS adjustments are kept by the local post office for 3 years.

* * * * *

—Address Management, Operations Support, 9-26-96

DON'T MISS CHRISTMAS!

1996 International and Military Mail Christmas Dates

It's never too early to mail your Christmas cards and packages to and from military addresses overseas and to international addresses. Beat the last-minute rush and bring your mail to your U.S. post office or APO/FPO military post office by the suggested dates listed below.

Military Mail Addressed To	Air Letters/ Cards	Priority	Parcel Airlift (PAL)	Space Available (SAM)	Surface
APO/FPO AE ZIPs 090-097	Dec. 2	Dec. 2	Nov. 22	Nov. 22	Nov. 1
APO/FPO AE ZIPs 098	Dec. 2	Dec. 2	Nov. 22	Nov. 22	Nov. 1
APO/FPO AA ZIPs 340	Dec. 3	Dec. 3	Nov. 22	Nov. 22	Nov. 1
APO/FPO AP ZIPs 962-966	Dec. 4	Dec. 4	Nov. 24	Nov. 24	Nov. 1
U.S. Domestic ZIP Codes	Dec. 11	Dec. 4	*****	Dec. 2	*****

International Mail Addressed To	Air Letters & Cards	Air Parcel Post	Surface
Africa	Dec. 2	Dec. 2	Oct. 15
Australia/New Zealand	Dec. 9	Dec. 2	Nov. 4
Canada	Dec. 13	Dec. 13	Nov. 25
Caribbean	Dec. 2	Dec. 2	Nov. 12
Europe	Dec. 9	Dec. 9	Nov. 12
Far East/Southeast Asia	Dec. 9	Dec. 9	Nov. 1
Middle East	Dec. 9	Dec. 9	Oct. 25
Central & South America	Dec. 2	Dec. 2	Nov. 4

Please Post On Bulletin Boards

—International and Military Mail Operations, International Business Unit, 9-26-96

Overseas Military Mail

Mail addressed to, from, or between military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restriction codes, which appear on the page following the table.

Acceptance clerks should use these tables with the integrated retail terminal (IRT) to determine whether an APO/FPO ZIP Code is active and which conditions of mailing apply. For Express Mail Military Service (EMMS) availability, refer to the local hardcopy EMMS directory.

The complete table appear in the last issue of each month of the *Postal Bulletin*.

Conditions Applied to Mail Addressed to Military Post Offices Overseas

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09001	Not Active	09040	Not Active	09079	Not Active	09118	Not Active
09002	Not Active	09041	Not Active	09080	B-B1-C-D-U	09119	Not Active
09003	Not Active	09042	B-B1-C-D-U	09081	B-B1-C-D-U	09120	Not Active
09004	Not Active	09043	Not Active	09082	Not Active	09121	Not Active
09005	Not Active	09044	Not Active	09083	Not Active	09122	Not Active
09006	Not Active	09045	B-B1-C-D-U	09084	Not Active	09123	B-B1-C-D-U
09007	B-B1-C-D-U	09046	B-B1-C-D-U	09085	Not Active	09124	Not Active
09008	Not Active	09047	Not Active	09086	B-B1-C-D-U	09125	Not Active
09009	B-B1-C-D-U	09048	Not Active	09087	Not Active	09126	B-B1-C-D
09010	Not Active	09049	Not Active	09088	Not Active	09127	Not Active
09011	Not Active	09050	B-B1-C-D-U	09089	B-B1-C-D-U	09128	B-B1-C-D-U
09012	B-B1-C-D-U	09051	Not Active	09090	B-B1-C-D-U	09129	Not Active
09013	Not Active	09052	Not Active	09091	Not Active	09130	Not Active
09014	B-B1-C-D-U	09053	B-B1-C-D-U	09092	Not Active	09131	B-B1-C-D-U
09015	Not Active	09054	B-B1-C-D-U	09093	Not Active	09132	Not Active
09016	Not Active	09055	Not Active	09094	B-B1-C-D	09133	Not Active
09017	Not Active	09056	B-B1-C-D-U	09095	B-B1-C-D-U	09134	Not Active
09018	Not Active	09057	Not Active	09096	B-B1-C-D-U	09135	Not Active
09019	Not Active	09058	B-B1-C-D-U	09097	Not Active	09136	B-B1-C-D
09020	Not Active	09059	B-B1-C-D-U	09098	B-B1-C-D-U	09137	B-B1-C-D-U
09021	B-B1-C-D-U	09060	B-B1-C-D-U	09099	B-B1-C-D-U	09138	B-B1-C-D-U
09022	Not Active	09061	Not Active	09100	B-B1-C-D-U	09139	B-B1-C-D
09023	Not Active	09062	Not Active	09101	Not Active	09140	B-B1-C-D-U
09024	Not Active	09063	B-B1-C-D-L-U	09102	B-B1-C-D-U	09141	Not Active
09025	Not Active	09064	Not Active	09103	B-B1-D-U	09142	B-B1-C-D-U
09026	Not Active	09065	Not Active	09104	B-B1-C-D-U	09143	B-B1-C-D-U
09027	Not Active	09066	Not Active	09105	Not Active	09144	Not Active
09028	B-B1-C-D-U	09067	B-B1-C-D-U	09106	Not Active	09145	Not Active
09029	Not Active	09068	Not Active	09107	B-B1-C-D-U	09146	Not Active
09030	Not Active	09069	B-B1-C-D-U	09108	Not Active	09147	Not Active
09031	B-B1-C-D-U	09070	Not Active	09109	Not Active	09148	Not Active
09032	Not Active	09071	Not Active	09110	B-B1-C-D-U	09149	Not Active
09033	B-B1-C-D-U	09072	Not Active	09111	B-B1-C-D-U	09150	Not Active
09034	B-B1-C-D-U	09073	Not Active	09112	B-B1-C-D-U	09151	Not Active
09035	Not Active	09074	B-B1-C-D-U	09113	Not Active	09152	Not Active
09036	B-B1-C-D-U	09075	Not Active	09114	B-B1-C-D-U	09153	Not Active
09037	Not Active	09076	B-B1-C-D-U	09115	Not Active	09154	B-B1-C-D-U
09038	Not Active	09077	Not Active	09116	Not Active	09155	Not Active
09039	Not Active	09078	Not Active	09117	Not Active	09156	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09157	B-B1-C-D-U	09211	B-B1-C-D-U	09264	B-B1-C-D-U	09315	Not Active
09158	Not Active	09212	B-B1-C-D-U	09265	B-B1-C-D-N-U	09316	Not Active
09159	Not Active	09213	B-B1-C-D-U	09266	B-B1-C-D-U	09317	Not Active
09160	Not Active	09214	B-B1-C-D-U	09267	B-B1-C-D-U	09318	Not Active
09161	Not Active	09215	Not Active	09268	Not Active	09319	Not Active
09162	Not Active	09216	Not Active	09269	Not Active	09320	A-B-B1-F-F1-I-R
09163	Not Active	09217	Not Active	09270	Not Active	09321	Not Active
09164	Not Active	09218	Not Active	09271	Not Active	09322	Not Active
09165	B-B1-C-D-U	09219	Not Active	09272	Not Active	09323	Not Active
09166	B-B1-C-D-U	09220	Not Active	09273	Not Active	09324	Not Active
09167	Not Active	09221	Not Active	09274	Not Active	09325	Not Active
09168	Not Active	09222	Not Active	09275	Not Active	09326	Not Active
09169	B-B1-C-D-U	09223	Not Active	09276	Not Active	09327	Not Active
09170	Not Active	09224	Not Active	09277	Not Active	09328	Not Active
09171	Not Active	09225	B-B1-C-D-U	09278	Not Active	09329	Not Active
09172	B-B1-C-D-U	09226	B-B1-C-D-U	09279	Not Active	09330	Not Active
09173	B-B1-C-D-U	09227	B-B1-C-D-U	09280	Not Active	09331	B-B1-E2-F-H1-R
09174	Not Active	09228	Not Active	09281	Not Active		-R1-U2
09175	B-B1-C-D-U	09229	B-B1-C-D-U	09282	Not Active	09332	Not Active
09176	Not Active	09230	Not Active	09283	Not Active	09334	B-B1-E2-F-H1-R
09177	B-B1-C-D-U	09231	Not Active	09284	Not Active		-R1-U2
09178	B-B1-C-D-U	09232	Not Active	09285	Not Active	09334-9480	B-B1
09179	Not Active	09233	Not Active	09286	Not Active	09335	B-B1
09180	B-B1-C-D-U	09234	Not Active	09287	Not Active	09336	A-B-B1-F-F1-I-R
09181	Not Active	09235	Not Active	09288	Not Active	09337	B-B1
09182	B-B1-C-D-U	09236	Not Active	09289	Not Active	09337-6020	A-B-B1-F-F1-I-R
09183	B-B1-C-D-U	09237	B-B1-C-D-U	09290	Not Active	09338	Not Active
09184	Not Active	09238	Not Active	09291	Not Active	09339	Not Active
09185	B-B1-C-D-U	09239	Not Active	09292	Not Active	09340	Not Active
09186	B-B1-C-D-U	09240	Not Active	09293	Not Active	09341	Not Active
09187	Not Active	09241	Not Active	09294	Not Active	09342	Not Active
09188	Not Active	09242	Not Active	09295	Not Active	09343	Not Active
09189	B-B1-C-D-U	09243	Not Active	09296	Not Active	09344	Not Active
09190	Not Active	09244	B-B1-C-D-U	09297	Not Active	09345	Not Active
09191	Not Active	09245	B-B1-C-D-U	09298	Not Active	09346	Not Active
09192	Not Active	09246	Not Active	09299	Not Active	09347	Not Active
09193	Not Active	09247	Not Active	09301	A-B-B1-F-F1-I-R	09348	Not Active
09194	Not Active	09248	Not Active	09301-4510	B-B1	09349	Not Active
09195	Not Active	09249	Not Active	09302	B-B1-E2-F-H1-I-	09350	Not Active
09196	Not Active	09250	B-B1-C-D-U		R-R1-U2	09351	Not Active
09197	Not Active	09251	Not Active	09303	Not Active	09352	Not Active
09198	Not Active	09252	B-B1-C-D-U	09304	Not Active	09353	Not Active
09199	Not Active	09253	Not Active	09305	Not Active	09354	Not Active
09201	Not Active	09254	Not Active	09306	Not Active	09355	Not Active
09202	Not Active	09255	Not Active	09307	Not Active	09356	Not Active
09203	Not Active	09256	Not Active	09308	Not Active	09357	Not Active
09204	Not Active	09257	Not Active	09309	Not Active	09358	Not Active
09205	Not Active	09258	Not Active	09310	A-B-B1-F-F1-I-R	09359	Not Active
09206	Not Active	09259	Not Active	09310-7020	B-B1	09360	B-B1-I-N
09207	Not Active	09260	Not Active	09311	Not Active	09361	Not Active
09208	Not Active	09261	Not Active	09312	Not Active	09362	Not Active
09209	Not Active	09262	B-B1-C-D-U	09313	Not Active	09363	Not Active
09210	Not Active	09263	B-B1-C-D-U	09314	Not Active	09364	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09365	Not Active	09418	Not Active	09470	B-B1-C-C1-U	09523	Not Active
09366	Not Active	09419	B-B1-C-C1-U	09471	Not Active	09524	Not Active
09367	Not Active	09420	Not Active	09472	Not Active	09525	Not Active
09368	Not Active	09421	B-B1-C-C1-U	09473	Not Active	09526	Not Active
09369	Not Active	09422	Not Active	09474	Not Active	09527	Not Active
09370	Not Active	09423	Not Active	09475	Not Active	09528	Not Active
09371	A-B-B1-F-F1-I-R	09424	Not Active	09476	Not Active	09529	B
09372	A-B-B1-F-F1-I-R	09425	Not Active	09477	Not Active	09530	Not Active
09373	Not Active	09426	Not Active	09478	Not Active	09531	B
09374	Not Active	09427	Not Active	09479	Not Active	09532	B
09375	Not Active	09428	Not Active	09480	Not Active	09533	Not Active
09376	Not Active	09429	Not Active	09481	Not Active	09534	B
09377	Not Active	09430	Not Active	09482	Not Active	09535	Not Active
09378	Not Active	09431	Not Active	09483	Not Active	09536	B
09379	Not Active	09432	Not Active	09484	Not Active	09537	Not Active
09380	Not Active	09433	Not Active	09485	Not Active	09538	Not Active
09381	Not Active	09434	Not Active	09486	Not Active	09539	Not Active
09382	Not Active	09435	Not Active	09487	Not Active	09540	Not Active
09383	A-B-B1-F-F1-I-R	09436	Not Active	09488	Not Active	09541	Not Active
09384	Not Active	09437	Not Active	09489	Not Active	09542	B
09385	Not Active	09438	Not Active	09490	Not Active	09543	B
09386	Not Active	09439	Not Active	09491	Not Active	09544	Not Active
09387	Not Active	09440	Not Active	09492	Not Active	09545	B
09388	Not Active	09441	Not Active	09493	Not Active	09546	Not Active
09389	A-B-B1-F-F1-I-R	09442	Not Active	09494	B-B1-C-C1-U	09547	B
		09443	Not Active	09495	Not Active	09548	Not Active
09390	Not Active	09444	Not Active	09496	B-B1-C-C1-U	09549	B
09391	Not Active	09445	Not Active	09497	Not Active	09550	B
09392	Not Active	09446	Not Active	09498	B-B1-C-C1-U	09551	B
09393	Not Active	09447	B-B1-C-C1-U	09499	B-B1-C-C1-U	09552	Not Active
09394	Not Active	09448	B-B1-C-C1-U	09501	B	09553	Not Active
09395	Not Active	09449	B-B1-C-C1-U	09502	B	09554	Not Active
09396	A-B-B1-F	09450	Not Active	09503	B	09555	Not Active
09397	A-B-B1-C1-F-R	09451	Not Active	09504	B	09556	B
09398	B-B1	09452	Not Active	09505	B-O	09557	B
09399	B-B1-C-D-U	09453	Not Active	09506	B	09558	B
09401	Not Active	09454	B-B1-C-C1-U	09507	B	09559	Not Active
09402	Not Active	09455	Not Active	09508	B	09560	Not Active
09403	Not Active	09456	B-B1-C-C1-U	09509	B-I-N	09561	Not Active
09404	Not Active	09457	Not Active	09510	B	09562	Not Active
09405	Not Active	09458	Not Active	09511	B	09563	B
09406	Not Active	09459	B-B1-C-C1-U	09512	Not Active	09564	B
09407	Not Active	09460	Not Active	09513	Not Active	09565	B
09408	Not Active	09461	B-B1-C-C1-U	09514	Not Active	09566	B
09409	B-B1-Y-C-C1-U	09462	Not Active	09515	Not Active	09567	B
09410	Not Active	09463	B-B1-C-C1-U	09516	Not Active	09568	B
09411	Not Active	09464	B-B1-C-C1-U	09517	Not Active	09569	B
09412	Not Active	09465	Not Active	09518	Not Active	09570	B
09413	Not Active	09466	Not Active	09519	Not Active	09571	Not Active
09414	Not Active	09467	Not Active	09520	Not Active	09572	Not Active
09415	Not Active	09468	B-B1-C-C1-U	09521	Not Active	09573	B
09416	Not Active	09469	B-B1-C-C1-U	09522	Not Active	09574	B
09417	Not Active						

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09575	B	09629	Not Active	09682	Not Active	09736	Not Active
09576	B	09630	B-B1-C-F-U	09683	Not Active	09737	Not Active
09577	B	09631	B-B1-C-F-U	09684	Not Active	09738	Not Active
09578	B	09632	Not Active	09685	Not Active	09739	Not Active
09579	B	09633	Not Active	09686	Not Active	09740	Not Active
09580	B	09634	Not Active	09687	Not Active	09741	Not Active
09581	B	09635	Not Active	09688	Not Active	09742	Not Active
09582	B	09636	Not Active	09689	Not Active	09743	Not Active
09583	Not Active	09637	Not Active	09690	Not Active	09744	Not Active
09584	Not Active	09638	Not Active	09691	Not Active	09745	Not Active
09585	Not Active	09639	Not Active	09692	Not Active	09746	Not Active
09586	B	09640	Not Active	09693	Not Active	09747	Not Active
09587	B	09641	Not Active	09694	Not Active	09748	Not Active
09588	B	09642	B-B1-U-N	09695	Not Active	09749	Not Active
09589	Not Active	09643	B-B1-U	09696	Not Active	09750	Not Active
09590	B	09644	B-B1-U	09697	Not Active	09751	Not Active
09591	B	09645	B-B1-U	09698	Not Active	09752	Not Active
09592	Not Active	09646	Not Active	09699	Not Active	09753	Not Active
09593	B	09647	B-B1-N-U	09701	Not Active	09754	Not Active
09594	B	09648	Not Active	09702	Not Active	09755	Not Active
09595	B	09649	Not Active	09703	B-B-C-F1	09756	Not Active
09596	B	09650	Not Active	09704	B-B1-C-D	09757	Not Active
09597	Not Active	09651	Not Active	09705	B-B1	09758	Not Active
09598	Not Active	09652	Not Active	09706	B-B1-C-D-U	09759	Not Active
09599	B	09653	Not Active	09707	B-B1-C-D-U-N	09760	Not Active
09601	B-B1-C-F-F1-U	09654	Not Active	09708	B-B1	09761	Not Active
09602	Not Active	09655	Not Active	09709	Not Active	09762	Not Active
09603	B-B1-C-F-F1-U	09656	Not Active	09710	Not Active	09763	Not Active
09604	Not Active	09657	Not Active	09711	Not Active	09764	Not Active
09605	Not Active	09658	Not Active	09712	Not Active	09765	Not Active
09606	Not Active	09659	Not Active	09713	B-B1-C-F1	09766	Not Active
09607	Not Active	09660	Not Active	09714	B-B1	09767	Not Active
09608	Not Active	09661	Not Active	09715	B-B1-F1	09768	Not Active
09609	B-B1-C-F-U	09662	Not Active	09716	B-B1-C-D-N-U	09769	Not Active
09610	B-B1-C-F-U	09663	Not Active	09717	B-B1-M-W	09770	Not Active
09611	Not Active	09664	Not Active	09718	B-B1-F-I-N-U	09771	Not Active
09612	B-B1-C-F-U	09665	Not Active	09719	Not Active	09772	Not Active
09613	B-B1-C-F-U	09666	Not Active	09720	B-B1-U	09773	Not Active
09614	Not Active	09667	Not Active	09721	B-B1-N-U	09774	Not Active
09615	Not Active	09668	Not Active	09722	B-B1-C-D-N-U	09775	Not Active
09616	Not Active	09669	Not Active	09723	B-B1-N-U	09776	Not Active
09617	Not Active	09670	Not Active	09724	B-B1	09777	A-B-B1-C-E1-N
09618	Not Active	09671	Not Active	09725	B-C	09778	Not Active
09619	B-B1-C-F-U	09672	Not Active	09726	B-B1-N-U	09779	A-B-B1-C1-F-R
09620	B-B1-C-F-U	09673	Not Active	09727	Not Active	09780	A-B-B1-C1-F-R
09621	B-B1-C-F-U	09674	Not Active	09728	B-C	09781	A-B-B1-C1-F-R
09622	B-B1-C-F-U	09675	Not Active	09729	B-C	09782	A-B-B1-C1-F-R
09623	B-B1-C-F-U	09676	Not Active	09730	Not Active	09783	A-B-B1-C1-F-I-N
09624	B-B1-C-F-U	09677	Not Active	09731	Not Active		-R
09625	B-B1-C-F-U	09678	Not Active	09732	B-B1	09784	Not Active
09626	B-B1-C-F-U	09679	Not Active	09733	B-B1-I	09785	A-B-B1-C1-F-I-N
09627	B-B1-C-F-U	09680	Not Active	09734	B-B1-I		-R
09628	B-B1-C-F-F1-U	09681	Not Active	09735	Not Active		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09786	A-B-B1-C1-F-I-N -R	09825 09826	A-B-B1-F Not Active	09872	B-B1-E2-F-H1-R -R1-U1	09903 09904	Not Active Not Active
09787	A-B-B1-C1-F-I-N -R	09827 09828	A-B-B1-F B-I-N	09873	B-B1-E2-F-H1-R -R1-U2	09905 09906	Not Active Not Active
09788	A-B-B1-C1-F-R	09829	B-I-N	09874	Not Active	09907	Not Active
09789	A-B-B1-C1-F-R	09830	B-B1-C	09875	B-B1-E2-F-H1-R -R1-U2	09908 09909	Not Active Not Active
09790	A-B-B1-C1-F-I-N -R	09831 09832	B-B1-F-N B-B1-U1	09876	B-B1-E2-F-H1-R -R1-U2	09910 09911	Not Active Not Active
09791	A-B-B1-C1-E1-F -I-M-N-R	09833 09834	B-B1-U1 B-B1	09877	B-B1-E2-F-H1-R -R1-U2	09912 09913	Not Active Not Active
09792	B-B1-C-F-U	09835	A-B-B1-I	09878	A-B-B1-U	09914	Not Active
09793	A-B-B1-C1-F-R	09836	A-B-B1-C-F-M	09879	B-B1-E2-F-H1-R -R1-U2	09915 09916	Not Active Not Active
09794	A-B-B1-C1-F-R	09837	Not Active	09880	B-B1-E2-F-H1-I- R-R1-U2	09917	Not Active
09795	A-B-B1-C1-F-I-N -R	09838 09839	Not Active A-B-B1-U	09881	B-B1-E2-F-H1-R -R1-U2	09918 09919	Not Active Not Active
09796	A-B-B1-C1-F-I-N -R	09840 09841	Not Active A-B-B1	09882	B-B4-E2-F-H1-I- R-R1-U2	09920 09921	Not Active Not Active
09797	Not Active	09842	A-B-B1	09883	B-B1-E2-F-H1-R -R1-U2	09922 09923	Not Active Not Active
09798	Not Active	09843	A-B-B1	09884	B-B1-E2-F-H1-R -R1-U2	09924 09925	Not Active Not Active
09799	Not Active	09844	Not Active	09885	B-B1-E2-F-H1-R -R1-U2	09926 09927	Not Active Not Active
09801	Not Active	09845	Not Active	09886	B-B1-E2-F-H1-R -R1-U2	09928 09929	Not Active Not Active
09802	B-B1-E2-F-H1-I- R-R1-U1	09846	Not Active	09887	B-B1-E2-F-H1-R -R1-U2	09930 09931	Not Active Not Active
09803	B-B1-E2-F-H1-I- R-R1-U1	09847	Not Active	09888	B-B1-E2-F-H1-I- R-R1-U2	09932 09933	Not Active Not Active
09804	B-B1-E2-F-H1-I- R-R1-U1	09848	Not Active	09889	B-B1-E2-F-H1-I- R-R1-U2	09934 09935	Not Active Not Active
09805	B-B1-E2-F-H1-I- R-R1-U1	09849 09850	Not Active Not Active	09890	B-B1-E2-F-H1-I- R-R1-U2	09936 09937	Not Active Not Active
09806	Not Active	09851	Not Active	09891	B-B1-E2-F-H1-R -R1-U2	09938 09939	Not Active Not Active
09807	Not Active	09852	B-B1-E2-F-H1-I- R-R1-U1	09892	A-B-B1-F-I-R-R 1	09940 09941	Not Active Not Active
09808	B-B1-E2-F-H1-I- R-R1-U1	09853	B-B1-E2-F-H1-I- R-R1-U2	09893	B-B1-E2-F-H1-R -R1-U2	09942 09943	Not Active Not Active
09809	B-B1-E2-F-H1-I- R-R1-U1	09854	Not Active	09894	B-B1-E2-F-H1-I- R-R1-U1	09944 09945	Not Active Not Active
09810	B-B1-E2-F-H1-I- R-R1-U1	09855	B-B1-F-H1-I-R- U1	09895	B-B1-E2-F-H1-R -R1-U2	09946 09947	Not Active Not Active
09811	B-B1-E2-F-H1-I- R-R1-U1	09856 09857	Not Active Not Active	09896	B-B1-E2-F-H1-I- R-R1-U2	09948 09949	Not Active Not Active
09812	B-B1-E2-E3-F-F 1-I-N-R-U	09859 09860	Not Active Not Active	09897	B-B1	09950 09951	Not Active Not Active
09813	Not Active	09861	Not Active	09898	B-B1-E2-F-H1-I- R-R1-U2	09952 09953	Not Active Not Active
09814	B-B1-E2-E3-F-F 1-I-N-R-U	09862 09863	Not Active Not Active	09899	B-F-N		
09815	B-B1-N	09864	Not Active	09901	Not Active		
09816	Not Active	09865	A-B-B1	09902	Not Active		
09817	Not Active	09866	B-B1-E2-F-H1-R -U1				
09818	Not Active		Not Active				
09819	A-B-B1-F-P	09867	Not Active				
09820	Not Active	09868	A-B-B1-U				
09821	A-B-B1-F	09869	Not Active				
09822	A-B-B1-F	09870	Not Active				
09823	A-B-B1-F	09871	B-B1-E2-F-H1-I- R-U1				
09824	A-B-B1-F						

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09954	Not Active	34008	Not Active	34060	Not Active	96213	Not Active
09955	Not Active	34009	B-B1	34061	B-B1-U	96214	A-B-B1-U
09956	Not Active	34010	Not Active	34062	Not Active	96215	A-B-B1-U
09957	Not Active	34011	B-B1	34063	Not Active	96216	Not Active
09958	Not Active	34012	B-B1-U	34064	Not Active	96217	A-B-B1-U
09959	Not Active	34013	Not Active	34065	Not Active	96218	A-B-B1-U
09960	Not Active	34014	Not Active	34066	Not Active	96219	A-B-B1-U
09961	Not Active	34015	Not Active	34067	Not Active	96220	A-B-B1-U
09962	Not Active	34016	Not Active	34068	Not Active	96221	A-B-B1-U
09963	Not Active	34017	Not Active	34069	Not Active	96222	Not Active
09964	Not Active	34018	Not Active	34070	Not Active	96223	Not Active
09965	Not Active	34019	Not Active	34071	Not Active	96224	A-B-B1-U
09966	Not Active	34020	B-B1-M-N	34072	Not Active	96225	Not Active
09967	Not Active	34021	B-M-N	34073	Not Active	96226	Not Active
09968	Not Active	34022	B-B1-D-F-M	34074	Not Active	96227	Not Active
09969	Not Active	34023	B-B1-M-N	34075	Not Active	96228	Not Active
09970	Not Active	34024	B-B1-M-N	34076	Not Active	96229	Not Active
09971	Not Active	34025	B-B1-F-N-U	34077	B-Y	96230	Not Active
09972	Not Active	34026	Not Active	34078	Not Active	96231	Not Active
09973	Not Active	34027	Not Active	34079	Not Active	96232	Not Active
09974	Not Active	34028	Not Active	34080	Not Active	96233	Not Active
09975	Not Active	34029	Not Active	34081	Not Active	96234	Not Active
09976	Not Active	34030	B-B1-I-M	34082	Not Active	96235	Not Active
09977	Not Active	34031	B-B1-M-N	34083	Not Active	96236	Not Active
09978	Not Active	34032	B-M-N	34084	Not Active	96237	Not Active
09979	Not Active	34033	B-C-F-M-N	34085	Not Active	96238	Not Active
09980	Not Active	34034	B-B1-M-N	34086	B	96239	Not Active
09981	Not Active	34035	B-B1-H-M-N	34087	Not Active	96240	Not Active
09982	Not Active	34036	B-M-N	34088	Not Active	96241	Not Active
09983	Not Active	34037	B-B1-C-F-H-I-M- N	34089	Not Active	96242	Not Active
09984	Not Active			34090	B	96243	Not Active
09985	Not Active	34038	B-B1-I-M-N	34091	B	96244	Not Active
09986	Not Active	34039	B-N	34092	B	96245	Not Active
09987	Not Active	34040	B	34093	B	96246	Not Active
09988	Not Active	34041	B-B1-M-N-U	34094	Not Active	96247	Not Active
09989	Not Active	34042	B-B1-D-F-M	34095	B	96248	Not Active
09990	Not Active	34043	Not Active	34096	Not Active	96249	Not Active
09991	Not Active	34044	Not Active	34097	Not Active	96250	Not Active
09992	Not Active	34045	B-B1-I-N	34098	B	96251	A-B-B1-U
09993	Not Active	34046	Not Active	34099	B	96252	Not Active
09994	Not Active	34047	Not Active	96201	A-B	96253	Not Active
09995	Not Active	34048	Not Active	96202	A-B	96254	Not Active
09996	Not Active	34049	Not Active	96203	A-B	96255	Not Active
09997	Not Active	34050	B	96204	A-B-B1	96256	Not Active
09998	Not Active	34051	B	96205	A-B-B1-U	96257	A-B-B1-U
09999	Not Active	34052	Not Active	96206	A-B-B1-U	96258	A-B-B1-U
34001	B-B1-U	34053	B	96207	A-B-B1	96259	A-B-B1-U
34002	B-B1-U	34054	Not Active	96208	A-B-B1-U	96260	A-B-B1-U
34003	B-B1-U	34055	B-N	96209	Not Active	96261	Not Active
34004	B-B1-U	34056	Not Active	96210	Not Active	96262	A-B-B1-U
34005	B-B1-U	34057	Not Active	96211	Not Active	96263	Not Active
34006	B-B1	34058	B-B1	96212	A-B-B1-U	96264	A-B-B1-U
34007	B-B1-U	34059	Not Active				

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96265	Not Active	96319	B-B1-M-W	96372	B-B1-M-W	96426	Not Active
96266	A-B-B1-U	96320	Not Active	96373	B-B1-M-W	96427	Not Active
96267	A-B-B1-U	96321	B-B1-M-W	96374	B-B1-M-W	96428	Not Active
96268	Not Active	96322	B-B1-M-W	96375	B-B1-M-W	96429	Not Active
96269	A-B-B1-U	96323	B-B1-M-W	96376	B-B1-M-W	96430	Not Active
96270	Not Active	96324	Not Active	96377	B-B1-M-W	96431	Not Active
96271	A-B-B1-U	96325	B-B1-M-W	96378	B-B1-M-W	96432	Not Active
96272	Not Active	96326	B-B1-M-W	96379	B-B1-M-W	96433	Not Active
96273	Not Active	96327	Not Active	96380	Not Active	96434	Not Active
96274	Not Active	96328	B-B1-M-W	96381	Not Active	96435	Not Active
96275	A-B-B1	96329	Not Active	96382	Not Active	96436	Not Active
96276	A-B-B1	96330	B-B1-M-W	96383	Not Active	96437	Not Active
96277	Not Active	96331	Not Active	96384	B-B1-M-W	96438	Not Active
96278	A-B-B1-U	96332	Not Active	96385	Not Active	96439	Not Active
96279	Not Active	96333	Not Active	96386	B-B1-M-W	96440	B-B1-F
96280	Not Active	96334	Not Active	96387	B-B1-M-W	96441	Not Active
96281	Not Active	96335	Not Active	96388	B-B1-M-W	96442	Not Active
96282	Not Active	96336	B-B1-M-W	96389	Not Active	96443	Not Active
96283	A-B-B1-U	96337	B-B1-M-W	96390	Not Active	96444	Not Active
96284	A-B-B1-U	96338	B-B1-M-W	96391	Not Active	96445	Not Active
96285	Not Active	96339	B-B1-M-W	96392	Not Active	96446	Not Active
96286	Not Active	96340	Not Active	96393	Not Active	96447	Not Active
96287	Not Active	96341	Not Active	96394	Not Active	96448	Not Active
96288	Not Active	96342	Not Active	96395	Not Active	96449	Not Active
96289	Not Active	96343	B-B1-M-W	96396	Not Active	96450	Not Active
96290	Not Active	96344	Not Active	96397	Not Active	96451	Not Active
96291	Not Active	96345	Not Active	96398	Not Active	96452	Not Active
96292	Not Active	96346	Not Active	96399	Not Active	96453	Not Active
96293	Not Active	96347	B-B1-M-W	96401	Not Active	96454	Not Active
96294	Not Active	96348	B-B1-M-W	96402	Not Active	96455	Not Active
96295	Not Active	96349	B-B1-M-W	96403	Not Active	96456	Not Active
96296	Not Active	96350	B-B1-M-W	96404	Not Active	96457	Not Active
96297	A-B-B1-U	96351	Not Active	96405	Not Active	96458	Not Active
96298	Not Active	96352	Not Active	96406	Not Active	96459	Not Active
96299	Not Active	96353	Not Active	96407	Not Active	96460	Not Active
96301	Not Active	96354	Not Active	96408	Not Active	96461	Not Active
96302	Not Active	96355	Not Active	96409	Not Active	96462	Not Active
96303	Not Active	96356	Not Active	96410	Not Active	96463	Not Active
96304	Not Active	96357	Not Active	96411	Not Active	96464	Not Active
96305	Not Active	96358	Not Active	96412	Not Active	96465	Not Active
96306	B-B1-M-W	96359	Not Active	96413	Not Active	96466	Not Active
96307	Not Active	96360	Not Active	96414	Not Active	96467	Not Active
96308	Not Active	96361	Not Active	96415	Not Active	96468	Not Active
96309	B-B1-M-W	96362	B-B1-M-W	96416	Not Active	96469	Not Active
96310	B-B1-M-W	96363	Not Active	96417	Not Active	96470	Not Active
96311	Not Active	96364	B-B1-L-M-W	96418	Not Active	96471	Not Active
96312	Not Active	96365	B-B1-M-W	96419	Not Active	96472	Not Active
96313	B-B1-M-W	96366	Not Active	96420	Not Active	96473	Not Active
96314	Not Active	96367	B-B1-L-M-W	96421	Not Active	96474	Not Active
96315	Not Active	96368	B-B1-M-W	96422	Not Active	96475	Not Active
96316	Not Active	96369	Not Active	96423	Not Active	96476	Not Active
96317	Not Active	96370	B-B1-M-W	96424	Not Active	96477	Not Active
96318	Not Active	96371	Not Active	96425	Not Active	96478	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96479	Not Active	96533	Not Active	96585	Not Active	96639	Not Active
96480	Not Active	96534	A-B-F	96586	Not Active	96640	Not Active
96481	Not Active	96535	A-B-B1-F	96587	Not Active	96641	Not Active
96482	Not Active	96536	B-B1	96588	Not Active	96642	B
96483	Not Active	96537	B-B1	96589	Not Active	96643	B
96484	Not Active	96538	B-B1	96590	Not Active	96644	Not Active
96485	Not Active	96539	B-B1	96591	Not Active	96645	Not Active
96486	Not Active	96540	B-B1	96592	Not Active	96646	Not Active
96487	Not Active	96541	B-B1	96593	Not Active	96647	Not Active
96488	Not Active	96542	B-B1	96594	Not Active	96648	Not Active
96489	Not Active	96543	B-B1-P	96595	B-B1	96649	Not Active
96490	Not Active	96544	Not Active	96596	Not Active	96650	Not Active
96491	Not Active	96545	Not Active	96597	Not Active	96651	Not Active
96492	Not Active	96546	B-F-U3	96598	B	96652	Not Active
96493	Not Active	96547	Not Active	96599	B	96653	Not Active
96494	Not Active	96548	A-B-B1-H-M-U	96601	B	96654	Not Active
96495	Not Active	96549	A-B-B1-H-M-U	96602	B	96655	Not Active
96496	Not Active	96550	Not Active	96603	B	96656	Not Active
96497	Not Active	96551	A-B-B1-H-M-U	96604	B	96657	B
96498	Not Active	96552	A-B-B1-H-M-U	96605	B-O	96658	Not Active
96499	Not Active	96553	A-B-B1-H-I-M-N-U	96606	B	96659	Not Active
96501	Not Active		U	96607	B	96660	B
96502	Not Active	96554	A-B-B1-H-M-U	96608	B	96661	B
96503	Not Active	96555	B-B1-F-M	96609	B	96662	B
96504	Not Active	96556	B	96610	B	96663	B
96505	B	96557	B-B1-F-M	96611	B	96664	B
96506	B	96558	B	96612	B	96665	B
96507	Not Active	96559	Not Active	96613	Not Active	96666	B
96508	B	96560	Not Active	96614	Not Active	96667	B
96509	Not Active	96561	Not Active	96615	Not Active	96668	B
96510	Not Active	96562	Not Active	96616	Not Active	96669	B
96511	B-B1-I-N	96563	Not Active	96617	Not Active	96670	B
96512	Not Active	96564	Not Active	96618	B	96671	B
96513	Not Active	96565	Not Active	96619	Not Active	96672	B
96514	Not Active	96566	Not Active	96621	B	96673	B
96515	Not Active	96567	Not Active	96622	B	96674	B
96516	B	96568	Not Active	96623	B	96675	B
96517	B-B1-F-U3	96569	Not Active	96624	B	96676	B
96518	B-B1	96570	Not Active	96625	B	96677	B
96519	Not Active	96571	Not Active	96626	Not Active	96678	B
96520	B-F-U3	96572	Not Active	96627	B	96679	B
96521	B-F	96573	Not Active	96628	B	96680	Not Active
96522	B-F-U	96574	Not Active	96629	B	96681	B
96523	Not Active	96575	Not Active	96630	Not Active	96682	B
96524	Not Active	96576	Not Active	96631	Not Active	96683	B
96525	Not Active	96577	Not Active	96632	Not Active	96684	B
96526	Not Active	96578	Not Active	96633	Not Active	96685	Not Active
96527	Not Active	96579	Not Active	96634	B	96686	B
96528	Not Active	96580	Not Active	96635	B	96687	B
96529	Not Active	96581	Not Active	96636	Not Active	96688	Not Active
96530	A-B-B1-H-M-N-U	96582	Not Active	96637	Not Active	96689	Not Active
96531	B-B1-H-M	96583	Not Active	96638	Not Active	96690	Not Active
96532	Not Active	96584	Not Active				

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96691	Not Active	98719	Not Active	98746	Not Active	98773	Not Active
96692	Not Active	98720	Not Active	98747	Not Active	98774	Not Active
96693	Not Active	98721	Not Active	98748	Not Active	98775	Not Active
96694	Not Active	98722	Not Active	98749	Not Active	98776	Not Active
96695	Not Active	98723	Not Active	98750	Not Active	98777	Not Active
96696	Not Active	98724	Not Active	98751	Not Active	98778	Not Active
96697	B	98725	Not Active	98752	Not Active	98779	Not Active
96698	B	98726	Not Active	98753	Not Active	98780	Not Active
96699	Not Active	98727	Not Active	98754	Not Active	98781	Not Active
98701	Not Active	98728	Not Active	98755	Not Active	98782	Not Active
98702	Not Active	98729	Not Active	98756	Not Active	98783	Not Active
98703	Not Active	98730	Not Active	98757	Not Active	98784	Not Active
98704	Not Active	98731	Not Active	98758	Not Active	98785	Not Active
98705	Not Active	98732	Not Active	98759	Not Active	98786	Not Active
98706	Not Active	98733	Not Active	98760	Not Active	98787	Not Active
98707	Not Active	98734	Not Active	98761	Not Active	98788	Not Active
98708	Not Active	98735	Not Active	98762	Not Active	98789	Not Active
98709	Not Active	98736	Not Active	98763	Not Active	98790	Not Active
98710	Not Active	98737	Not Active	98764	Not Active	98791	Not Active
98711	Not Active	98738	Not Active	98765	Not Active	98792	Not Active
98712	Not Active	98739	Not Active	98766	Not Active	98793	Not Active
98713	Not Active	98740	Not Active	98767	Not Active	98794	Not Active
98714	Not Active	98741	Not Active	98768	Not Active	98795	Not Active
98715	Not Active	98742	Not Active	98769	Not Active	98796	Not Active
98716	Not Active	98743	Not Active	98770	Not Active	98797	Not Active
98717	Not Active	98744	Not Active	98771	Not Active	98798	Not Active
98718	Not Active	98745	Not Active	98772	Not Active	98799	Not Active

RESTRICTIONS

LEGEND

Form 2976, Customs — CN22

Form 2976-A, Customs Declaration and Dispatch Note

- AAFES = Army and Air Force Exchange Service
- APO = Army/Air Force Post Office
- Box R = Retired military personnel
- FPO = Fleet Post Office
- DMM = Domestic Mail Manual
- MOM = Military Ordinary Mail
- MPO = Military Post Office
- PAL = Parcel Airlift
- PSC = Postal Service Center
- SAM = Space Available Mail
- USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

B. Form 2976-A is required for all mail weighing 16 ounces or more.

Exceptions: Prepaid mail from contractors addressed to a military organizations for official use need not bear a customs declaration, but must be endorsed "Contents for Official Use-Exempt from Customs Requirement." Official mail from government agencies does not require a customs declaration or exemption endorsement. Known Mailers may use either Form 2976-A on each item or Form 2976 (or facsimile) with a mail manifest in conjunction with a packing list. Form 2976 must state "packing list enclosed." The packing list must include a description of the items, the dollar values of the items, and the complete address including the PSC box number and APO/FPO ZIP Code of the addressee, the date of mailing, the insurance registry number, if applicable, and the serial number of any item over \$25 in value and any electrical item over \$15 in value. The packing list should be enclosed in the parcel or attached to the outside of the parcel. The mail manifest which itemizes all parcels that a Known Mailer deposits will be given to Postal Official at Business Mail Acceptance Unit. Form 2976 may be used if the mailer does not wish to list the contents on the wrapper or in any case if the value exceeds \$400. Affix only the upper portion of the label on the package. A completed Form 2976-A (listing the contents and value in US dollars) must be enclosed in the package. Mail addressed to/from all 094XX ZIP Codes must use Form 2976-A only.

B1. Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** Mail addressed to/from all 094XX ZIP Codes must use only Form 2976-A. All other exceptions listed in restriction B above are applicable to this restriction.

B2. Form 2976 is required except on official mail, which does not require customs declaration or exemption endorsement. The AAFES will furnish a computer listing of all items mailed from its activities to Philippine APOs. Other mail order companies must either use Form 2966-A on each item or provide computer lists. Computer listings must include a description of the items, the dollar values of the items, and complete address including the PSC box number and APO of the addressee, the date of mailing, the insurance registry number, if applicable, and the serial number of any item over \$25 in value and any electrical item with a plug over \$15 in value.

B3. Form 2976 is required for mailing between MPOs. Prepaid mail from contractors addressed to a military organization for official use need not bear a customs declaration, but must be endorsed "Contents for Official Use—Exempt from Customs Requirement." Official mail from government agencies does not require a customs declaration or exemption endorsement.

B4. Form 2976 or 2976-A is required for all mail weighing over 16 ounces. Prepaid mail from contractors addressed to a military organization for official use need not bear customs declaration, but must be endorsed, "Contents for Official Use—Exempt from Customs Requirement." Official mail from government agencies does not require customs declaration or exemption endorsement.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and hand-held transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C022.1.1. This restriction does not apply to firearms mailed to or by official U.S. government agencies.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class letters, second- and third-class mail are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42"	72" length and girth combined
over 42" to 44"	24" girth
over 44" to 46"	20" girth
over 46" to 48"	16" girth
Maximum length	48"

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 11 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class letters only when addressed to Box R.

U3. Mail is limited to First-Class correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail (to include audio cassettes and voice tapes) weighing 11 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail only. All second-class, third-class, and fourth-class mail (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. Tin band seal required on all pouches.

—International and Military Mail Operations,
International Business, 9-26-96

Express Mail Collection Box Decals

The newly designed Express Mail collection box decals are now available from the material distribution centers (MDCs) under the stock numbers provided below. In addition to the redesign of these decals to reflect the new corporate logo, the official color of the Express Mail collection box has been changed to Postal Blue color chip #15050. Effective immediately, all boxes that are refurbished and intended to be

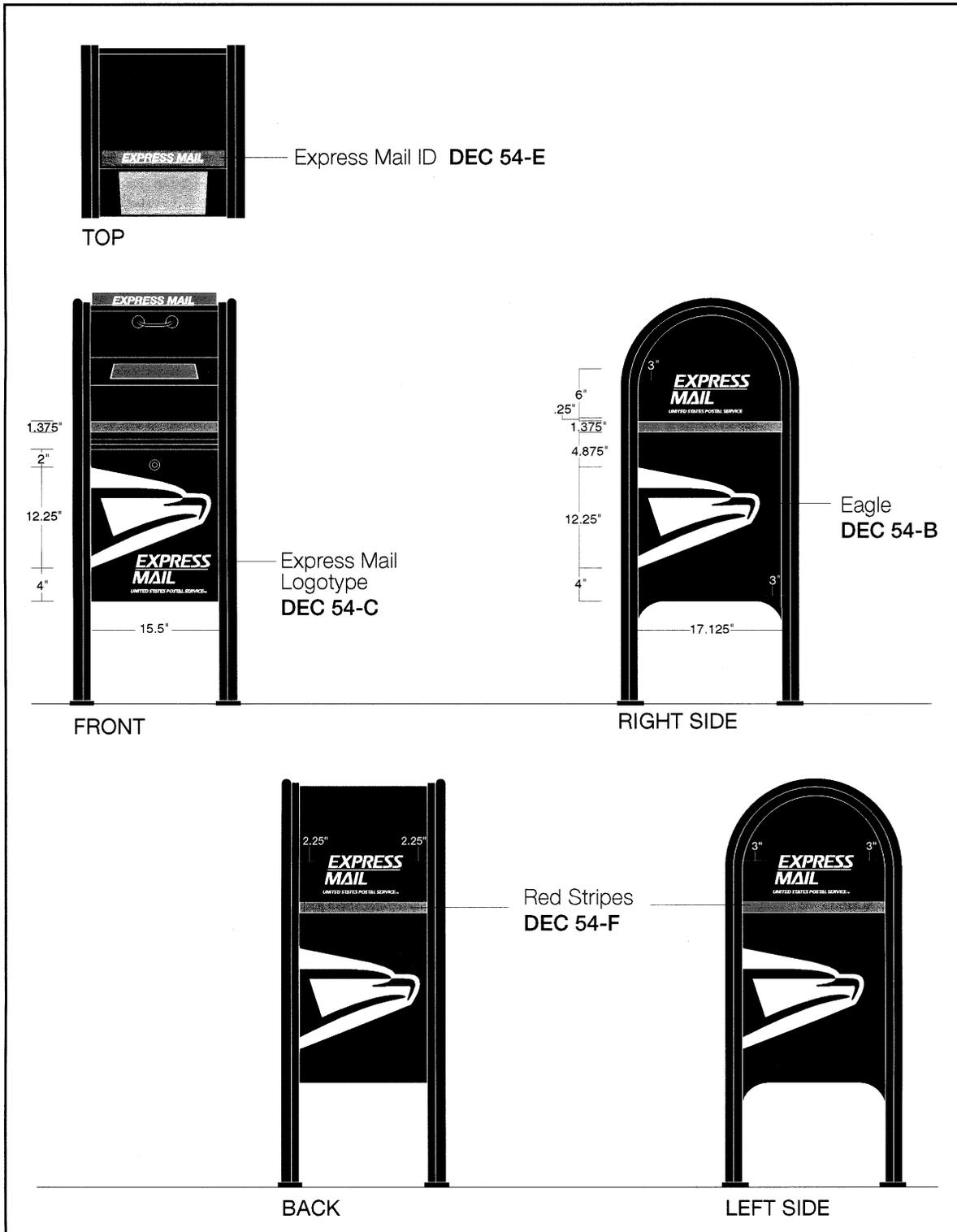
used for the deposit of Express Mail must display the new color scheme with the new decals. These decals and descriptions will appear in a future edition of Publication 247, *Supply and Equipment Catalog*.

Please see the mounting diagram on page 49 for correct placement of the Express Mail collection box decals.

Decal Designation	National Stock Number	Required Per Box
DEC 54-A Kit, EX Mail Kit contains all decals necessary for one Express Mail collection box (does not include DEC 54-D, Collection Times decal, which must be acquired from district Collection Management System (CMS) Coordinator).	7690-03-000-4665	1
DEC 54-B Eagle Symbol One decal must be installed on each of the four sides of the box as indicated in the mounting diagram.	7690-03-000-4666	4
DEC 54-C EX Mail Logo One decal must be installed on each of the four sides of the box as indicated in the mounting diagram.	7690-03-000-4667	4
DEC 54-E EX Mail Ident One decal to be installed on the top of each box immediately above the customer deposit door.	7690-03-000-4669	1
DEC 54-F Red Stripe Contains four stripes. One stripe must be installed on each of the four sides of the box as indicated in the mounting diagram.	7690-03-000-4670	1

—Delivery Policies and Programs, Operations Support, 9-26-96

EXPRESS MAIL COLLECTION BOX MOUNTING DIAGRAM



FINANCE

HANDBOOK F-1 REVISION

Address Change for Submission of U.S. Savings Stamps in Albums

Effective immediately, section 323e of Handbook F-1, *Post Office Accounting Procedures*, is revised to reflect a new address for submitting U.S. savings stamps in albums.

Handbook F-1, *Post Office Accounting Procedures*

3 Postal Funds

* * * * *

320 Other Items

* * * * *

323 Not Acceptable

* * * * *

e. U.S. savings stamps in albums. Refer holders to a Federal Reserve Bank or branch, or advise holders to mail albums (at their own risk) to:

BUREAU OF PUBLIC DEBT
 CAPITAL AREA SERVICING CENTER
 1300 C ST SW
 WASHINGTON DC 20239-1500

* * * * *

—Corporate Accounting, Finance, 9-26-96

Reporting Box Rent

The new universal Statement of Account (PS Form 1555; August 1996) and Accountbook (PS Form 1551; August 1996) show two Account Identifier Codes (AICs) for reporting box rent: AIC 115 (yearly) and AIC 158 (6 months). However, all offices should continue to report box rent in AIC 115 whether payment is at the yearly rate or the six-month rate.

The reporting of box rent into the two separate AICs will start with deployment of point of service (POS) terminals. Offices will be notified of the effective date to start using the two AICs.

—Corporate Accounting, Finance, 9-26-96

Check Collection Process

Effective Postal Quarter I, Fiscal Year 1997, the Minneapolis Accounting Service Center (ASC) will discontinue the issuance of Statement of Differences (SOD) relating to AIC 615, Uncollectible Check Reported. No SOD report will be issued for Postal Quarter IV, Fiscal Year 1996.

The Minneapolis ASC will continue to mail the quarterly listing, which shows the difference between the Statement of Account (SOA) activity and the PS Form 2131, *Uncollectible Check Report*, activity reported by CSC Credit Services. This report may be used to monitor corrections made through the acknowledgment report review process.

The postmaster or district accounting office must verify the entries reported by CSC Credit Services on the acknowledgment report with Forms 2131, *Uncollectible Check Report*, every accounting period. If Form 2131 control numbers appear on the acknowledgment report that do not belong to

your finance number, the district accounting office must send a copy of the acknowledgment report to Minneapolis ASC at the address below. All affected offices other than districts that discover these errors must provide your district with a copy of your acknowledgment report.

US POSTAL SERVICE
 FINANCE BRANCH RCTS
 MINNEAPOLIS ASC
 1 FEDERAL DR
 FT SNELLING MN 55111-9610

If you are currently holding funds in trust/suspense awaiting a statement of difference for return check activity or have questions, please contact Bob J. Kolb at 612-725-1692 or by cc:Mail.

—Post Office Accounting, Finance, 9-26-96

Publication 29, *Just Drop Us a Card*

Publication 29, *Just Drop Us a Card* (July 1996), the Postal Service's brochure about its credit and debit card acceptance policy, should have arrived in every post office and classified station and branch throughout the nation. This includes locations presently accepting credit and debit cards and locations that will in the future, according to the national roll-out schedule. Publication 29 should be made available to any customer or employee who has questions about the Postal Service's credit and debit card acceptance policy.

These brochures do not need to be placed in the lobby as take ones; instead, they may be handed to customers at the counter or left as take-ones at an appropriate location in a retail lobby as determined by local needs.

Additional supplies may be ordered from the material distribution centers.

—Retail, Marketing, 9-26-96

Form 1551-G, *Daily Stamp Stock Record*

One copy of Form 1551-G was printed with Form 1551, *Accountbook for Post Offices and Financial Reporting Units (CAGs A–J)* (August 1996). Three pages or more are needed for Fiscal Year reporting for post offices that sell directly from the main stock. Forms 3295, 3958, and 3959 are not prepared where this record is used.

Post offices requiring additional copies of this form may make copies of the form on page 53 of this *Postal Bulletin*. Future printing of the accountbook will provide adequate copies for yearly reporting.

AICS removed:

The following AICs were published in *Postal Bulletin* 21925 (8-1-96) as being removed from Form 1551, *Account-*

book for Post Offices and Financial Reporting Units (CAGs A–L) and Form 1555, *Statement of Account (CAGs A–L)*.

AIC	Description
096	Vending Equipment Sales
095	Consignment Replenishment Sales
097	Stamps by Phone Sales
123	Lobby Service Revenue
129	Change of Address Information Fees
197	Checks Drawn on U.S. Treasury

These AICs, with the exception of AIC 197, Treasury Checks, and 025, Food Coupons, are still active and must be a write-in entry on Forms 1551 and 1555 when used.

—Corporate Accounting, Finance, 9-26-96

FRAUD ALERT

Missing U.S. Money Order Forms — Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in

the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

210 221 0548	to	394 126 6907	to	6999	411 868 1023	to	1199	430 150 4401	to	4599
	210 221 0599	394 189 0405	to	0599	411 922 2322	to	2399	430 172 9800	to	9899
273 775 7700	to	394 822 3243	to	3278	412 193 0900	to	0999	430 177 1900	to	2099
	273 775 7899	394 990 1810	to	1899	412 395 8599	to	8699	430 444 9500	to	9699
302 000 0000	to	395 343 3264	to	3299	412 485 6500	to	6599	430 664 4070	to	4099
	302 123 9999	395 373 3035	to	3099	412 485 6610	to	6699	432 168 8419	to	8499
349 746 2056	to	395 396 9649	to	9799	412 885 5953	to	5999	432 708 6800	to	6999
350 518 7350	to	395 970 3240	to	3299	414 193 3608	to	3674	432 744 1544	to	1599
360 011 1690	to	397 622 4054	to	4099	414 193 3677	to	3699	432 995 9775	to	9799
360 168 6008	to	397 819 8902	to	8999	414 411 7348	to	7399	433 003 5800	to	5899
360 173 8800	to	398 149 7200	to	7699	414 640 0757	to	0799	433 757 3047	to	3099
362 861 3064	to	399 070 0872	to	0899	414 965 1727	to	1799	433 765 4003	to	4099
373 006 2176	to	399 156 7119	to	7199	417 302 8104	to	8199	434 482 7060	to	7199
374 768 2600	to	399 203 5064	to	5099	417 387 6532	to	6599	434 513 2386	to	2399
375 169 4400	to	399 296 9909	to	9999	417 496 6800	to	6999	434 968 3076	to	3092
375 829 3400	to	399 792 8300	to	8399	417 871 9250	to	9299	435 303 1831	to	1842
375 851 9100	to	399 396 8935	to	8999	417 930 9533	to	9599	435 303 1986	to	1999
376 196 0911	to	400 427 1051	to	1999	418 164 6500	to	6799	435 666 6092	to	6399
378 085 3679	to	401 045 1505	to	1549	418 423 9863	to	9899	436 082 6400	to	6899
378 351 1063	to	401 045 1571	to	1599	418 633 5922	to	5999	436 160 6441	to	6499
379 843 5100	to	401 294 2700	to	2799	418 719 8520	to	8599	437 316 7115	to	7199
380 093 9600	to	401 310 9505	to	9599	418 744 2235	to	2299	437 427 0500	to	3499
380 165 1165	to	401 382 5312	to	5399	418 962 2848	to	2899	439 179 2300	to	2346
381 325 4500	to	402 578 7876	to	7899	419 543 0286	to	0299	439 179 2385	to	2399
381 604 2510	to	403 125 6744	to	6799	419 730 0300	to	0399	439 310 0458	to	0499
381 645 9525	to	403 260 7000	to	7499	420 277 0015	to	0049	440 698 1947	to	1999
383 314 3968	to	403 280 6470	to	6499	420 599 0734	to	0798	440 858 6300	to	6399
383 892 1000	to	403 685 8600	to	8699	420 661 4115	to	4199	440 858 6420	to	7299
383 892 1382	to	404 003 0300	to	0399	420 758 9500	to	9699	441 199 1655	to	1699
384 925 3641	to	404 041 8838	to	8899	420 969 3951	to	3971	443 127 3648	to	3699
385 568 2331	to	404 071 4268	to	4299	420 969 3973	to	3999	443 127 4000	to	4099
385 599 7554	to	404 347 5356	to	5399	421 116 3565	to	3599	443 673 7900	to	7999
385 774 2024	to	404 347 5548	to	5599	421 130 9300	to	9399	443 800 9335	to	9399
386 624 1412	to	404 726 4500	to	4599	421 313 4500	to	4999	444 382 8822	to	8899
386 883 8936	to	404 961 5001	to	5199	421 364 5537	to	5599	444 390 1667	to	1699
387 314 5574	to	405 325 0188	to	0198	421 656 2609	to	2699	444 457 3854	to	3899
387 837 6300	to	406 009 4587	to	4599	421 988 9700	to	9799	450 048 4173	to	4199
388 828 0656	to	406 260 6830	to	6899	422 172 4667	to	4699	450 048 4442	to	4699
389 696 2400	to	406 459 6641	to	6999	422 484 4212	to	4299	450 560 5173	to	5199
389 846 3104	to	406 733 3000	to	3999	422 556 1270	to	1299	450 620 3077	to	3099
389 846 3145	to	407 545 1557	to	1599	422 587 7024	to	7099	450 620 3135	to	3199
389 887 9211	to	407 594 0412	to	0599	422 819 7533	to	7599	450 780 2716	to	2799
389 887 9234	to	407 692 9100	to	9299	422 842 5073	to	5087	450 801 2700	to	2799
390 001 3182	to	407 959 2190	to	2199	422 907 7563	to	7599	451 109 2967	to	2984
390 001 3500	to	408 265 2275	to	2288	424 500 6050	to	6099	451 115 4110	to	4125
390 545 5974	to	408 499 7700	to	7799	424 641 8500	to	8599	451 115 4127	to	4199
391 104 6146	to	408 499 7900	to	7999	424 871 6600	to	6699	452 265 0074	to	0099
391 574 1466	to	408 682 8484	to	8599	425 298 2352	to	2399	452 265 0246	to	0299
391 783 3020	to	408 698 7015	to	7099	425 418 4269	to	4299	452 265 0335	to	0399
391 792 6100	to	409 072 3941	to	3999	425 418 4405	to	4499	452 509 1169	to	1199
392 668 2956	to	410 491 2311	to	2399	426 547 4566	to	4599	452 855 6471	to	6499
392 854 8500	to	410 694 8400	to	8599	427 412 6337	to	6499	452 890 4679	to	4799
393 584 7566	to	410 775 1500	to	1599	427 481 0900	to	0999	452 900 8215	to	8238
393 650 0074	to	410 795 7927	to	7999	428 027 2742	to	2752	453 117 9146	to	9199
393 838 8316	to	410 867 0917	to	0966	429 474 4172	to	4199	453 334 3631	to	3699
393 893 6007	to	410 867 0970	to	0999	429 889 2900	to	2999	453 603 7841	to	7891

453 650 1140	to 1199	472 987 0213	to 0241	490 669 5850	to 6099	610 582 4200	to 4299
453 741 1300	to 1399	472 987 0290	to 0299	490 717 7080	to 7099	611 879 6939	to 6999
454 013 2919	to 2999	473 151 2069	to 2199	490 721 6000	to 6099	612 291 8013	to 8099
454 186 2411	to 2499	473 666 9138	to 9199	490 793 1500	to 2099	612 751 5171	to 5199
454 268 4883	to 4899	473 952 3429	to 3499	490 886 8171	to 8199	612 751 5226	to 5299
454 302 5400	to 5499	474 108 5402	to 5499	490 977 9221	to 9240	612 751 6083	to 6099
454 490 8300	to 8399	474 356 5193	to 5299	491 258 8100	to 9099	612 751 6268	to 6299
454 547 7434	to 7499	474 949 3366	to 3399	491 567 1376	to 1399	612 751 6572	to 6599
454 922 4867	to 4895	475 134 9362	to 9399	492 254 4800	to 4899	612 774 2111	to 2199
455 221 1348	to 1499	475 167 9664	to 9699	492 283 5100	to 5199	612 774 2254	to 2299
455 364 2147	to 2199	475 319 3415	to 3499	492 610 6813	to 6899	612 774 2500	to 2599
455 399 5400	to 5499	475 319 3649	to 3799	493 394 5568	to 5599	614 469 0979	to 0999
455 476 0676	to 0699	475 340 6400	to 6599	493 470 2562	to 2599	614 474 3000	to 3099
455 543 0618	to 0699	475 424 8410	to 8499	493 473 7700	to 7799	614 521 3490	to 3499
456 410 9006	to 9099	475 629 9156	to 9199	493 716 2153	to 2199	614 645 1800	to 1899
456 470 4146	to 4299	475 850 6101	to 6199	494 206 2972	to 2999	614 832 1100	to 2099
456 619 4460	to 4499	475 875 2500	to 2599	494 217 3446	to 3999	615 017 7505	to 7599
457 333 2686	to 2699	476 169 8264	to 8299	494 224 0500	to 0599	617 711 6678	to 6699
457 729 1767	to 1777	476 189 3000	to 3499	496 209 7425	to 7499	617 760 5266	to 5299
457 937 8615	to 8699	476 331 2480	to 2499	496 213 8728	to 8799	617 813 3601	to 3699
458 028 9810	to 9899	477 289 8601	to 8699	496 474 5226	to 5248	618 840 9200	to 9299
458 057 2712	to 2999	477 681 5206	to 5299	497 053 8517	to 8699	619 551 7229	to 7299
458 337 5222	to 5299	478 010 4243	to 4268	497 854 8673	to 8699	619 859 3000	to 3099
458 354 7653	to 7999	478 010 4270	to 4291	498 449 8888	to 8899	620 073 9400	to 9499
458 671 8678	to 8699	478 450 5071	to 5099	498 929 8285	to 8499	621 614 7907	to 7930
458 671 8721	to 8798	478 469 7838	to 7858	498 936 5310	to 5399	621 614 7932	to 7999
458 847 5044	to 5999	478 469 7883	to 7899	499 016 5425	to 5499	621 648 8021	to 8199
459 274 7624	to 7699	479 280 9800	to 9899	499 440 8575	to 8899	621 648 8500	to 8599
459 365 5432	to 5499	479 365 9116	to 9176	499 731 6717	to 6799	621 904 8351	to 8599
459 378 5764	to 5799	479 412 9900	to 9999	500 064 1858	to 1869	621 916 1978	to 1989
459 472 4816	to 4999	479 667 6190	to 6199	500 070 5725	to 7799	622 989 8032	to 8099
460 349 6878	to 6899	479 748 9680	to 9699	600 645 3223	to 3299	623 076 9300	to 9399
460 550 1909	to 1999	479 755 4285	to 4299	601 339 1200	to 1399	623 895 8200	to 8399
460 997 5234	to 5299	479 860 7000	to 7199	601 661 7700	to 7799	623 917 0000	to 0100
461 973 6443	to 6499	480 526 2000	to 2099	601 682 5343	to 5399	623 917 0200	to 0299
462 152 0107	to 0299	480 640 6330	to 6399	601 928 1600	to 1699	623 819 5006	to 5099
462 274 1072	to 1099	480 689 5100	to 5199	602 512 2972	to 2999	624 468 5288	to 5299
462 277 8373	to 8399	481 673 0074	to 0095	602 555 2400	to 2799	624 665 3162	to 3198
463 117 5529	to 5540	482 527 1500	to 1599	602 829 7061	to 7099	625 088 6735	to 6799
463 176 4115	to 4199	482 541 5255	to 5299	603 483 9572	to 9599	625 100 5806	to 5834
463 176 4228	to 4299	482 729 6800	to 6899	603 490 7200	to 7299	625 916 9500	to 9799
463 185 2600	to 2799	483 363 7207	to 7299	603 678 7100	to 7199	625 968 8956	to 8999
463 227 7711	to 7799	483 402 2356	to 2399	603 678 7662	to 7699	627 005 3938	to 3999
463 414 4869	to 4899	483 486 5100	to 5199	603 678 7902	to 7999	627 384 3907	to 4099
463 808 3484	to 3499	483 632 1521	to 1599	603 678 8418	to 8499	627 496 7549	to 7599
463 945 7400	to 7899	483 632 2600	to 2799	603 678 8700	to 9999	627 708 3605	to 3699
464 629 9000	to 9399	483 849 1615	to 1699	604 086 0880	to 0899	627 776 2500	to 2599
464 711 4332	to 4399	484 174 4803	to 5299	604 349 1414	to 1499	628 814 4702	to 4799
465 692 3963	to 3999	484 323 8900	to 9199	604 503 7776	to 7799	628 851 9689	to 9699
465 698 8300	to 8599	484 680 5000	to 5038	605 520 9037	to 9099	629 510 7200	to 7299
465 743 7745	to 7799	484 680 5040	to 5074	605 685 4010	to 4099	630 389 3056	to 3071
466 798 6056	to 6067	484 680 5077	to 5099	605 988 6467	to 6499	630 463 0588	to 0599
467 147 4300	to 4399	485 029 4913	to 4999	607 689 7951	to 7960	631 459 9117	to 9199
468 079 5782	to 5799	486 176 0600	to 0699	607 728 1276	to 1299	631 762 9325	to 9399
469 067 2817	to 2899	486 559 7555	to 7599	608 727 7100	to 7199	632 217 4932	to 4999
469 127 8000	to 8199	486 696 3023	to 3199	608 727 7273	to 7599	632 500 0000	to
469 213 0359	to 0399	488 173 7900	to 7999	608 813 9950	to 9999		632 599 9999
469 213 0500	to 0599	488 206 4100	to 4199	609 067 5325	to 5399	633 110 4165	to 4199
469 658 1961	to 1999	488 226 0200	to 0299	609 067 5488	to 5499	633 110 4303	to 4499
469 666 9900	to 9999	488 709 3906	to 3999	609 067 5600	to 5699	633 438 6429	to 6599
469 678 1900	to 1999	488 855 8359	to 8399	609 289 6123	to 6199	634 725 0700	to 0799
469 781 4900	to 4999	489 181 8963	to 8999	609 438 4400	to 4499	634 803 3239	to 3299
469 947 6960	to 6999	489 311 1930	to 1999	609 493 1100	to 1199	634 807 2474	to 2499
470 755 5800	to 5818	489 318 6200	to 6300	609 766 8100	to 8999	634 827 5900	to 5999
471 918 0300	to 0999	489 223 2000	to 2099	609 825 4100	to 4115	634 886 3428	to 3499
471 985 2408	to 2419	489 384 0027	to 0099	609 884 2981	to 2999	635 559 3449	to 3499
472 191 6700	to 6799	489 427 0658	to 0899	609 893 1000	to 1099	636 289 6214	to 6299
472 270 2555	to 2599	489 997 5252	to 5299	610 092 3200	to 3299	636 634 8007	to 8042

637 562 5828	to 5899	641 877 3187	to 3299	645 790 8632	to 8699	700 228 6048	to 6099
638 042 1647	to 1699	641 877 3310	to 3399	646 242 6200	to 6299	700 650 0452	to 0499
638 049 4984	to 4999	642 355 8094	to 8199	646 270 7639	to 7699	700 859 0744	to 0758
638 318 1115	to 1199	642 355 8308	to 8999	646 270 7700	to 7799	701 028 6780	to 6899
638 318 1453	to 1499	642 900 0018	to 0099	646 798 4000	to 4999	701 213 3900	to 3999
638 885 0000	to 0299	643 030 6254	to 6299	647 048 7035	to 7099	701 267 2000	to 3999
639 415 1929	to 1999	644 082 4000	to 4599	647 398 8300	to 8399	701 503 2247	to 2299
639 415 2019	to 2099	644 085 8157	to 8199	647 398 8481	to 8499	701 941 0600	to 0699
639 420 6200	to 6299	644 112 9839	to 9899	647 437 3000	to 4999	702 254 9300	to 9399
639 469 3517	to 3799	644 733 4715	to 4799	648 722 5283	to 5299	806 087 1100	to 1499
639 605 2142	to 2199	644 900 9712	to 9799	649 647 5237	to 5399	806 268 9275	to 9299
639 657 8600	to 8699	644 901 0109	to 1299	649 647 9100	to 9299	806 534 3400	to 3477
639 657 8700	to 8799	644 901 1325	to 1399	649 666 7800	to 8299	807 342 3283	to 3399
640 289 7500	to 7599	644 923 6800	to 7799	650 736 2043	to 2099	808 090 3440	to 3499
640 289 7700	to 7999	644 932 4655	to 4699	650 739 1540	to 1699	808 325 5161	to 5699
641 170 4420	to 4499	644 932 4792	to 4799	651 882 2800	to 2899	870 054 4814	to 4899
641 318 3133	to 3199	645 318 7240	to 7499	700 065 4800	to 4899	870 491 4812	to 4849
641 378 6500	to 6999	645 333 1766	to 1799	700 190 3350	to 3359		

—Inspection Service, 9-26-96

Missing Canadian Money Order Forms — Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 660 000 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001	to	667 398 541	to	8 600	672 696 211	to	6 280	680 463 338	to	3 800
	660 000 000	667 435 145	to	5 200	672 893 127	to	3 140	680 693 701	to	4 400
660 304 493	to	667 486 601	to	6 800	673 052 969	to	3 200	681 457 001	to	7 100
660 596 601	to	667 521 407	to	1 600	673 074 401	to	5 300	681 717 331	to	7 390
660 644 144	to	667 752 069	to	2 300	673 759 973	to	760 000	681 774 980	to	4 999
661 162 159	to	667 916 445	to	6 500	673 784 461	to	4 700	681 883 291	to	3 310
661 165 221	to	667 926 278	to	6 300	673 849 090	to	9 120	681 896 616	to	6 650
661 179 997	to	668 104 101	to	4 800	673 993 701	to	3 800	681 918 357	to	8 399
661 183 221	to	668 155 938	to	6 000	675 044 601	to	4 900	681 951 205	to	1 300
661 187 652	to	668 220 001	to	1 000	676 297 901	to	8 000	682 154 556	to	4 700
661 581 517	to	668 222 101	to	3 400	676 483 147	to	3 200	682 171 562	to	1 800
661 997 658	to	668 583 651	to	3 700	676 496 501	to	6 600	682 895 301	to	5 500
662 108 475	to	668 584 001	to	4 010	676 498 101	to	8 150	682 899 401	to	9 800
662 987 487	to	668 588 581	to	8 600	676 528 845	to	8 870	683 148 063	to	8 100
663 119 201	to	668 659 099	to	9 200	676 663 323	to	3 340	683 284 001	to	4 100
663 352 552	to	668 789 430	to	9 440	676 691 301	to	1 340	684 491 501	to	1 800
663 636 414	to	668 970 201	to	0 700	676 820 548	to	0 700	684 549 048	to	9 080
664 514 929	to	669 677 719	to	7 735	676 974 331	to	4 410	684 560 109	to	0 120
664 625 114	to	669 893 581	to	3 700	677 138 046	to	8 200	684 664 801	to	5 000
664 689 941	to	670 374 867	to	5 000	677 167 453	to	7 500	684 669 118	to	9 140
664 774 743	to	670 993 101	to	3 180	677 463 901	to	4 000	684 793 877	to	3 940
665 080 644	to	670 994 962	to	5 000	677 876 420	to	6 500	684 797 821	to	7 860
665 241 112	to	670 996 971	to	7 040	678 642 061	to	2 100	685 145 309	to	5 800
665 956 831	to	671 601 379	to	1 400	678 667 951	to	8 010	685 207 545	to	7 600
665 967 877	to	671 672 253	to	2 300	678 674 980	to	5 000	685 210 901	to	1 000
666 025 401	to	671 883 301	to	3 900	679 221 751	to	1 900	685 807 531	to	7 580
666 209 330	to	672 032 758	to	2 800	679 230 119	to	0 200	685 814 051	to	4 130
666 210 847	to	672 052 001	to	2 100	679 237 471	to	7 700	685 857 451	to	7 530
666 395 901	to	672 271 301	to	2 500	679 345 508	to	5 540	685 900 425	to	0 439
666 647 247	to	672 344 466	to	4 500	679 474 201	to	4 300	685 953 580	to	3 620
666 662 073	to	672 349 801	to	350 100	680 062 901	to	3 000	685 955 441	to	5 480
666 696 251	to	672 439 641	to	9 700	680 173 023	to	3 100	686 006 601	to	7 000
667 040 021	to	672 481 401	to	1 700	680 374 523	to	4 700	686 066 714	to	7 000
667 382 231	to	672 695 171	to	5 240	680 409 401	to	9 800	686 325 801	to	5 900

686 567 807	to	7 860	700 202 522	to	2 700	706 180 148	to	0 290	714 609 811	to	9 930
687 145 501	to	5 600	700 290 275	to	0 300	706 184 041	to	4 220	714 609 961	to	9 990
690 412 901	to	3 400	700 465 730	to	5 750	706 357 861	to	8 190	714 807 181	to	7 240
692 720 871	to	0 900	700 561 444	to	1 550	706 382 419	to	2 430	714 871 321	to	1 500
692 876 955	to	7 050	701 423 101	to	3 150	706 628 735	to	8 820	714 928 529	to	8 590
693 290 380	to	0 400	701 625 469	to	5 550	706 638 211	to	8 420	715 128 183	to	8 330
693 290 426	to	0 450	701 643 829	to	3 850	706 817 959	to	8 000	715 144 171	to	4 470
694 063 700	to	3 897	701 945 451	to	5 500	707 034 391	to	4 450	715 197 211	to	7 570
694 063 900	to	4 000	702 033 701	to	4 050	707 292 636	to	2 660	715 595 910	to	6 180
694 550 501	to	0 530	702 051 501	to	1 750	707 441 401	to	1 687	715 941 781	to	1 810
694 595 031	to	5 050	702 053 601	to	3 800	707 441 836	to	1 940	715 962 421	to	2 480
694 595 087	to	5 300	702 104 368	to	4 900	707 958 541	to	8 570	716 298 241	to	8 510
694 698 551	to	8 650	702 128 306	to	8 400	707 960 107	to	0 160	716 477 396	to	7 430
694 745 458	to	5 600	702 179 891	to	9 900	708 059 941	to	060 000	716 556 635	to	6 660
695 105 313	to	5 350	702 260 751	to	0 850	708 115 830	to	5 860	716 573 101	to	3 340
695 142 809	to	3 050	702 410 595	to	1 050	708 116 251	to	6 310	717 191 648	to	1 690
695 144 666	to	4 700	702 660 151	to	0 540	708 138 301	to	8 480	717 193 161	to	3 490
695 272 601	to	2 750	702 723 429	to	3 450	709 222 591	to	2 920	717 228 591	to	8 680
695 277 576	to	7 650	703 004 401	to	4 820	709 243 479	to	3 500	717 333 902	to	3 950
695 530 761	to	0 800	703 083 819	to	4 020	709 649 804	to	9 820	717 739 745	to	9 910
696 487 701	to	7 800	703 432 131	to	2 230	709 733 281	to	3 580	717 884 991	to	5 050
696 784 101	to	4 550	703 626 061	to	6 090	710 046 813	to	6 840	717 972 351	to	2 440
696 870 601	to	0 650	703 863 121	to	3 240	710 358 093	to	8 166	718 026 171	to	6 290
697 047 501	to	7 600	703 863 477	to	3 540	710 358 257	to	8 270	718 466 370	to	6 420
697 052 101	to	2 350	703 867 801	to	7 980	711 021 501	to	1 510	718 590 741	to	0 770
697 217 251	to	7 400	704 154 024	to	4 120	711 049 411	to	9 560	718 714 210	to	4 370
697 249 952	to	0 050	704 227 561	to	7 829	711 408 045	to	8 090	718 961 721	to	1 780
697 414 886	to	4 900	704 227 831	to	8 069	712 003 381	to	3 650	718 982 001	to	2 300
697 469 606	to	9 700	704 228 071	to	8 100	712 104 220	to	4 230	720 227 871	to	7 930
697 850 401	to	0 750	704 420 344	to	0 490	712 327 861	to	7 890	720 227 949	to	7 960
697 945 701	to	5 850	704 568 751	to	8 990	712 327 952	to	7 980	720 392 151	to	2 570
698 098 446	to	8 550	704 702 348	to	2 580	712 647 061	to	7 090	720 590 152	to	0 179
698 300 251	to	0 300	704 965 301	to	5 770	713 284 171	to	4 260	724 976 101	to	6 130
698 504 383	to	4 650	705 116 780	to	6 790	713 292 871	to	2 990	720 227 949	to	7 960
698 533 927	to	4 200	705 280 801	to	0 980	714 035 101	to	5 160	720 368 543	to	8 570
698 562 268	to	2 400	705 475 651	to	6 040	714 155 011	to	5 400	720 392 151	to	2 570
699 090 686	to	0 750	705 566 127	to	6 280	714 328 231	to	8 440	720 556 491	to	6 640
699 752 699	to	2 850	705 740 581	to	0 730	714 442 952	to	2 980	720 575 361	to	5 570
700 068 473	to	8 500	705 782 796	to	2 820	714 562 843	to	2 860	720 590 152	to	0 179
700 161 501	to	1 650	705 822 271	to	2 480	714 590 391	to	0 430	724 976 101	to	6 130

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be destroyed. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer number" or

"agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005005	014660	021935	035101	064046	068195	070400	075837	092478	097305	106387	117196	159245
005206	014661	022251	037008	064052	068198	070420	075916	092606	097392	106402	117394	165232
005207	014718	022293	037013	064087	068199	070428	076014	092728	097434	107015	117623	169020
005212	014752	022429	037024	064091	068227	070435	076214	092942	097455	107094	117764	171237
005334	014776	022597	037031	064140	068247	070450	076380	093043	097459	107172	117853	171253
005352	014853	022719	038023	064221	068289	070628	076584	093115	097472	107296	117999	173058
005359	014858	022797	038120	064243	068308	070631	076594	093330	097528	108136	118067	176056
005476	014889	022844	038126	064295	068316	070664	076906	093334	097551	108209	118102	180018
005557	014953	022905	038132	064393	068323	070699	076983	093500	097580	108224	118277	183006
005610	015040	022944	038160	064469	068324	070732	077113	093554	097594	108287	118384	184044
005685	015102	022964	038164	064475	068329	070770	077236	093629	097676	108557	118752	184063
005748	015267	022979	038186	064531	068330	070907	077290	093795	097755	108641	118816	185074
005760	015382	023229	038219	064609	068348	070908	077858	093904	097803	108704	118879	191088
005770	015420	023469	038244	064717	068443	070912	077941	094083	097819	109133	118923	191163
005776	015484	023471	038245	064724	068450	071009	078207	094094	097849	109225	118924	191236
005822	015503	025165	038306	064730	068451	071026	078208	094110	097890	109317	118932	191368
005928	016169	025298	038441	064761	068454	071030	078409	094169	100222	109353	119001	191487
006021	016180	026356	038462	064763	068472	071058	078844	094225	100251	109400	119036	191583
006156	016208	027479	038465	064853	068525	071100	078915	094238	100299	109415	119168	191763
006279	016257	027750	040306	064904	069001	071101	079134	094427	100354	109567	119228	191790
006438	016330	028434	040311	064911	069005	071187	079142	094507	100386	109677	119291	191868
006885	016379	028678	041015	064920	069027	071194	079437	094562	100406	109744	121146	191924
006904	016471	028702	044062	064934	069052	071206	079641	094569	100795	109751	121236	191975
007322	016496	028758	044077	064940	069074	071212	079753	094638	100947	109772	121258	192045
007345	016513	028785	045015	064957	069094	071230	079979	094731	101445	109795	121259	192084
008072	016753	029093	046065	065112	069103	071240	079983	094740	101618	109841	122369	192316
008074	016814	029111	046302	065241	069129	071250	079990	094803	101622	109846	122378	192367
008097	016832	029202	054122	065245	069157	071255	080011	094859	101722	109941	123036	192372
008112	016957	029279	055049	065255	069189	071258	080172	094948	102089	110085	125044	192385
008127	016965	029328	055109	065293	069209	071270	080222	095222	102277	110503	125078	192445
008148	018030	029374	060029	065395	069235	071294	080255	095309	102600	110631	125102	192594
008177	018092	029375	060056	065399	069255	071296	080337	095340	102710	110735	125130	192674
008186	018093	029389	060096	065426	069276	071306	080346	095386	102782	110789	125145	192686
008314	018252	029453	060128	065453	069291	071314	080425	095419	102785	111059	125157	192780
008372	018296	029484	060129	065475	069351	071367	080512	095442	102863	111343	125227	192805
008388	018320	029497	060142	065519	069427	071368	080685	095455	102983	111361	125235	192815
008435	018325	029525	060169	065552	069484	071373	080509	095543	103187	111425	125289	192818
008467	018446	029620	060416	065566	069521	071378	085608	095548	103634	111445	125319	192887
008622	018516	029685	060451	065600	069608	071392	085691	095588	103644	111718	125338	193101
008902	018559	029744	060483	065637	069643	071396	085693	095721	103687	111806	127014	193150
009145	018600	029766	060558	066001	069723	071401	085701	095749	103785	111863	127029	193662
009185	018693	029915	060693	066035	069768	071431	088184	095817	103918	111979	132110	193663
009261	018794	029946	060706	066096	069802	071464	088356	096021	104059	112214	135137	196065
009279	018821	029954	060752	066107	069857	071480	088452	096109	104117	112463	135227	198107
009330	018827	030028	060769	066240	069864	071520	088462	096157	104182	112882	136060	198163
009498	018914	030035	060831	066279	069907	071559	088536	096267	104244	112888	136105	200036
009537	018946	030086	060884	066408	069908	071583	088544	096268	104528	113023	136171	200059
009720	019062	030113	060906	066435	069917	071626	088618	096287	105096	113069	142020	200061
009905	019101	030147	061126	067154	069948	071663	088635	096337	105131	113227	142060	200088
010562	019306	030151	061197	067204	069951	071696	088671	096346	105143	113974	142103	200167
010658	019673	030185	061247	067210	069973	071731	089126	096409	105149	114373	142168	200171
011078	019781	030242	061313	067247	069979	071805	089478	096487	105298	114503	142300	200288
011311	019936	030323	061422	067255	070006	071812	089656	096500	105337	114601	142377	200289
011344	019973	030325	061475	067348	070019	071814	089760	096564	105347	115142	142722	200293
012303	020137	030331	061523	067353	070033	071816	089774	096565	105395	115199	146083	200298
012316	020240	030340	061539	067416	070076	071840	089939	096642	105418	115438	146273	200326
013093	020255	030364	061588	068014	070102	071846	090844	096644	105428	115450	146398	200354
014007	020482	030407	061625	068042	070130	071852	090860	096764	105445	115633	146592	200410
014220	020501	031001	061705	068046	070211	071874	091127	096787	105447	115684	146707	200434
014297	021077	031008	061723	068049	070232	071914	091238	096853	105786	115737	151127	200796
014328	021184	031138	061733	068091	070248	071963	091467	096862	105809	115750	152283	200900
014398	021263	031165	061778	068093	070286	071994	091548	096916	105957	115791	152604	200949
014454	021403	032020	062052	068103	070322	071996	092035	096962	106201	117003	152861	206084
014459	021678	033024	062086	068129	070363	075290	092072	096975	106225	117016	156113	207181
014526	021695	034041	062092	068162	070375	075575	092111	097054	106254	117153	156220	207235
014540	021865	035002	062099	068165	070380	075591	092397	097193	106308	117171	156222	207280
014570	021873	035006	063440	068168	070397	075750	092474	097285	106364	117173	159069	207500

207537	232302	300854	330074	335412	372790	445013	480973	554795	606624	617151	717001	740545
207799	235200	300905	330117	335542	372823	445063	481535	554822	606702	618002	722109	740558
208106	235328	301092	330122	335559	372837	445158	481774	564024	606765	618123	722111	740566
208142	235387	304009	330194	335608	372847	447170	481784	565002	606785	624045	722169	740623
208165	240106	304022	330195	335724	372893	448332	482447	570047	606797	624076	724063	740662
208226	240518	305412	330208	335780	372965	450026	482589	571072	606807	629012	727061	740682
208323	240531	305891	330244	335914	372987	450212	482973	571079	606922	629038	730010	740688
208479	240532	306034	330253	335924	372994	451010	483081	574028	606924	631143	730025	740753
208481	240546	311079	330307	336035	378130	452064	483426	585231	606938	631146	730032	740764
208527	240547	311367	330380	336262	381145	452201	483541	585272	606942	631183	730042	740770
208567	242500	311612	330504	336307	381265	452267	483667	585277	606952	631218	730047	740782
208599	242800	311641	330708	336363	381435	452301	483755	591330	606970	631281	730064	740784
208628	242801	312220	330790	336391	381450	452388	483756	591970	607005	631396	730067	740792
208657	242807	312331	330969	336393	381451	452416	483763	596510	607019	631524	730097	740795
208713	242811	312438	331302	336511	383118	452519	483969	599500	607027	631745	730102	740809
208743	245207	312460	331305	336589	386034	452564	485018	600025	607039	631840	730103	740819
208748	245209	312462	331386	336591	392675	452592	485019	600193	607083	631911	730127	740839
208750	245210	314169	331391	336603	394204	452660	485125	600394	607200	641107	730129	740843
208753	245215	314232	331432	336907	395216	452713	485227	600573	607207	641275	730138	740846
208781	245216	314353	331515	336934	400022	452937	485306	600616	607326	641306	730140	740859
208813	245227	314556	331615	337111	401036	452940	488993	600740	607537	641693	730141	740879
208824	245228	314706	331740	337150	402003	452966	489219	600832	607543	641816	730182	740898
208831	251206	314791	331936	337196	402044	453418	489303	600968	607551	641824	730195	740912
208854	253085	317161	332006	337441	402058	454453	489374	601195	607608	648120	730197	740947
208878	253112	317230	332083	338170	402127	454500	489388	601309	607664	658119	730199	740985
208889	253115	319115	332155	338176	402142	454634	489415	601310	607684	658223	730245	741001
208902	253122	319118	332265	338340	402146	454671	489420	601321	607705	660216	730253	741010
208934	253143	320004	332276	339041	402173	454770	489429	601542	607729	661117	730299	741082
208953	253146	320012	332278	339113	402259	454774	490089	601692	607740	662378	730303	741163
208975	253159	321050	332293	339161	402485	454780	490465	601706	607741	662397	730500	741420
209072	253202	321140	332312	339481	402599	456038	490538	601745	607752	662600	730565	741506
209169	253210	321185	332319	339603	402807	458057	492032	601747	607769	662651	730642	741510
209188	253234	321238	332328	339685	402821	460024	492094	601998	607780	664410	730647	741512
209208	253235	322163	332359	340069	402849	462248	494221	602035	607792	666040	730659	741515
209221	256617	322181	332375	340208	402892	462374	495101	602120	607794	666745	730666	741528
209232	256923	322209	332389	340244	402916	462409	495183	602186	607801	672482	730762	741667
210133	257108	322246	332414	340399	402969	462620	495356	602262	607810	681223	730776	741675
210216	258007	322301	332417	340405	405069	462646	495452	602371	607811	681301	730780	741890
210226	260044	322355	332444	340464	405090	462755	496079	602377	607828	681315	730830	743001
210233	261015	322411	332550	340508	405119	462768	497165	602535	607835	681418	730850	743003
210251	263005	322428	332555	340703	410002	462834	498310	602673	607848	681427	730920	743020
210273	263013	322454	332597	340799	410046	462920	501012	602817	607866	681452	730933	744010
210289	263020	322478	332629	340916	410106	463019	511024	603073	607874	681542	731003	744036
210320	272084	322560	332688	340960	411112	464034	520024	603138	607877	701024	731011	744097
210359	272089	322672	332710	344079	420100	464079	531326	603143	607886	701074	731043	744128
210360	272244	322673	332721	344135	424074	464092	531527	603201	607901	701078	731286	744130
210393	272252	322753	332742	344149	427016	464094	532337	604130	607905	701089	731568	749133
210397	272332	323081	332746	349016	427017	464096	532550	604133	607907	701151	731675	749162
210491	276102	323168	332767	349188	430123	464160	532737	604363	607909	701174	731747	749175
212273	276877	323542	332775	349222	430156	466552	532952	604548	607912	701199	731875	750128
212279	277065	324049	332807	349317	432423	467028	532962	604578	607918	701201	731878	750258
212323	281111	324067	332852	349368	432589	468225	537124	604834	607924	701284	731911	750277
212396	282702	325008	332854	349475	432719	468234	537161	604858	607947	701290	731942	750577
212809	283266	325013	332892	349528	432779	468369	537189	604877	607953	701547	731989	750720
212840	283300	325068	332896	349603	432786	468385	537291	605043	607955	701604	735009	750985
212858	283403	325119	332932	349632	432808	468395	534240	605136	607959	701643	737003	751015
212877	283432	325620	332949	349873	436332	469169	544071	605181	607968	701653	740004	751021
220014	283545	325658	333094	349927	436381	4711029	544082	605233	607972	701667	740015	752009
220033	286035	326294	333234	351058	436448	471096	545999	605367	607996	701732	740020	752101
220215	286040	326396	333235	352245	441021	471100	549153	605554	608035	701756	740025	752132
220719	286159	326431	333381	352317	441028	472052	549180	605578	608037	701757	740032	752230
220720	292215	326436	333396	352502	441065	476036	549186	605593	608042	701774	740104	752276
220767	292403	327633	333521	352595	441157	477152	549193	605594	608047	701785	740149	752284
220775	292405	327679	333533	352635	441197	478082	551329	605630	608128	701826	740155	752294
220858	292407	327727	333750	352697	441325	478101	551500	605648	608187	701829	740207	752434
221020	292541	327736	333978	352707	441540	480037	551651	605671	608246	701840	740222	752479
221027	294120	327778	333992	354042	441604	480038	551743	605736	608274	701869	740309	752877
221333	294128	328288	334059	356029	441644	480050	551891	605751	608283	701879	740329	752930
221514	294423	328514	334186	356045	441704	480071	551902	605915	608314	701922	740341	752941
221584	294487	328742	334287	358024	441734	480073	551905	605924	608370	701926	740349	753115
221632	295442	328804	334406	361219	441840	480162	553030	606123	608384	701944	740351	757032
222098	296242	328901	334489	361232	443090	480269	553033	606252	608466	701977	740364	757354
222166	296256	328919	334502	362044	443176	480468	553193	606277	608539	706143	740421	757536
222255	296453	328927	334661	363124	443270	480499	553221	606332	608541	708496	740437	757538
222291	300010	328959	334668	363142	443314	480512	553339	606340	608570	708506	740448	760076
222293	300162	329282	334845	365047	444321	480605	553510	606353	611176	708550	740451	760561
223381	300304	329291	334867	372008	444084	480648	553759	606410	616134	708570	740465	760734
232052	300649	329368	334904	372465	444601	480700	553936	606546	616163	708595	740479	761025
232144	300712	329518	334976	372483	444831	480851	554328	606552	617105	708763	740507	761822
232285	300740	329582	335208	372487	444844	480952	554386	606599	617146	713004	740529	763130

767536	800186	801620	802586	803224	840433	895390	914041	920254	930348	945562	946445	958382
767558	800196	801646	802594	803256	841044	895393	914120	920258	931074	945587	946448	958444
769548	800213	801669	802601	803262	841088	895585	914205	920271	931116	945591	947036	958575
770378	800214	802004	802606	803263	841102	900035	914257	920398	931121	945600	947048	958680
770462	800218	802007	802617	803274	841105	900137	914260	921003	931127	945603	947051	958751
770545	800226	802009	802620	803275	841492	900163	914495	921019	931136	945623	947053	958837
770568	800234	802016	802628	803277	841600	900334	914510	921031	931141	945626	947072	967036
770749	800271	802017	802635	803282	841615	900415	914534	921043	931306	945629	947073	967134
770761	800273	802030	802656	803283	841644	900451	914543	921076	931382	945630	947079	967305
771094	800275	802034	802658	803291	841704	900721	914571	921079	931406	945643	947096	967352
771754	800280	802046	802676	803292	841718	900854	914581	921115	931428	945660	947125	968070
771844	800302	802054	802685	803295	841741	901135	914608	921125	931461	945676	947235	968286
771970	800308	802075	802686	803299	841935	901218	914642	921142	931501	945682	948048	968305
772200	800312	802082	802699	804034	841939	901264	914790	921218	931577	945692	948063	968388
772978	800321	802090	802703	804041	841946	901693	914814	921288	931729	945724	948064	968517
773081	800342	802112	802731	804082	844093	901744	914860	921296	931761	945731	948069	968614
773094	800346	802117	802737	804085	844125	901819	914890	921381	931864	945744	948077	968728
773120	800358	802123	802745	804092	844232	902044	914927	921390	931918	945753	948082	968748
774308	800372	802130	802792	804135	846109	902109	914966	921506	931932	945770	948093	968769
775233	800373	802145	802793	804153	846120	902167	914973	921549	931952	945771	948100	968781
775252	800375	802149	802812	804168	846214	902257	915003	921576	931967	945780	948102	968799
778369	800392	802158	802823	804172	846232	902270	915010	921578	931975	945781	948133	968813
780120	800393	802168	802824	804179	847099	902276	915071	921620	932653	945792	948147	968832
781020	800399	802176	802826	804184	850745	902326	915075	921711	932779	945803	948163	968833
781058	800405	802181	802827	804206	852542	902381	915089	921984	933350	945807	948166	968855
781069	800407	802223	802829	804221	852599	902569	915171	922268	933444	945809	948201	968859
782732	800408	802233	802831	804243	852651	902591	915199	924349	934206	945815	948206	969065
782779	800444	802242	802834	804245	852816	903030	915209	924485	934221	945825	948207	970178
782797	800446	802243	802835	805044	852831	903320	915250	924573	934235	945826	948270	970384
782942	800452	802245	802840	805054	852837	903429	915283	925162	934242	945851	948272	970394
784167	800454	802249	802841	805087	852917	903586	915320	926049	934249	945870	948278	970414
784172	800464	802250	802844	805108	852933	903601	915352	926071	935082	945873	948281	970459
784181	800478	802261	802856	805177	852991	903698	915369	926075	935185	945877	948293	970529
784227	800493	802262	802857	805182	852995	903767	915429	926080	935202	945891	948295	972306
784272	800497	802263	802865	805199	853006	903829	915505	926092	935210	945903	948305	972475
784284	800510	802265	802870	805214	853025	903916	915506	926163	935238	945917	948355	972648
784288	801032	802270	802878	805226	853046	904137	917064	926361	935240	945948	948368	972818
784298	801056	802278	802880	805237	853076	904314	917070	926408	935244	945950	949507	972983
784401	801076	802303	802908	805241	853108	904348	917142	926499	937070	945952	949559	973245
785087	801131	802304	802909	805247	853112	904361	917176	926628	937083	945964	949577	974187
785352	801148	802310	802916	805262	853117	906615	917246	926684	937629	945972	950079	977045
785401	801218	802325	802922	805282	853120	906648	917339	926730	937645	945977	950112	980044
785407	801230	802329	802925	805283	853121	907021	917554	926769	937722	945982	950113	980194
785430	801269	802336	802938	805344	853126	907101	917578	926822	937782	946155	950116	980261
785471	801276	802359	802941	805349	853129	907188	917605	926919	939010	946169	950151	980276
785485	801277	802360	802943	805390	853131	907358	917657	927045	939028	946185	950172	980397
785721	801313	802364	802959	805395	853137	907411	917702	927056	939522	946200	950210	980402
785732	801320	802370	802968	805421	853138	907529	917728	927113	939583	946201	950222	980515
785739	801323	802375	802970	805424	853151	907630	917749	927114	940101	946219	950300	980628
786019	801328	802381	802978	805427	856137	907654	917803	927185	940260	946242	950530	980749
786052	801339	802388	802987	805458	856227	910303	917826	927281	940649	946259	950701	980782
787405	801340	802391	802991	805476	856500	910367	917842	927342	940753	946260	950770	980791
787618	801377	802398	802996	805503	871223	910392	918049	927443	941150	946275	950833	980826
787730	801397	802422	803045	806070	871579	911056	918077	927458	941293	946283	951053	980855
787770	801400	802440	803048	806075	871603	911130	918113	927556	941370	946285	951093	980973
787777	801417	802441	803065	806122	883100	911139	918164	927583	941657	946290	951162	981502
787818	801419	802443	803066	806148	891256	911145	918178	927584	941793	946292	951179	981781
787835	801421	802448	803067	807010	891257	911168	918358	927814	941821	946296	951339	981918
787858	801422	802449	803075	808005	891285	911178	918490	927971	941988	946297	951347	982076
787894	801437	802467	803078	815024	891341	911232	918517	927991	945297	946303	951507	992477
787906	801447	802489	803096	815050	891385	911248	918595	928294	945339	946305	951519	992597
787951	801453	802501	803099	815241	891403	911257	918597	928307	945372	946313	951641	992612
791024	801477	802503	803153	832086	891454	911288	918622	928469	945400	946318	951727	992633
794019	801497	802505	803156	833170	891599	912336	918691	928568	945406	946325	951769	995025
794155	801502	802520	803163	833403	891617	912391	918918	928635	945410	946326	951776	995204
794447	801521	802524	803169	834052	891623	912405	918970	928641	945429	946328	953003	995206
797155	801533	802539	803180	836790	891666	912406	920014	928668	945431	946348	953234	995224
799038	801548	802540	803181	836901	891670	913329	920054	928692	945447	946381	953268	995230
799084	801577	802548	803183	837157	891720	913418	920108	928880	945470	946401	954171	995470
799197	801578	802562	803188	840057	891726	913639	920120	930221	945525	946424	954422	997107
800133	801587	802565	803219	840286	895082	913794	920123	930332	945561	946439	958339	997301
800148	801591	802577	803221	840379	895321	913883	920249					

Counterfeited Canadian Money Order Forms — Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,751,983	687,262,525
679,694,334	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

—*Inspection Service, 9-26-96*

800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

—*Inspection Service, 9-26-96*

Domestic Orders

False Representation is enforced by postmasters at the cities listed below:

State/City	Names Covered	Product
CA, Los Angeles 90035-0839	United Office Products, P. O. Box 35839	A false billing scheme.
CA, Los Angeles 90035-0586	Direct Office Systems, P. O. Box 35586	A false billing scheme.
GA, Atlanta 31139-9109	J. F. D'Anna, d/b/a Privilege Distributors, P. O. Box 725109	A sweepstakes scheme.

—*Judicial Officer, 9-26-96*

Withholding of Mail Order

Withholding of mail orders is enforced by the postmaster at the city listed below:

State/City	Names Covered
FL, Bradenton 34209-1045	A. Agtek, 1208 78th Street NW

—*Judicial Officer, 9-26-96*

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

Foreign Order No. 388

Keep all foreign order notices for use as reference.

Tentative Orders

A Tentative Lottery Order has been issued against the following:

Australia

ALA INTERNATIONAL
D/B/A HONG KONG LOTTERY SERVICE (HKLS)
OPERATIONS CENTRE
GPO BOX 4980
SYDNEY NSW 2001
AUSTRALIA

ALA/KSS
GPO BOX 803
BNE QUEENSLAND 4001
AUSTRALIA

AUSTRALIAN INTERNATIONAL SUBSCRIPTION SERVICE
CUSTOMER SERVICE
PO BOX 750 CRONULLA
SYDNEY 2230
AUSTRALIA

PACIFIC PLAYERS AGENTS
LEVEL 1/F 15 LEICHHARDT ST
SPRING HILL BRISBANE
QUEENSLAND 4000
AUSTRALIA

Austria

HOHE BRUCKE
PO BOX 28
A-1013 VIENNA AUSTRIA
EUROPE

PROKOPP
MARIAHILFER STRABE 29
A-1061 WIEN VI
AUSTRIA

Canada

CANUSA LTD
549 COLUMBIA STREET
PO BOX 2530 STN MAIN
NEW WESTMINSTER BC V3L 5A8
CANADA

CANUSA LTD
D/B/A ALEX STANFIELD
4975 DUNDAS ST W
PO BOX 4200 STN D
ETOBICOKE ON M9A 4X5
CANADA

CANUSA LTD
D/B/A ARNOLD KILARNEY
7680 RIVER ROAD
PO BOX 94480 STN MAIN
RICHMOND BC V6Y 3P1
CANADA

CANUSA LTD
D/B/A EARL DANIELS
19 TORYORK DR
PO BOX 1533 STN B
WESTON ON M9L 2Y2

CANUSA LTD
D/B/A NANCY BUCHANAN
7680 RIVER ROAD
PO BOX 94228 STN MAIN
RICHMOND BC V6Y 3J2

CANUSA
PERRY DIAMOND
7680 RIVER ROAD
PO BOX 94625 STN MAIN
RICHMOND BC V6Y 3X2
CANADA

EXPRESS PROCESSING
238 DAVENPORT ROAD
SUITE 139
TORONTO ONT M5R 1JG
CANADA

GLOBAL WINNERS IDENTIFICATION CENTER
141-6200 MCKAY AVENUE SUITE 935
VANCOUVER BC V5M 4M9
CANADA

GLOBAL WINNERS IDENTIFICATION CENTER
PO BOX 2133
VANCOUVER BC V6B 3T8
CANADA

GLOBAL WINNERS IDENTIFICATION CENTER
1027 DAVIE STREET SUITE 700
VANCOUVER BC V6E 4L2
CANADA

INTERNATIONAL LOTTERY ENTRY SERVICES
D/B/A BILL ORMOND
935 THE QUEENSWAY
PO BOX 973 STN U
ETOBICOKE ON M8Z 6B5
CANADA

INTERNATIONAL LOTTERY COMMISSION
SUBSCRIPTION PROCESSING DEPT
SUITE #229 #800-15355 24TH AVENUE
SURREY BC V4A 2H9
CANADA

RUSHWORTH & CO
238 DAVENPORT ROAD
SUITE 139
TORONTO ONTARIO M5R 1J6
CANADA

TRANSATLANTIC MARKETING LTD
PO BOX 2149 STN TERMINAL
VANCOUVER BC V6B 3V1
CANADA

VISTA INTERNATIONAL
PO BOX 6436-STN A
TORONTO M5W 1X3
CANADA

WAS
298-810 WEST BROADWAY
VANCOUVER BC V5Z 4C9
CANADA

WIN LIST OFFICE
8726 BARNARD STREET
PO BOX 95034 STN SOUTH
VANCOUVER BC V6P 6W5
CANADA

WORLDWIDE ADVISORY SERVICE
238 DAVENPORT ROAD
SUITE 72
TORONTO ON M5R 1J6
CANADA

Germany

LA STEPULACK
RESERVATIONS
BOX 23 62 LIEBIGSTR 3
D-32013 HERFORD
GERMANY

LE HAMELIN
SUBSCRIPTION PROCESSING CENTRE
ATTN MR ROLAND LOTHAR
SCHULENBURGER LANDSTR 246
30419 HANNOVER
GERMANY

M WEBER KG
D-66102 SAARBRUCKEN
GERMANY

Do not dispatch any mail to the above. Place the mailpieces in a pouch endorsed "Foreign Order Mail" and send them to:

POSTMASTER
CLAIMS INQUIRY AND UNDELIVERABLE MAIL
JAMES A FARLEY BLDG RM 2029A
NEW YORK NY 10199-9543

Do not place any endorsement on the mailpieces themselves. Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all processing and distribution plants, designated international exchange offices, and customer service plants.

—*Judicial Officer, 9-26-96*

INTERNATIONAL MAIL

IMM AND PUBLICATION 273 REVISION

Express Mail International Service to the Republic of Georgia

Effective immediately, the Republic of Georgia has increased the number of destination areas for Express Mail International Service (EMS) shipments. The newly added areas are indicated by an asterisk. Make a pen and ink change to the Georgia listing in the Individual Country Listing section of the *International Mail Manual* (IMM). Issue 18 of the *International Mail Manual* (IMM) and the next edition of Publication 273, *Express Mail International Service Guide*, will include these changes.

Country: Georgia, Republic of

*Gardabani
*Marneouli
*Mtskheta
*Roustavi
Tbilissi

— *International Business*, 9-26-96

POST OFFICES

Post Office Changes Number 13

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch /Unit	Unit Type	Effective Date	Comments
Old	117635	33064	FL	Pompano Beach	Broward	Lighthouse Point	Classified Station	9/14/96	ZIP Code Realignment. Use Deerfield Beach FL 33441 as last line of address for a portion of the deliveries previously in Pompano Beach FL 33064.
New	112130	33441	FL	Deerfield Beach	Broward	Main Office	Post Office	9/14/96	
Old	117635	33064	FL	Pompano Beach	Broward	Main Office	Post Office	9/14/96	ZIP Code Realignment. Use Deerfield Beach FL 33442 as last line of address for a portion of the addresses previously in Pompano Beach FL 33064.
New	112130	33442	FL	Deerfield Beach	Broward	Deerfield Beach Annex	Classified Station	9/14/96	
Old	117635	33073	FL	Pompano Beach	Broward	Lyonsboro Branch	Classified Branch	9/14/96	ZIP Code realignment. Use Deerfield Beach FL 33442 as last line of address for a portion of the deliveries previously in Pompano Beach FL 33073.
New	112130	33442	FL	Deerfield Beach	Broward	Deerfield Beach Annex	Classified Station	9/14/96	
Old	187326	50553	IA	Pomeroy	Calhoun	Knoke	Community Post Office	4/10/95	Community post office and ZIP Code discontinued. Use Pomeroy IA 50575 as last line of address for deliveries previously in ZIP Code 50553. This amends PB 21890.
New	187326	50575	IA	Pomeroy	Calhoun	Main Office	Post Office	4/10/95	
Old	199998	67676	KS	Zurich	Rooks	Main Office	Post Office	8/24/96	Post office and ZIP Code discontinued. Establish a place name. Zurich KS becomes an acceptable last line of address for use with ZIP Code 67663.
New	197315	67663	KS	Plainville	Rooks	Zurich	Place Name	8/24/96	
Old	203224	41529	KY	Goody	Pike	Main Office	Post Office	8/24/96	Post office and ZIP Code discontinued. Establish a place name. Goody KY becomes an acceptable last line of address for use with ZIP Code 41514.
New	200540	41514	KY	Belfry	Pike	Goody	Place Name	8/24/96	
Old	201336	42723	KY	Casey Creek	Adair	Main Office	Post Office	9/21/96	Post office and ZIP Code discontinued. Establish a place name. Casey Creek KY becomes an acceptable last line of address for use with ZIP Code 42728.
New	201648	42728	KY	Columbia	Adair	Casey Creek	Place Name	9/21/96	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch /Unit	Unit Type	Effective Date	Comments
Old	240799	02120	MA	Boston	Suffolk	Roxbury Crossing Station	Classified Station	11/1/96	This announcement changes the name of the Roxbury Crossing Station to Mission Hill Station.
New	240799	02120	MA	Boston	Suffolk	Mission Hill Station	Classified Station	11/1/96	
Old	287530		MO	Springfield	Green	Main Office	Post Office	10/1/96	Establish a new ZIP Code for post office boxes. Establish a new classified station. Use Springfield MO 65817 as last line of address.
New	287530	65817	MO	Springfield	Green	Southwest Station	Classified Station	10/1/96	
Old	299414	59017	MT	Winnett	Petroleum	Cat Creek	Community Post Office	10/21/96	Community post office and ZIP Code discontinued. Establish a place name. Cat Creek MT becomes an acceptable last line of address for use with ZIP Code 59087.
New	299414	59087	MT	Winnett	Petroleum	Cat Creek	Place Name	10/21/96	
Old	368232	28397	NC	Wakulla	Robeson	Main Office	Post Office	9/14/96	Post office and ZIP Code discontinued. Establish a place name. Wakulla NC becomes an acceptable last line of address for use with ZIP Code 28364. This amends PB 21928.
New	364936	28364	NC	Maxton	Robeson	Wakulla	Place Name	9/14/96	
Old	387553	45776	OH	Shade	Athens	Main Office	Post Office	8/3/96	Post office discontinued. Retain ZIP Code. Establish a community post office. Use Shade OH 45776 as last line of address.
New	380091	45776	OH	Albany	Athens	Shade	Community Post Office	8/3/96	

POSTAL EMPLOYEES

Electronic Issuance of Updated ELM 12

An updated version of the *Employee and Labor Relations Manual* (ELM) Issue 12 is now available on the Policies and Procedures home page of the Postal Service internal World Wide Web.

This updated version contains all revisions published in the *Postal Bulletin* since the publication of Issue 12 in 1989, including changes in addresses dating from the addition of Appendix C, Addresses. The form references have been up-

dated in Appendix B, Forms, as well, and form titles changed accordingly throughout the book.

This electronic ELM will continue to be updated with substantive changes as revisions are published in the *Postal Bulletin*.

—Corporate Publishing and Information Management,
Information Systems, 9-26-96

HANDBOOK EL-505 CORRECTION

Injury Compensation — Refusal of Job Offer

Handbook EL-505, *Injury Compensation*, contained an error in the heading of one of the blocks of text that highlight references to the Federal Employee Compensation Act (FECA). "Recognizing the Penalty of Refusing Work" was mislabeled to say "Recognizing the Penalty of Refusing Compensation." Users should annotate their texts with the new material that appears below.

Handbook EL-505, *Injury Compensation* Chapter 11, Rehabilitation Program

* * * * *

Management Job Offer

When management identifies a modified job offer...

* * * * *

11.12 Responding to the Employee's Refusal of, or Refusal to Respond to, the Job Offer — area IC personnel or ICCO

* * * * *

Obligation: Recognizing the Penalty of Refusing to Work
Section 8106 of FECA provides that an employee who refuses to seek suitable work or refuses or neglects to work after suitable work is offered is not entitled to compensation.

—Safety and Risk Management,
Human Resources, 9-26-96

Postal Employee Use of American Express Cards

The Postal Service participates in the General Services Administration's American Express Individual Government Credit Card Program. American Express credit cards have been issued to nonbargaining employees who travel on official business. Use these cards to obtain travel advances and transportation tickets for official travel. Use them also as payment for lodging and meals while on official travel.

The American Express credit cards have been issued to postal employees as a result of their postal employment and are to be used for official travel only. Do not use these cards for personal business.

American Express credit card holders have agreed to pay the balance in full each month upon receipt of the bill. Failure to pay in full may result in suspension or cancellation of the card pursuant to the agreement with American Express.

If an employee's American Express credit card is canceled, the employee will be expected to use personal means

to cover all travel related expenses such as lodging and travel advances, and then seek reimbursement. The Postal Service will not reimburse employees for any interest they may accrue as a result of using personal credit for official travel. Travel charges in excess of the government rate, incurred due to the use of a personal credit card, will be reimbursed only up to the government rate.

Abuse of the American Express credit card, either by failure to pay the balance in full or by using it for personal business, may result in disciplinary action. The American Express credit card holder must ensure that the credit card is used responsibly and that the account is kept in good standing.

—*Corporate Accounting, Finance, 9-26-96*

Poster 42, Fair Labor Standards Act Notice

Poster 42, *Fair Labor Standards Act Notice*, has been revised to reflect the new federal minimum wage. Offices should remove all earlier editions from bulletin boards and replace them with a copy of the revised poster shown on page 71.

The Fair Labor Standards Act (FLSA) requires employers to permanently post this information in conspicuous places in every facility so employees may readily observe the FLSA requirements on the way to or from their place of employment.

—*Compensation and Benefits,
Human Resources, 9-26-96*



To Employees of The U.S. Postal Service

The Fair Labor Standards Act as amended
(the Federal Minimum Wage Law) requires:

An hourly minimum wage of at least:
\$4.75 – Effective October 1, 1996
\$5.15 – Effective September 1, 1997

And overtime pay at 1-1/2 times the
employee's regular rate of pay after 40
hours work in a workweek.

Exemptions:

There are specific exemptions from the minimum wage and overtime pay requirements for individuals employed as bona fide executive, administrative or professional employees (who meet the requirements of Department of Labor Regulations defining these terms).

Child Labor:

16 years is the minimum age for most occupations. An 18-year minimum applies to hazardous occupations. Youths 14 and 15 years of age may work in various jobs outside school hours under specified conditions of work.

Equal Pay:

An employer may not discriminate on the basis of sex by paying employees of one sex at rates lower than those paid to employees of the opposite sex in the same establishment for doing equal work on jobs requiring substantially equal skill, effort, and responsibility which are performed under similar working conditions.

Age Discrimination:

Arbitrary age discrimination in employment is prohibited by the Age Discrimination in Employment Act. Generally individuals who are at least 40 years of age are protected from age discrimination in matters of hiring, discharge, compensation, or other terms, conditions or privileges of employment.

The Department of Labor may bring action against the Postal Service for law violations. Courts may order payment of back wages or fines.

The Act prohibits discharging, or discriminating against, an employee who has filed a complaint or participated in a proceeding under the Act.

The law requires employers to display this poster where employees can readily see it.

Additional information may be obtained from local offices of the Wage and Hour Division. Consult your telephone directory under U.S. Government, Department of Labor, or write to:

U.S. Department of Labor
Employment Standards Administration
Wage and Hour Division
Washington, DC 20210-0001

NOTICE TO ALL EMPLOYEES

THRIFT SAVINGS PLAN FACT SHEET

C, F, and G Fund Monthly Returns

Released September 10, 1996

MONTHS	C	F	G
1989 JAN.–DEC. %	31.03	13.89*	8.81
1990	-3.15	8.00*	8.90
1991	30.77	15.75	8.15
1992	7.70	7.20	7.23
1993	10.13	9.52	6.14
1994	1.33	-2.96	7.22
1995	37.41	18.31	7.03
1995			
SEPTEMBER	4.19	.95	.53
OCTOBER	-3.36	1.28	.54
NOVEMBER	4.38	1.49	.51
DECEMBER	1.92	1.39	.50
1996			
JANUARY	3.41	.66	.49
FEBRUARY	.91	-1.75	.46
MARCH	.97	-.68	.54
APRIL	1.47	-.56	.54
MAY	2.56	-.11	.58
JUNE	.38	1.34	.57
JULY	-4.39	.27	.58
AUGUST	2.07	-.18	.58
LAST 12 MONTHS	18.63	4.12	6.60

*Through 1990 the F Fund was invested in the Wells Fargo Bond Index Fund.

The C Fund is invested in the Barclays Equity Index Fund, which tracks the S&P 500 stock index. The F Fund is invested in the Barclays U.S. Debt Index Fund, which tracks the Lehman Brothers Aggregate Bond index. Because of expenses and changing balances in the C and F Funds, their returns vary from Barclays' returns. The G Fund is invested in special issues of U.S. Treasury securities.

Future performance of the three funds will vary and may differ significantly from the returns shown above. See the "Summary of the Thrift Savings Plan" for detailed information about the funds and their investment risks.

The monthly C, F, and G Fund returns represent net earnings after deduction of accrued administrative expenses. The C and F Fund returns also reflect the deduction of trading costs and accrued investment management fees.

The C, F, and G Fund monthly returns are dollar-weighted: they reflect net earnings on the changing balances invested during the month. The C, F, and G Fund returns for the last 12 months assume, except for the crediting of earnings, unchanging balances (time-weighting) from month to month and that earnings are compounded on a monthly basis.

Federal Retirement Thrift Investment Board



**Please post on bulletin boards.
Destroy all previous notices.**

PHILATELY

Pictorial Cancellations Announcement 96-20

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of upcoming events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail post-

age (32 cents per envelope or 20 cents per postcard). Items submitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

After applying the pictorial cancellation, the Postal Service returns the envelope or postcard through the mail. Customers who want their serviced item returned under protected cover should include a larger, stamped, self-addressed envelope.

Postal Bulletin 21927 (8-29-96) incorrectly identified the following cancellation. The correct pictorial cancellation is:



September 12–October 12
University of Colorado Foundation
 GLENN MILLER STATION
 POSTMASTER
 CAMPUS BOX 414
 BOULDER CO 80309-0414



September 20-22, 1996
 NOSTALGIA STATION
 POSTMASTER
 390 W 5TH ST
 SAN BERNARDINO CA 92401-9998

(Artwork Unavailable)

September 21, 1996
 STRAIT STAMP SOCIETY
 POSTMASTER
 700 S 5TH AVE
 SEQUIM WA 98382-9998



September 21, 1996
 PORK FESTIVAL STATION
 POSTMASTER
 111 W MAIN ST
 EATON OH 45320-9998



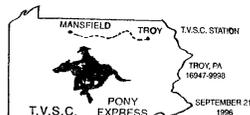
September 21, 1996
The Lions Club, The Lioness Club, The Town of Enfield
 ENFIELD PEANUT FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 ENFIELD NC 27823-9998



September 21, 1996
Higginsville Country Fair Committee
 HIGGINSVILLE COUNTRY FAIR STATION
 POSTMASTER
 2001 S MAIN ST
 HIGGINSVILLE MO 64037-9998



September 21, 1996
American Legion Post 883
 50TH ANNIVERSARY STATION
 POSTMASTER
 PO BOX 9998
 JONESTOWN PA 17038-9998



September 21, 1996
Tri-Valley Saddle Club
 TVSC STATION
 POSTMASTER
 PO BOX 9998
 TROY PA 16947-9998

• Grand Opening •
CORTLANDT MUSEUM STATION
 Verplanck, NY 10596
 9-21-96

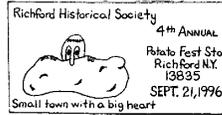
September 21, 1996
 CORTLANDT MUSEUM STATION
 POSTMASTER
 PO BOX 9998
 VERPLANCK NY 10596-9998



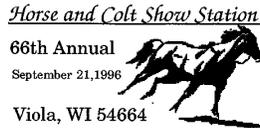
September 21, 1996
 BEAVER FALLS LIBRARY STATION
 POSTMASTER
 PO BOX 9998
 BEAVER FALLS NY 13305-9998



September 21, 1996
 Sharpsburg Lions Club
 SHARPSBURG HERITAGE FESTIVAL 5TH ANNUAL STATION
 POSTMASTER
 PO BOX 9998
 SHARPSBURG MD 21782-9998



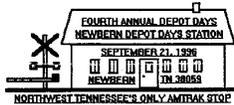
September 21, 1996
 POTATO FEST STATION
 POSTMASTER
 PO BOX 9998
 RICHFORD NY 13835-9998



September 21, 1996
 HORSE AND COLT SHOW STATION
 POSTMASTER
 117 W COMMERCIAL ST
 VIOLA WI 54664-9998

(Artwork Unavailable)

September 21, 1996
 CINCOPEX STATION
 POSTMASTER
 352 MAIN ST
 ONEONTA NY 13820-9998



September 21, 1996
 Newbern Depot Days Committee
 DEPOT DAYS STATION
 POSTMASTER
 105 BIFFLE RD
 NEWBERN TN 38059-9998

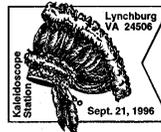


Boones Mill
 Apple Festival
 Boones Mill Festival Station
 SEPTEMBER 21, 1996
 BOONES MILL, VA. 24065

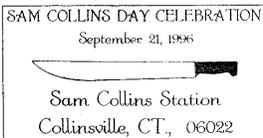
September 21, 1996
 BOONES MILL FESTIVAL STATION
 POSTMASTER
 60 MAIN ST
 BOONES MILL VA 24065-9998



September 21, 1996
 MAIN STREET STATION
 POSTMASTER
 205 N NEOSHO ST
 CHERRYVALE KS 67335-9998



September 21, 1996
 KALEIDOSCOPE STATION
 POSTMASTER
 3300 OLD FELLOWS RD
 LYNCHBURG VA 24506-9998



September 21, 1996
 SAMUEL COLLINS STATION
 POSTMASTER
 34 BRIDGE ST
 COLLINSVILLE CT 06022-9998



September 21, 1996
 GRAND OPENING STATION
 POSTMASTER
 808 HEGGEN ST
 HUDSON WI 54016-9998



September 21, 1996
 MALTA STATION
 POSTMASTER
 1 FRONT ST
 BALLSTON SPA NY 12020-9998



September 21, 1996
 HILLSBORO ARTS & CRAFTS FAIR STATION
 POSTMASTER
 111 E 1ST ST
 HILLSBORO KS 67063-9998



September 21, 1996
 100TH ANNIVERSARY RURAL FREE DELIVERY STATION
 POSTMASTER
 PO BOX 9998
 CAIRO MO 65239-9998



September 21, 1996
 100 YEARS OF RURAL FREE DELIVERY STATION
 POSTMASTER
 PO BOX 9998
 ELSBERRY MO 63343-9998



September 21, 1996
 6TH WORLD CHAMPIONSHIP FOR EQUINE
 ENDURANCE STATION
 POSTMASTER
 302 W 7TH ST
 JUNCTION CITY KS 66441-9998



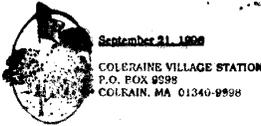
September 21, 1996
 BANGOR HISTORICAL SOCIETY STATION
 POSTMASTER
 202 HARLOW ST
 BANGOR ME 04401-9998



September 21, 1996
 LIBERAL FALL FESTIVAL STATION
 POSTMASTER
 128 S MAIN ST
 LIBERAL MO 64762-9998



September 21, 1996
 SHERIDANS GROVE STATION
 POSTMASTER
 110 PUBLIC SQUARE
 SOMERSET OH 43783-9998



September 21, 1996
 COLERAINE VILLAGE STATION
 POSTMASTER
 PO BOX 9998
 COLRAIN MA 01340-9998



September 21, 1996
 CRAFTS DAY STATION
 POSTMASTER
 113 SIXTH AVE E
 OSKALOOSA IA 52577-9998



September 21, 1996
 CORDELIA A GREENE LIBRARY STATION
 POSTMASTER
 30 N MAIN ST
 CASTILE NY 14427-9998



September 21, 1996
 RURAL FREE DELIVERY RURAL
 CENTENNIAL STATION
 POSTMASTER
 21 NORTH ST
 MEDFIELD MA 02052-9998



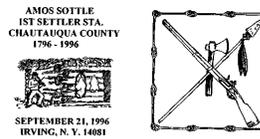
September 21, 1996
 GOVERNEUR STATION
 POSTMASTER
 35 GROVE ST
 GOVERNEUR NY 13642-9998



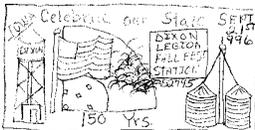
September 21, 1996
 OZARK HAM & TURKEY FESTIVAL
 PAUL J IMHOFF USPS MAYOR STATION
 POSTMASTER
 PO BOX 9998
 CALIFORNIA MO 65018-9998



September 21, 1996
 Whidbey Island Stamp Club
 STAMPFEST STATION
 POSTMASTER
 6195 699 AVENUE W
 OAK HARBOR WA 98277-2921



September 21, 1996
 AMOS SOTTLE 1ST SETTLER STATION
 POSTMASTER
 PO BOX 9998
 IRVING NY 14081-9998



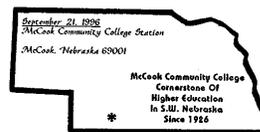
September 21, 1996
 DIXON LEGION FALL FEST STATION
 POSTMASTER
 PO BOX 9998
 DIXON IA 52745-9998



September 21, 1996
 NOWHERE RPO STATION
 POSTMASTER
 702 HIGH
 BALDWIN CITY KS 66006-9998



September 21, 1996
 South Plains Stamp Club
 RACE FOR THE CURE STATION
 POSTMASTER
 PO BOX 9998
 LUBBOCK TX 79409-9998



September 21, 1996
 MCCOOK COMMUNITY COLLEGE STATION
 POSTMASTER
 411 W 3RD ST
 MCCOOK NE 69001-9998

September 21 & 22, 1996

Ursuline Sisters and Ursuline Campus Schools, Inc.

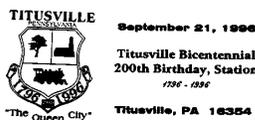
ART FAIR STATION
POSTMASTER
PO BOX 31905
LOUISVILLE KY 40231-9905



September 21-30, 1996

Titusville Bicentennial 200th Birthday Station

TITUSVILLE BICENTENNIAL 200TH BIRTHDAY STATION
POSTMASTER
135 W SPRING ST
TITUSVILLE PA 16354-9998



September 21 & 22, 1996

HISTORIC BLUEMONT STATION
POSTMASTER
PO BOX 9998
BLUEMONT VA 20135-9998



September 22, 1996

Postmaster, Newport Beach California

RACE FOR THE CURE STATION
POSTMASTER
PO BOX 9998
NEWPORT BEACH CA 92669-9998



September 21 & 22, 1996

Rush County Court House Centennial Committee

RUSH COUNTY COURTHOUSE CENTENNIAL CELEBRATION STATION
POSTMASTER
230 W 3RD ST
RUSHVILLE IN 46173-9998



September 22, 1996

Wetlands Institute

WETLANDS INSTITUTE STATION
POSTMASTER
PO BOX 9998
AVALON NJ 08202-9998



September 21 & 22, 1996

Sussex County Stamp Club

SUSSEX COUNTY STAMP CLUB STATION
POSTMASTER
100 MAIN ST
MILLSBORO DE 19966-9998

(Artwork Unavailable)



September 22, 1996

CINCOPEX STATION
POSTMASTER
352 MAIN ST
ONEONTA NY 13820-9998

September 21 & 22, 1996

Warren County Stamp Club

WARREN PA 16365
WARCOPEX STATION
POSTMASTER
237 S FRASER ST
WARREN PA 16365-9998



September 22, 1996

Wheeling-Ohio County Airport

50TH ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
SHORT CREEK WV 26058-9998



September 21 & 22, 1996

HERITAGE FESTIVAL STATION
POSTMASTER
PO BOX 9998
TIFFIN OH 44883-9998



September 22, 1996

500 HOME RUNS STATION
POSTMASTER
900 E FAYETTE ST
BALTIMORE MD 21233-9715



September 21 & 22, 1996

Mesopotamia Civil War Encampment Committee

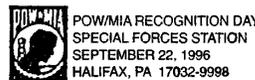
MESOPOTAMIA CIVIL WAR ENCAMPMENT STATION
POSTMASTER
4370 KINSMAN RD NW
MESOPOTAMIA OH 44439-9998



September 22, 1996

Central PA POW/MIA

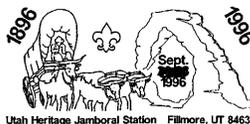
SPECIAL FORCES STATION
POSTMASTER
PO BOX 9998
HALIFAX PA 17032-9998





WESCOPEX 96 STATION
YOUNGWOOD PA
 15697
 SEP 22 1996

September 22, 1996
Westmoreland County Philatelic Society
 WESCOPEX 96 STATION
 POSTMASTER
 26 S 3RD ST
 YOUNGWOOD PA 15697-9998



September 26-28, 1996
 USPS
 UTAH HERITAGE JAMBORAL STATION
 POSTMASTER
 60 E CENTER
 FILLMORE UT 84631-9998

(Artwork Unavailable)

September 22, 1996
 CIVIL WAR HERITAGE STATION
 POSTMASTER
 29 JAY STREET
 SCHENECTADY NY 12305-9998



September 26-29, 1996
 USPS
 BUCKWHEAT FESTIVAL STATION
 POSTMASTER
 225 E MAIN ST
 KINGWOOD WV 26537-9998

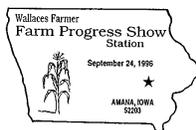


THE PROGRESS CLUB
 CENTENNIAL STATION
 LOUDONVILLE OH 44842
 SEPTEMBER 23, 1996

September 23, 1996
Progress Club of Loudonville
 THE PROGRESS CLUB CENTENNIAL
 STATION
 POSTMASTER
 PO BOX 9998
 LOUDONVILLE OH 44842-9998



September 27, 1996
 OFFICIAL DEDICATION DAY STATION
 POSTMASTER
 PO BOX 9998
 SOUTH RIVER NJ 08877-9998



September 24-26, 1996
 FARM PROGRESS SHOW STATION
 POSTMASTER
 4015 G ST
 AMANA IA 52203-9998



September 27, 1996
 SCHOLARSHIP STATION
 POSTMASTER
 926 2ND AVE N
 WAHPETON ND 58075-9998



September 25, 1996
 ZIP CODE DAY STATION
 POSTMASTER
 28453 WINCHESTER RD
 WINCHESTER CA 92596-9998

(Artwork Unavailable)

September 27, 1996
 ELK FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 ATLANTA MI 49709-9998



FIGHTING INDIAN STATION
 CHOCOWINTY HIGH SCHOOL
 HOME COMING 1996
 SEPT. 25th-27th
 CHOCOWINTY NC 27817
 SEPTEMBER 25, 1996

September 25-27, 1996
*Chocowinty Athletic Booster Club
 Chocowinty High School
 Chocowinty NC*
 FIGHTING INDIAN STATION
 POSTMASTER
 PO BOX 9998
 CHOCOWINTY NC 27817-9998

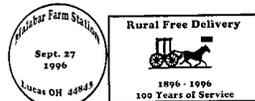


OKTOBERFEST
 STATION
 LACROSSE WI 54601
 SEPTEMBER 27, 1996

September 27, 1996
 OKTOBERFEST STATION
 POSTMASTER
 425 STATE ST
 LACROSSE WI 54601-9998



September 26-28, 1996
Surry Arts Council
 FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 MT AIRY NC 27030-9998



September 27, 1996
Country Communications
 MALABAR FARM STATION
 36 W MAIN ST
 LUCAS OH 44843-9998



September 27, 1996
GRAND OPENING STATION
POSTMASTER
PO BOX 9998
SPARROWBUSH NY 12780-9998

(Artwork Unavailable)

September 27-29, 1996
GEORGE WASHINGTON UNIVERSITY
ALUMNI REUNION STATION
POSTMASTER
900 BRENTWOOD RD NE
WASHINGTON DC 20066-9998



September 27 1996
'Preserving
The Past
For The Future'
CHULA, MO 64635

September 27 & 28, 1996
OLD TIME HARVEST DAYS STATION
POSTMASTER
630 MANSUR
CHULA MO 64635-9998

(Artwork Unavailable)

September 28, 1996
SCHOLARSHIP STATION
POSTMASTER
PO BOX 9998
BLOOMINGTON MN 55439-9998

(Artwork Unavailable)

September 27 & 28, 1996
KALONA FALL FESTIVAL STATION
POSTMASTER
302 5TH ST
KALONA IA 52247-9998

September 28, 1996

Post Office



F SCOTT FITZGERALD CENTENNIAL
STATION
POSTMASTER
PO BOX 9998
ROCKVILLE MD 20850-9998

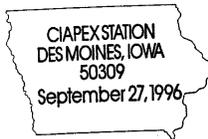


Philadelphia National
Stamp Exhibition Station
King of Prussia, PA 19406
September 27, 1996

September 27-29, 1996
PHILADELPHIA NATIONAL STAMP
EXHIBITION STATION
POSTMASTER
VALLEY FORGE CONVENTION CENTER
KING OF PRUSSIA PA 19406-9998



September 28, 1996
50TH ANNIVERSARY STATION
POSTMASTER
100 PITCHER ST
UTICA NY 13502-9998



September 27-29, 1996
Des Moines Stamp Club
CIAPEX 96 STATION
POSTMASTER
4800 MERLE HAY RD
URBANDALE IA 50322-9998

September 28, 1996

Delaware Agricultural Museum and Village



DELAWARE AGRICULTURAL MUSEUM AND
VILLAGE STATION
POSTMASTER
PO BOX 9998
DOVER DE 19901-9998



September 27-29, 1996
SKANDI FEST 96 STATION
POSTMASTER
555 E MAIN ST
TURLOCK CA 95380-9998

September 28, 1996

Carlin Post Office



DONNER PARTY STATION
POSTMASTER
PO BOX 9998
CARLIN NV 89822-9998



September 27-29, 1996
OKTOBERFEST STATION
POSTMASTER
PO BOX 9998
BEAVER OH 45613-9998

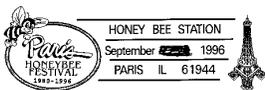
Sept. 28, 1996
German Fest Station
Guttenberg, Iowa 52052



September 28, 1996
GERMAN FEST STATION
POSTMASTER
519 S 1ST ST
GUTTENBERG IA 52052-9998

September 27-29, 1996

Paris Area Chamber of Commerce



HONEY BEE FESTIVAL
POSTMASTER
PO BOX 9998
PARIS IL 61944-9998



September 28, 1996
 BIG BAND STATION
 POSTMASTER
 333 W 4TH ST
 TULSA OK 74101-9998



September 28, 1996
 Graham Chamber of Commerce
 WILD WEST POSSUM STATION
 POSTMASTER
 PO BOX 9998
 GRAHAM TX 76450-9998



SHAKESPEARE STATION
 SEPTEMBER 28, 1996
 MONTGOMERY AL 36119

September 28, 1996
 SHAKESPEARE STATION
 POSTMASTER
 6701 WINTON BLOUNT BLVD
 MONTGOMERY AL 36119-9813



September 28, 1996
 BICENTENNIAL HARVEST FESTIVAL
 STATION
 POSTMASTER
 PO BOX 9998
 BROOKSVILLE KY 41004-9998



MULE DAY STATION
 SEPT. 28, 1996
 WINFIELD AL 35594

September 28, 1996
 MULE DAY STATION
 POSTMASTER
 797 HWY 43 S
 WINFIELD AL 35594-9998



September 28, 1996
 Railroad Museum/Texhoma Stamp Club
 ZEPHYR DAYS STATION
 POSTMASTER
 PO BOX 9998
 WICHITA FALLS TX 76307-9998



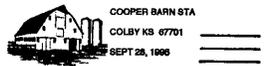
September 28, 1996
 SPENCER SHOPS STATION
 POSTMASTER
 PO BOX 9998
 SPENCER NC 28159-9998



September 28, 1996
 BPW BARN SALE STATION
 POSTMASTER
 351 W WASHINGTON ST
 CAMDEN AR 71701-9998



September 28, 1996
 ROUNDUP STATION
 POSTMASTER
 201 N MAIN ST
 BRINKLEY AR 72021-9998



September 28, 1996
 COOPER BARN STATION
 POSTMASTER
 535 N COURT AVE
 COLBY KS 67701-9998



September 28, 1996
 COMMUNITY STATION
 POSTMASTER
 2 N DAVIS ST
 KEYSER WV 26726-9998



September 28, 1996
 SCOTT & ZELDA FITZGERALD MUSEUM
 STATION
 POSTMASTER
 6701 WINTON BLOUNT BLVD
 MONTGOMERY AL 36119-9998



September 28, 1996
 Knights of Pythias Pyramid Lodge No. 23
 LORDSBURG STATION
 POSTMASTER
 PO BOX 9998
 LORDSBURG MN 88045-9998

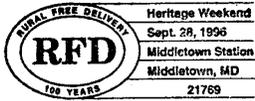


September 28, 1996
 FLATLANDER FALL FESTIVAL STATION
 POSTMASTER
 124 E 11TH ST
 GOODLAND KS 67735-9998



September 28, 1996
 VILLAGE FESTIVAL STATION
 POSTMASTER
 3 NEW ST
 CROSSWICKS NJ 08515-9998

2ND DAY OF ISSUE



September 28, 1996
 QWL
 MIDDLETOWN STATION
 POSTMASTER
 6 N CHURCH ST
 MIDDLETOWN MD 21769-9998



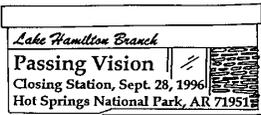
September 28, 1996
 City of Yountville
 YOUNTVILLE DAYS STATION
 POSTMASTER
 6514 WASHINGTON ST
 YOUNTVILLE CA 94599-9998



September 28, 1996
 BURKES GARDEN FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 TAZEWELL VA 24651-9998

(Artwork Unavailable)

September 28, 1996
 RFD CENTENNIAL STATION
 POSTMASTER
 12 WILLIPIE ST
 WAPAKONETA OH 45895-9998



September 28, 1996
 CLOSING STATION
 POSTMASTER
 100 RESERVE ST
 HOT SPRINGS NATIONAL PARK AR
 71901-9998



September 28, 1996
 Collin County Historical Commission
 OLD SETTLERS PICNIC
 SESQUICENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 MCKINNEY TX 75070-9998



Annual Car Show Station
 September 28, 1996
 Lore City, Ohio 43755

September 28, 1996
 ANNUAL CAR SHOW STATION
 POSTMASTER
 200 MAIN ST
 LORE CITY OH 43755-998

(Artwork Unavailable)

September 28, 1996
 SCHOLARSHIP STATION
 POSTMASTER
 PO BOX 9998
 MINNEAPOLIS MN 54439-9998



September 28, 1996
 Sesquicentennial
 Station
 Rubicon WI
 53078-9998

September 28, 1996
 SESQUICENTENNIAL STATION
 POSTMASTER
 W1219 ROME RD
 RUBICON WI 53078-9998

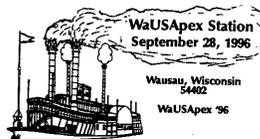


September 28, 1996
 EMPLOYEE APPRECIATION DAY STA
 SEPTEMBER 28, 1996
 SOUTH RIVER, NJ 08877
 EMPLOYEE APPRECIATION DAY STATION
 POSTMASTER
 PO BOX 9998
 SOUTH RIVER NJ 08877-9998



September 28, 1996
 Sesquicentennial
 Station
 Neosho WI
 53859-9998

September 28, 1996
 SESQUICENTENNIAL STATION
 POSTMASTER
 211 RUBICON ST
 NEOSHO WI 53059-9998

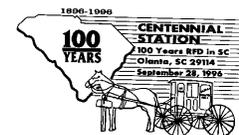


September 28 & 29, 1996
 WA USAPEX STATION
 POSTMASTER
 PO BOX 9998
 WAUSAU WI 54402-9998

September 28, 1996
 Arts in the Park Heritage Festival Committee
 ARTS IN THE PARK HERITAGE FESTIVAL
 STATION
 POSTMASTER
 PO BOX 9998
 WIND RIDGE PA 15380-9998



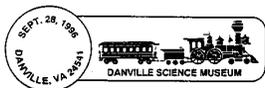
September 28 & 29, 1996
 AIRPEX XXI STATION
 POSTMASTER
 1111 E FIFTH ST
 DAYTON OH 45401-9998



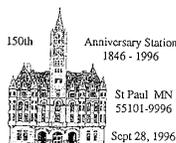
September 28, 1996
 CENTENNIAL STATION
 POSTMASTER
 219 N JONES RD
 OLANTA SC 29114-9998

September 28 & 29, 1996

Dan River Philatelic Society



DANVILLE SCIENCE MUSEUM STATION
POSTMASTER
677 CRAGHEAD ST
DANVILLE VA 24541-9998



September 28 & 29, 1996

ANNIVERSARY STATION
POSTMASTER
PO BOX 645001
ST PAUL MN 55101-5001

September 28 & 29, 1996

AMPOLPEX STATION
POSTMASTER
1200 WILLIAM ST
BUFFALO NY 14240-9998

(Artwork Unavailable)

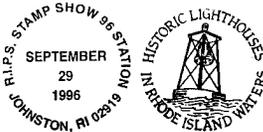


September 28 & 29, 1996

OLD WADE HOUSE STATION
POSTMASTER
PO BOX 9998
GREENBUSH WI 53026-9998

September 28 & 29, 1996

BIG PINE VOLUNTEER FIRE DEPARTMENT
STATION
POSTMASTER
114 S MAIN ST
BIG PINE CA 93513-9998



September 28 & 29, 1996

RIPS STAMP SHOW 96 STATION
POSTMASTER
181 CORLISS ST
PROVIDENCE RI 02904-9998

September 28 & 29, 1996

Hart's Pumpkin Farm



HARTS PUMPKIN FESTIVAL STATION
POSTMASTER
PO BOX 9998
BEAR CREEK NC 27207-9998



September 28 & 29, 1996

Town of Genoa
THE 76TH ANNUAL GENOA CANDY DANCE
STATION
POSTMASTER
2299 MAIN ST
GENOA NV 89411-9998

September 28 & 29, 1996

APPLE UMPKIN FESTIVAL STATION
POSTMASTER
2 S ACADEMY ST
WYOMING NY 14591-9998



September 29, 1996

APPLEFEST STATION
POSTMASTER
PO BOX 9998
WARWICK NY 10990-9998

September 28 & 29, 1996

150TH BIRTHDAY CELEBRATION STATION
POSTMASTER
108 W KANSAS AVE
MEDICINE LODGE KS 67104-9998

(Artwork Unavailable)



September 29, 1996

RURAL FREE DELIVERY STATION
POSTMASTER
149 MAIN ST
BLACKSTONE MA 01504-9998

September 28 & 29, 1996

RUGBY STATION
POSTMASTER
RT2 BOX 141
MOUTH OF WILSON VA 24363-9998



September 29, 1996

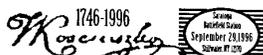
BREVARD STATION
POSTMASTER
PO BOX 9998
STANLEY NC 28164-9998

September 28 & 29, 1996

Concho Valley Stamp Club



INTERNATIONAL WATER LILY STATION
POSTMASTER
PO BOX 9998
SAN ANGELO TX 76902-9998



September 29, 1996

SARATOGA BATTLEFIELD STATION
POSTMASTER
124 HUDSON AVE
STILLWATER NY 12170-9998



ANTIOCH HISTORICAL SOCIETY
NELLIE BLY STATION
1896-1996
100TH ANNIVERSARY RACE
SEPTEMBER 29, 1996
GILROY TO
ANTIOCH CA 94509

September 29, 1996

Antioch Historical Society

NELLIE BLY STATION
POSTMASTER
2730 W TREGALLAS RD
ANTIOCH CA 94509-9998



September 30, 1996

PRESENTATION STATION
POSTMASTER
100 RESERVE ST
HOT SPRINGS NATIONAL PARK AR
71901-9998



Bricks & Bones
Open House
Florida Museum of Natural History Station
University of Florida
Gainesville FL 32608-9998
September 29, 1996

September 29, 1996

FLORIDA MUSEUM OF NATURAL HISTORY
STATION
POSTMASTER
4600 SW 34TH ST
GAINESVILLE FL 32608-9998



1996
VICE PRESIDENTIAL
DEBATE
SEPTEMBER 30, 1996
HARTFORD, CT 06103

September 30-October 2, 1996

DEBATE 96 STATION
POSTMASTER
141 WESTON ST
HARTFORD CT 06101-9998



September 29 & 30, 1996

SESQUICENTENNIAL STATION
POSTMASTER
515 SECOND ST
NEW METAMORAS OH 45767-9998



October 1, 1996

RFD 100TH ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
SODUS NY 14551-9998



September 29-October 5, 1996

MAINES BLUE RIBBON CLASSIC
FRYEBURG FAIR STATION
POSTMASTER
91 MAIN ST
FRYEBURG ME 04037-9998

—Stamp Management, Marketing, 9-26-96

STAMP ANNOUNCEMENT 96-41

Hanukkah Stamp (Holiday Celebrations Series)

The United States Postal Service and Israeli Postal Authority will commemorate Hanukkah with a joint stamp issue on October 22, 1996, in Washington, D.C., and in Jerusalem, Israel. The 32-cent United States stamp (Item 5584) and Israeli stamp (Item 5584FG) will go on sale nationwide on October 23.

The United States and Israeli stamps will be issued in a self-adhesive pane of 20. The Israeli Hanukkah stamp (Price: Israeli, 2.50 shekel; U.S., 80 cents) will be sold at the first day ceremony and will be available through mail order, by sheet only (Price: 16 dollars), through the *Stamps etc.* catalog from the Philatelic Fulfillment Service Center.

Designed by first-time stamp artist Hannah Smotrich, the stamp features nine colorful candles symbolizing Hanukkah, the Jewish holiday that centers around the miracle of light. Hanukkah is a holiday about thankfulness and joy and commemorates the struggle for religious independence of the Jewish Hasmonians from the Syrian-Greeks in 165 B.C. The stamp is the first one issued in the U.S. Postal Service's new Holiday Celebrations series, which will reflect a different cultural or ethnic holiday each year.



Copyright USPS 1996

How to Order the U.S. First Day of Issue Postmark

Customers have 90 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

HANUKKAH STAMP (US VERSION)
POSTMASTER
900 BRENTWOOD RD NE
WASHINGTON DC 20066-9991

How to Order the Israeli First Day of Issue Postmark

Customers have 90 days to obtain the first day of issue postmark by mail. They may purchase the new stamp at the first day of issue ceremony or the pane of 20 stamps by mail order from the *Stamps etc.* catalog. Customers may request a free catalog by writing to:

STAMPS ETC CATALOG
US POSTAL SERVICE
PO BOX 57
GRAND RAPIDS MN 55744-0057

or by telephoning 1 800 STAMP-24.

These stamps are available from the Philatelic Fulfillment Service Center through the *Stamps etc.* catalog, in panes of 20 (Item 5584FG) only. Customers should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

HANUKKAH STAMP (ISRAELI VERSION)
POSTMASTER
900 BRENTWOOD RD NE
WASHINGTON DC 20066-9992

Orders for the Israeli postmark must include a self-addressed envelope with the appropriate U.S. First-Class postage affixed for the return of the envelopes through the mail.

How to Order the Combination First Day of Issue Postmarks

Customers have 90 days to obtain the combination first day of issue postmarks by mail. They may purchase the U.S. and Israeli stamps by following the instructions above. Affix each country's version of the stamps to one envelope. Each country's first day of issue cancellation will be applied only to its respective stamp. Therefore, customers submitting combination covers are advised to leave enough space on the envelopes for both cancellations. *Envelopes that do not allow enough space for the cancellations to be applied with-*

out touching the stamps of the other country cannot be serviced.

After affixing stamps to envelopes of the customer's choice, place the envelopes in a larger envelope addressed to:

COMBINATION HANUKKAH STAMPS
POSTMASTER
900 BRENTWOOD RD NE
WASHINGTON DC 20066-9993

Orders for combination postmarks may include a self-addressed envelope with the appropriate U.S. First-Class postage affixed for the return of the envelopes through the mail.

After applying the U.S., Israeli, or combination first day of issue postmark, the Postal Service returns the envelope(s) through the mail. There is no charge for the postmark(s). All orders must be postmarked by January 20, 1997.

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *Stamps etc.* catalog. Customers may request a free catalog by writing to:

STAMPS ETC CATALOG
US POSTAL SERVICE
PO BOX 57
GRAND RAPIDS MN 55744-0057
or by telephoning 1 800 STAMP-24.

First day covers remain on sale for at least one year after the stamp's issuance.

Distribution

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive approximately half their standard distribution for a 20-stamps-per-pane issue, rounded up to the nearest master carton size of 40,000 stamps. SDOs and SDNs will make subsequent automatic distributions to post offices, using Form 3309, *Advice of Shipment/Stamp Invoice*, and Form 17, *Stamp Requisition*. SDOs and SDNs must not distribute stamps to post offices before October 15, 1996.

Philatelic Requirement

SDOs with authorized philatelic centers will receive the following automatic distribution for subsequent distributions to each center.

Offices That Receive Four-Position Stock in These Quantities	Will Receive This Quantity of the Hanukkah Stamp, Item 5584
20,000	20,000
40,000	40,000
60,000	60,000
80,000	80,000
125,000	160,000
250,000	280,000
375,000	400,000
500,000	520,000

Additional Supply

All accountable paper depositories (APDs) will receive 920,000 stamps as back-up quantities. The Kansas City SDN will receive 1,000,000. SDOs requiring additional stamps must order them from the appropriate APD, using a separate Form 17. All other post offices requiring additional stamps must requisition them from their designated SDO on a separate Form 17, or SDN, using a separate Form 17-S, *Stamp Distribution Network Stamp Requisition*.

—Stamp Services, Marketing, 9-26-96

Issue: Hanukkah (U.S.)
Denomination: 32 cents
Format: Self-adhesive pane of 20 (single design)
Item Number: 5584
Issue Date: October 22, 1996
Nationwide Sale Date: October 23, 1996
Issue City & State: Washington, DC
Designer: Hannah Smotrich, Washington, DC
Art Director: Derry Noyes, Washington, DC
Typographer: Hannah Smotrich, Washington, DC
Modeler: Avery Dennison
Manufacturing Process: Gravure
Printer: Avery Dennison
Colors (PMS Colors): Yellow, magenta, cyan, black, and red
Size: 0.84 x 1.41 in/21.336 x 35.814 mm (image area)
0.99 x 1.56 in/25.148 x 39.624 mm (overall)
5.875 x 6.5 in/149.225 x 165 mm (full pane)
Plate Numbers: "V" followed by five single digits
Marginal Markings: "© 1995 USPS" • Price • Plate Position Diagram • Plate Numbers

Issue: Hanukkah (Israeli)
Denomination: 2.50 shekel
Format: Self-adhesive pane of 20 (single design)
Item Number: 5584FG
Issue Date: October 22, 1996
Nationwide Sale Date: October 23, 1996
Issue City & State: Jerusalem, Israel
Designer: Hannah Smotrich, Washington, DC
Art Director: Derry Noyes, Washington, DC
Typographer: Hannah Smotrich, Washington, DC
Modeler: Avery Dennison
Manufacturing Process: Gravure
Printer: Avery Dennison
Colors (PMS Colors): Yellow, magenta, cyan, black, and red
Size: 0.84 x 1.41 in/21.336 x 35.814 mm (image area)
0.99 x 1.56 in/25.148 x 39.624 mm (overall)
5.875 x 6.5 in/149.225 x 165 mm (full pane)
Plate Numbers: "V" followed by five single digits

STAMP ANNOUNCEMENT 96-42

Yellow Rose Stamp

The Postal Service will issue a 32-cent Yellow Rose stamp, in a self-adhesive convertible booklet of 20 (Item 6682), on October 29, 1996, in Pasadena, California. The booklet goes on sale nationwide October 30.

Designed by Gyo Fujikawa of New York, New York, the stamp has the same design as the Pink Rose stamp issued on June 2, 1995, but will be issued in a different color, yellow instead of pink.



Copyright USPS 1996

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new booklet at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

YELLOW ROSE STAMP
POSTMASTER
600 LINCOLN AVE
PASADENA CA 91109-9998

After applying the first day of issue postmark, the Postal Service returns the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by November 28, 1996.

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *Stamps etc.* catalog. Customers may request a free catalog by writing to:

STAMPS ETC CATALOG
US POSTAL SERVICE
PO BOX 57
GRAND RAPIDS MN 55744-0057

or by telephoning 1 800 STAMP-24.

First day covers remain on sale for at least one year after the stamp's issuance.

Distribution

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive three distributions of this convertible booklet of 20 self-adhesive stamps. The first distribution of approximately one-fourth the standard automatic distribution quantities for a 20-stamp booklet, rounded up to the nearest master carton size (4,500 booklets), will be completed by September 17, 1996. The second and third distributions will be approximately one-half the standard automatic distribution quantities for a 20-stamp booklet, rounded up to the nearest master carton size (4,500 booklets). These distributions will be completed by January 15, 1997, and May 26, 1997, respectively.

SDOs and SDNs will make an initial automatic distribution to post offices for one-fourth of their standard distribution quantities using Form 3309, *Advice of Shipment/Stamp Invoice*, and Form 17, *Stamp Requisition*. SDOs and SDNs must not distribute stamps to post offices before October 18, 1996.

Philatelic Requirement

SDOs and SDNs with authorized philatelic centers will receive their standard philatelic quantity for a self-adhesive convertible booklet.

Additional Supply

Post offices requiring additional stamp booklets must requisition them from their designated SDO on a separate Form 17, *Stamp Requisition*, or designated SDN, using a separate Form 17-S, *Stamp Distribution Network Stamp Requisition*.

Back-Up Supply

All accountable paper depositories (APDs) and the Kansas City SDN will receive 1,408,500 booklets as back-up quantities. SDOs requiring additional stamp booklets must order them from the appropriate APD, using a separate Form 17. These back-up quantities, however, will not be in place until July 1997.

Note: SDOs and SDNs please keep in mind that, even though the 32-cent Yellow Rose convertible booklet is a 1997 program stamp, automatic distribution quantities are based on the April 29, 1996, update.

—*Stamp Services, Marketing, 9-26-96*

Issue:	Yellow Rose
Denomination:	32 cents
Format:	Self-adhesive convertible booklet of 20
Item Number:	6682
Issue Date:	October 29, 1996
Nationwide Sale Date:	October 30, 1996
Issue City & State:	Pasadena, CA
Designer:	Gyo Fujikawa
Art Director:	Joe Brockert, Stamp Services, USPS
Typographer:	John Boyd, New York, NY
Modeler:	Richard C. Sennett
Manufacturing Process:	Gravure
Printer:	Stamp Venturers
Colors (PMS Colors):	Green, yellow, warm red, and black
Size:	0.72 x 0.83 in/18.27 x 21.07 mm (image area) 0.87 x 0.98 in/22.08 x 24.87 mm (overall) 2.61 x 7.29 in/66.29 x 185.21 mm (full pane)
Plate Numbers:	"S" followed by four single digits

STAMP ANNOUNCEMENT 96-43

Cycling International Postcard-Rate Stamps

The Postal Service will commemorate cycling with two 50-cent international postcard-rate stamps, in a souvenir sheet of 2 (Item 5596), on November 1, 1996, in New York, New York, in conjunction with the Postage Stamp Mega Event. The Cycling stamps will also be issued simultaneously in Hong Kong on the first day of the Tour of China cycling race, which begins in that city on November 1. The stamps go on sale nationwide in the United States on November 2.

Designed by McRay Magleby of Provo, Utah, the stamps feature two cyclists in action, giving the feeling of speed and excitement in an actual high performance road race.



Copyright USPS 1996

How to Order the U. S. First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes or postcards of their choice, address the envelopes or postcards (to themselves or others), and place them in a larger envelope addressed to:

CYCLING STAMPS (US POSTMARK)
POSTMASTER
MORGAN GMF
341 9TH AVE RM 1037
NEW YORK NY 10199-9991

How to Order the Hong Kong First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes or postcards of their choice, address the envelopes or postcards (to themselves or others), and place them in a larger envelope addressed to:

CYCLING STAMPS (HONG KONG POSTMARK)
POSTMASTER
MORGAN GMF
341 9TH AVE RM 1037
NEW YORK NY 10199-9992

How to Order the Combination First Day of Issue Postmarks

Customers have 30 days to obtain the first day of issue postmarks by mail. Customers may purchase the new stamps at their local post office, affix two separate stamps per envelope or postcard of their choice, address the envelopes or postcards (to themselves or others), and place them in a larger envelope to the address listed below:

CYCLING STAMPS (COMBINATION POSTMARKS)
POSTMASTER
MORGAN GMF
341 9TH AVE RM 1037
NEW YORK NY 10199-9993

Customers submitting combination covers are advised to leave enough space on the envelopes of postcards for both cancellations.

After applying the first day of issue postmark, the Postal Service returns the envelope or postcard through the mail. There is no charge for the postmark. All orders must be postmarked by December 1, 1996.

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *Stamps etc.* catalog. Customers may request a free catalog by writing to:

STAMPS ETC CATALOG
US POSTAL SERVICE
PO BOX 57
GRAND RAPIDS MN 55744-0057
or by telephoning 1 800 STAMP-24.

First day covers remain on sale for at least one year after the stamps' issuance.

Distribution

All stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive an automatic distribution of this 2-stamps-per-pane souvenir sheet in a master carton of 5,000 (10,000 stamps).

The Minneapolis Information System Service Center will not use Form 3309, *Advice of Shipment/Stamp Invoice*, to distribute this 2-stamp souvenir sheet. To obtain initial quantities, post offices must immediately submit Form 17, *Stamp Requisition*, to their designated SDO, or Form 17-S, *Stamp Distribution Network Stamp Requisition*, to their designated SDN. SDOs and SDNs must not distribute these stamps to post offices before October 24, 1996.

Additional Supply

The accountable paper depositories (APDs) and the SDNs will receive 50,000 souvenir sheets as back-up quantities. SDOs requiring additional souvenir sheets must requisition them from their designated APD on a separate Form 17.

Philatelic Requirement

SDOs and SDNs will not receive a separate quantity for their authorized philatelic centers. The philatelic centers must be supplied quantities from SDOs' and SDNs' regular shipments.

—Stamp Services, Marketing, 9-26-96

Issue:	Cycling
Denomination:	50 cents
Format:	Souvenir sheet of 2
Item Number:	5596
Issue Date:	November 1, 1996
Nationwide Sale Date:	November 2, 1996
Issue City & State:	New York, NY
Issue In:	Hong Kong
Designer:	McRay Magleby, Provo, UT
Art Director:	Carl Herrman, Ponte Vedra Beach, FL
Typographer:	McRay Magleby, Provo, UT
Modeler:	Richard C. Sennett
Manufacturing Process:	Gravure
Printer:	Stamp Venturers
Colors (PMS Colors):	Yellow, magenta, cyan, and black
Size:	1.41 x 0.84 in./35.81 x 21.33 mm (image area) 1.56 x 0.99 in./39.62 x 25.14 mm (overall) 5.25 x 3.50 in./133.35 x 88.9 mm (full pane)
Plate Numbers:	"S" followed by four single digits
Marginal Markings:	"© USPS 1996"

STAMP ANNOUNCEMENT 96-44

Holiday Traditional Stamp (Madonna and Child)

The Postal Service will issue a 32-cent Madonna and Child stamp, in a pane of 50 (Item 5583) and a self-adhesive convertible booklet of 20 (Item 6646), on November 1, 1996, in Richmond, Virginia. The stamp goes on sale nationwide November 2.

Designed by Richard Sheaff of Norwood, Massachusetts, the stamp features the Madonna and Child, a detail from the painting *The Adoration of the Shepherds* (circa 1712). Considered one of Paolo de Matteis' masterpieces, the painting typifies the late Baroque or early Rococo style of Naples.



Copyright USPS 1996

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase the new stamps at their local post office, affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

MADONNA AND CHILD STAMP
 POSTMASTER
 1801 BROOK RD
 RICHMOND VA 23232-9998

After applying the first day of issue postmark, the Postal Service returns the envelope through the mail. There is no

charge for the postmark. All orders must be postmarked by December 1, 1996.

The Philatelic Fulfillment Service Center also offers first day covers for new stamp issues and postal stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *Stamps etc.* catalog. Customers may request a free catalog by writing to:

STAMPS ETC CATALOG
 US POSTAL SERVICE
 PO BOX 57
 GRAND RAPIDS MN 55744-0057

or by telephoning 1 800 STAMP-24.

First day covers remain on sale for at least one year after the stamp's issuance.

Distribution of Pane of 50

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive their standard distribution for a 50-stamps-per-pane special issue, rounded up to the nearest master carton size (150,000 stamps).

SDOs and SDNs will make subsequent automatic distributions to post offices using Form 3309, *Advice of Shipment/Stamp Invoice*, and Form 17, *Stamp Requisition*. SDOs and SDNs must not distribute stamps to post offices before October 24, 1996.

Philatelic Requirement

SDOs and SDNs with authorized philatelic centers will receive automatic distributions of this stamp in six positions for subsequent distributions to each center:

Offices That Receive Four-Position Stock in These Quantities	Will Receive This Quantity of the Madonna and Child Stamps
20,000	30,000
40,000	60,000
60,000	90,000
80,000	120,000
125,000	150,000
250,000	300,000
375,000	450,000
500,000	600,000

Additional Supply

Post offices requiring additional stamps must requisition them from their designated SDO, using a separate Form 17, *Stamp Requisition*, or designated SDN, using a separate Form 17-S, *Stamp Distribution Network Stamp Requisition*.

SDOs requiring additional stamps must order them from their APD, using a separate Form 17. All accountable paper depositories (APDs) and the Kansas City SDN will receive 4,500,000 stamps for filling supplemental orders.

The Bureau of Engraving and Printing (BEP) will have an additional 41,145,000 stamps for filling orders. All authorized CAG A–G post offices may submit Form 3356, *Stamp Requisition—Bulk Quantities*, for Item 5583 to the BEP. Requisitions to the BEP must be submitted in the standard ordering quantities: 25,000 stamps, 50,000 stamps, 75,000 stamps, 100,000 stamps, and multiples of 125,000 stamps to a maximum 5,000,000 stamps per requisition.

Distribution of Self-Adhesive Convertible Booklet of 20

Stamp distribution offices (SDOs) and stamp distribution networks (SDNs) will receive a standard automatic distribution for the peel-and-stick convertible booklet, rounded to the nearest master carton size (4,500 stamps).

SDOs and SDNs will make subsequent automatic distributions to post offices using Form 3309, *Advice of Ship-*

ment/Stamp Invoice, and Form 17, *Stamp Requisition*. SDOs and SDNs must not distribute stamps to post offices before October 24, 1996.

Philatelic Requirement

SDOs and SDNs with authorized philatelic centers will receive their standard philatelic quantity for a peel-and-stick convertible booklet.

Additional Supply

Post offices requiring additional stamps must requisition them from their designated SDO, using a separate Form 17, or designated SDN, using a separate Form 17-S. SDOs requiring additional stamps must order them from their APD, using a separate Form 17.

All accountable paper depositories (APDs) and the Kansas City SDN will receive 360,000 stamp booklets for filling supplemental orders.

—*Stamp Services, Marketing, 9-26-96*

Issue:	Madonna and Child
Denomination:	32 cents
Format:	Pane of 50
Item Number:	5583
Issue Date:	November 1, 1996
Nationwide Sale Date:	November 2, 1996
Issue City & State:	Richmond, VA
Designer:	Richard D. Sheaff, Norwood, MA
Art Director:	Richard D. Sheaff, Norwood, MA
Typographer:	Richard D. Sheaff, Norwood, MA
Modeler:	Peter Cocci
Manufacturing Process:	Offset/intaglio
Printer:	Bureau of Engraving and Printing
Colors (PMS Colors):	Offset: Process magenta, yellow, cyan, and black Intaglio: Black
Size:	0.71 x 1.02 in/19.6 x 25.9 mm (image area) 0.91 x 1.19 in/23.1 x 30.2 mm (overall) 6.90 x 10.2 in/175.3 x 259.1 mm (full pane)
Plate Numbers:	Five single digits
Marginal Markings:	"© USPS 1995" • Plate Position Diagram • Cost • Plate Numbers

Issue:	Madonna and Child
Denomination:	32 cents
Format:	Self-adhesive convertible booklet of 20
Item Number:	6646
Issue Date:	November 1, 1996
Nationwide Sale Date:	November 2, 1996
Issue City & State:	Richmond, VA
Designer:	Richard D. Sheaff, Norwood, MA
Art Director:	Richard D. Sheaff, Norwood, MA
Typographer:	Richard D. Sheaff, Norwood, MA
Modeler:	Peter Cocci
Manufacturing Process:	Offset/intaglio
Printer:	Bureau of Engraving and Printing
Colors (PMS Colors):	Offset: Process magenta, yellow, cyan, and black Intaglio: Black
Size:	0.77 x 1.02 in/19.6 x 25.9 mm (image area) 0.91 x 1.16 in/23.1 x 29.5 mm (overall) 3.50 x 6.77 in/88.9 x 172.0 mm (full pane)
Plate Numbers:	Five single digits
Marginal Markings:	"© USPS 1995" • Plate Numbers • Self-adhesive instructions

